



YUKON LAND USE PLANNING COUNCIL

201 - 307 Jarvis Street, Whitehorse, Yukon Y1A 2H3
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April 3rd, 2003, Regular Board Meeting
 Meeting # 03/04 - #01

In Attendance:

Yukon Land Use Planning Council:

Lesley Cabott – Chair
 Albert Peter - Member
 Tom Cove – Member

YLUPC Staff:

Ron Cruikshank – Planning Director
 Gerald Isaac – FN & Planning Advisor
 Rhoda Gribben – Office Administrator
 Jeff Hamm – GIS & Information Advisor
 Shawn Francis – Land & Resource Planner

TRPC:

Bonnie Hurlock - TRPC

Yukon Government:

Ella Legresley

YT Fish & Wildlife Management Board:

Meagan Christie - Delegate

Agenda Item 1 : Review Agenda

Comment

Remove item # 2C – Meeting Summary – March 26th, 2003 – This was for Council's information only
 Add 5.5 – Global Budget to 5.6 Strategic Planning Session

Action Items

Agenda Item 2 : Review Minutes

Comment

Minutes – March 6th, 2003 – Regular Board Meeting
 Minutes – March 13th & 14th, 2003 – Teleconference Meeting (funding)

Action Items

Approved: Minor Editorial changes noted
Approved: Minor Editorial changes noted.

Agenda Item 3: Delegate: Meagan Christie, Yukon Fish & Wildlife Management Board

Comment

Meagan has been working on a 40-page book about Access Management, she left a copy for the Council to review and provide comments on before it goes to print. The area of concern focuses on Off Road Vehicles. This is one segment of the educating process; posters and radio ads have also been used.

She would like YLUPC to become a partner and cover the \$9,000 Printing cost.
 She said that in January the YF&WB made a recommendation to the Minister. Since then we have formed a Steering Committee to create Policies for Off Road Vehicle the YLUPC is invited to participate on. Funding is also needed for the Steering Committee.
 The Council agreed to add this to their Strategic Planning Session discussion.

Action Items

YLUPC: Review
 YFWMB Access
 Management Book

Discuss partnering
 with the YFWMB
 for the Printing
 costs of their

| Agenda Item 3: Delegate: Meagan Christie, Yukon Fish & Wildlife Management Board | |
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| Comment | Action Items |
| Tom referred Meagan to the Kaska Forest Stewardship Council & the South East Yukon Plus in the absence of an RRC. | Assess Management Book in the Strategic Planning Session. |
| Shawn & Jeff said that information on Conceptual Infrastructure Access Corridors has been produced by EMR – YTG a digital copy is available for distribution. | |
| The Council thanked Meagan for her presentation and for leaving a copy of their book with them. | |

| Agenda Item 4: Directors Report | |
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| Comment | Action Items |
| <p>Shawn prepared and presented in chronological order a summary of the three workshops he attended in the month of March.</p> <p>1. <u>Cumulative Effects Thresholds Workshop: March 10th & 11th , 2003</u> Lesley asked that the Action Items indicated should be considered into the Strategic Plan. Tom asked if the linkages between Thresholds & Commissions will converge with DAP? He said YLUPC should help pull this together before it is effective for Commission purposes. Shawn agreed and provided a simple comment on how this could be done.</p> <p>2. <u>Yukon Ecosystem Classification and Mapping Framework Workshop – March 13th & 14th , 2003</u> This information will provide a consistent way, for a variety of purposes, of looking at maps, which will describe the Yukon over the long term. This is very important in the Regional Land Use Planning exercise and will give the Commissions options. Tom asked if the final product would be a map? Shawn said it would be a map, right now we are deciding how to do the map, most of the work had already been done by YPAS. Lesley agreed to the information. It would provide a base plan.</p> <p>3. <u>Access Management Workshop – March 18th & 19th , 2003 – Calgary, Alberta</u> The workshop helped to identify issues we will face in Regional Land Use Planning. The main point throughout the workshop was ‘If you don’t plan effectively for access management in the beginning, you can’t do it.’ The major message was ‘Industry is leading, asking for guidance’. Coordinated planning saves money, time and difficulties. Shawn said the south should begin looking for answers from us instead of us looking to the south for answers.</p> <p>Tom asked about item #7, Muskwa Ketchika. Shawn indicated it was a very relevant RLUP model for Yukon. He also indicated that no good example of effective access management really exists yet, most are only in planning stages. Shawn offered the Council a hard or digital copy of an workshop paper-From Policy to Action: Using the Limits of Acceptable Change Model in Resource Management document from the Macleod Institute. Shawn has contacted and is discussion with the author. A hard copy is included in the Minutes binder. Shawn thanked the Council for sponsoring his trip to Calgary. Tom requested for this document be forwarded to the Commissions for their consideration. Lesley asked if the access management model started at the regional or sub regional level? Shawn said it started at the regional level and finished at the sub regional level. He said that there would be proceedings from these workshops.</p> | <p>YLUPC: Add Action Items to Strategic Plan.</p> <p>Help with DAP.</p> <p>Council: Shawn has offered you a hard or digital copy of Access Management – From Policy to Action</p> |

| Agenda Item 4: Directors Report | |
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| Comment | Action Items |
| <p>Shawn said that the proceedings from February's Cumulative Effects & Regional Land Use Planning Workshop were complete and available as a resource.</p> <p>Ron said that Gerald attended the first <u>Yukon First Nation Mining Symposium on March 31 – April 1st</u>, 2003 at the Yukon Inn. Gerald presented the Council with an update:</p> <p>Gerald said that the main subject was how First Nations could be involved with mining and exploration. This was the first symposium held in the Yukon on this topic. Yukon Chamber of Mines and CYFN hosted it. There is 14 Yukon First Nations, 47 First Nations representatives attended. 25 different Mining & Industries Companies were invited, 57 different representatives attended. Gerald noted that Vicroy received an award for their mining activity and method in the Yukon. Doug Brownlee gave a presentation and also helped to organize the symposium.</p> | <p>Policy to Action – Using the Limits of Acceptable Change Model in Resource Management document.</p> <p>Shawn: Forward document to Commissions</p> |

| Agenda Item 5.1: Teslin Regional Planning Commission | |
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| Comment | Action Items |
| <p><u>Update on 2003-2004 Budget & Workplan</u></p> <p>There was a meeting on March 26th, 2003; a summary of this meeting is in the package for the Councils information.</p> <p>Lesley, speaking for the Council, said that all the Parties have been trying to convey the message of an allocation based workplan & budget. The Parties are requesting it. We must insist on reports that are consistent with ours, we cannot accept reports that do not follow the format.</p> | |

| Agenda Item 5.2: North Yukon Planning Commission – | |
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| Comment | Action Items |
| <p><u>Update on Appointments</u> After Devolution it is YTG's responsibility to make the appointments. Dave Brekke telephoned asking for the status of the appointments? Lesley said that she would call Minister Archie Lang's assistant asking for their appointment status.</p> <p><u>Training & Orientation Strategy Update:</u> The Council acknowledged the Training & Orientation Strategy in their package. Ron said that this is an older version and will need to be updated. This gives the Council an indication of where we are at in the process. We will need to work with the Commission to determine their future.</p> <p>Lesley said that we should meet with the Commission whether or not they are appointed. The Commission has already met. The Council agreed that we should –plan a formal meeting followed by a lunch.</p> <p>Tom said the Council needs to find out how to help them officially start. Shawn would like to illustrate to the Commission in this initial meeting 'Why they are doing a LUP and what they will do with it and explain why we do things the way we do. Jeff said, we need to ask the Commission what they want to do; this Training and Orientation Strategy was originally developed by the them and needs to be put back on the table for discussion.</p> | <p>Lesley: Call Minister Archie Lang's assistant to find out the status of the appointments for the North Yukon Planning Commission.</p> <p>YLUPC: Schedule a meeting with all the NYPC members.</p> <p>Discuss the Training & Orientation Strategy with all the NYPC members.</p> |

| Agenda Item 5.3: Northern Tuchone Planning Region | |
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| Comment | Action Items |
| <p><u>Status on GTOR Agreement:</u> There has been no further activity.</p> <p>Ron has an email from Bob Kuiper, the YTG representative in February indicating there had been discussions between Don Hutton, YTG and James Harper. Ella confirmed that there had been an exchange of emails between Don Hutton & James Harper.</p> <p>Tom asked if YTG would give the Council a written update on the status of the NTC region. This will help us plan and allocate resources.</p> | <p>YTG: The Council requested a written update on the status of the NTC Region.</p> |

| Agenda Item 5.4: Peel Action Plan | |
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| Comment | Action Items |
| <p><u>Progress on Outstanding Issues & Actions:</u></p> <p>The Council acknowledged the attached Unresolved GTOR Issues Summary regarding the Peel River Watershed Commission's and thanked Gerald for highlighting all the changed in red.</p> <p>Ron said that all the Parties have addressed all of October's issues. All the Parties have not yet seen them. We will need to schedule another meeting.</p> <p>The Council agreed. Another Peel River Watershed meeting needs to be scheduled.</p> <p>Gerald asked if this GTOR Issues Summary document in the package should be forwarded to the Parties? The Council said that this document should be sent to the Peel communities.</p> <p>Gerald also updated the Council on the meeting, which was held on March 8th, & 9th, 2003 at Eagle Plains, hosted by CPAWS. The outcome of that meeting is a press release and is in the Councils package under Correspondence.</p> <p>Gerald also mention that the THHN sent a map to YLUPC regarding the Tombstone Park and the inclusion or exclusion of R Block 49A. The THHN asked to exclude the R Block 49A from the Peel River Watershed Planning Region. Gerald said that there in now a new player in YTG, the Dept of the Environment, they are responsible for the Tombstone Park.</p> <p>Ella asked for a copy of the GTOR Issues Summary to be sent to Bob Kuiper at YTG.</p> | <p>YLUPC: Schedule a meeting with the Parties regarding the PEEL.</p> <p>YLUPC: Send GTOR document to Peel River Watershed Parties.</p> |

| Agenda Item 5.5: Response to YTG Letter of January 15, 2003 | |
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| Comment | Action Items |
| <p><u>Global Multi – Year Budget Projections:</u></p> <p>Moved down to 5.6 – Strategic Planning Session</p> | |

| Agenda Item 5.6: Workplan Schedule for April & May: | |
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| Comment | Action Items |
| <p><u>Strategic Planning Session:</u></p> <p>Christiane Boisjoly has been hired to facilitate the Council's Strategic Planning Session on the afternoon of April 3rd and on April 4th. The Council acknowledged the attached Strategic Plan information.</p> <p><u>Performance Based Budgeting:</u></p> <p>A budgeting workshop is being held in Ottawa on May 1 & 2, 2003 - RC & RG will attend.</p> <p><u>Planning Institute of British Columbia Conference – Nelson, B.C.</u></p> | <p>YLPUC: Strategic Planning Session on April 3rd & 4th, 2003.</p> <p>RG & RC: In Ottawa May 1 & 2 for a Budgeting Workshop</p> <p>RC & LC: In Nelson at PIBC</p> |

| Agenda Item 5.6: Workplan Schedule for April & May: | |
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| Comment | Action Items |
| LC & RC will attend the Conference being held in Nelson, B.C. on May 5 th – 8 th , 2003. <u>Canadian Institute of Planner's Conference – Halifax, N.S.:</u> No one will be attending. | Conference on May 5 – 8 th 2003. |

| Agenda Item 6.0: Financial Report | |
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| Comment | Action Items |
| <u>Bridge Funding Arrangements:</u> The Council requested that a letter be obtained from YTG indicating confirmation regarding YLUPC funding for 2003 – 2004 and forwarded to CIBC to ensure bridge funding for the interim.. They also requested that funding be secured for the Teslin Regional Planning Commission also. <u>Council's Year End Status:</u> The Council acknowledged the attached YLUPC & NYPC's year-end financial status reports. | YLUPC: Request a letter from YTG indicating our funding confirmation. |

| Agenda Item 8.0: Correspondence | |
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| Comment | Action Items |
| Acknowledged | |

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| Meeting adjourned at 12 noon Next Regular Board Meeting date is May 15 th , 2003. Approval of Regular Board Meeting Minutes – April 3 rd , 2003 – Meeting # 03 – 04/01 _____ Chair _____ YLUPC Secretariat | |
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| Agenda Item 7.0: In Camera | |
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| Comment | Action Items |
| Recorded Separately | |



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May 15th, 2003, Regular Board Meeting
 Meeting # 03/04 - #02

In Attendance:

Yukon Land Use Planning Council:

Lesley Cabott – Chair
 Albert Peter - Member
 Tom Cove – Member

YLUPC Staff:

Ron Cruikshank – Planning Director
 Gerald Isaac – FN & Planning Advisor
 Rhoda Gribben – Office Administrator
 Jeff Hamm – GIS & Information Advisor
 Shawn Francis – Land & Resource Planner

VGFN:

Graham Baird

Yukon Government:

Bob Kuiper – Senior Planner

Agenda Item 1 : Review Agenda

| Comment | Action Items |
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| Additions: Kaska Update to Item # 4, (iii) Forestry Meeting to Item # 5, (v). Item # 6.5 should read “Financial Model for Completion of Regional Land Use Plans” | |

Agenda Item 2: Review Minutes

| Comment | Action Items |
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| <u>Minutes from April 3rd Council Meeting</u> Include comment made to by Tom about how to relate this issue and the YFWMB to Southeast Yukon in the absence of a RRC, he referred her to the Kaska Forest Stewardship Council and South East Yukon Plus. RE: Agenda Item # 3: ACTION Item: Megan Christie from the YFWMB requested YLUPC to become a funding partner, contributing \$9,000 to their Access Management booklet. Although the Council agreed that theirs was a worthwhile project, the financial support was not accounted for or available in our current budget. Shawn F did indicate that Megan sent the Land Use Planning portion of the booklet to us; he did provide editorial comments to them. | Minutes were Approved with the comments noted. The Council requested a letter be sent to YFWMB. |

| Agenda Item 3: Delegate: N/A | |
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| Comment | Action Items |
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| Agenda Item 4: Chair Report | |
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| Comment | Action Items |
| <p>(i) Meeting with Minister Archie Lang – EMR</p> <p>Lesley & Ron attended a meeting with Minister Archie Lang & Don Hutton –YTG, in April. The following items were discussed:</p> <ol style="list-style-type: none"> 1. Update on the status to Teslin's Workplan & Budget, the Greater Dahk Ka Region and the \$350,000 Allocations The Minister assured us of their support in standardizing the WP & B, for our work & our recommendations. 2. We discussed the Peel's Unresolved GTOR Issues. YTG does not agree that the Joint Appointments have to be FN's. YTG had a successful meeting with Fred Carmicheal of the Tetlit Gwich'in regarding the approval plan for the private land blocks. Mr. Lang encouraged us to call him if we did need any help with any of the FN's. 3. A meeting between Don Hutton – YTG and James Harper – the NTC's legal representative is expected to take place. YTG is not in favor of a legal agreement for establishing planning commissions. YTG said that some issues could be handled thru an Economic Development Partnership they are working on with FN's. 4. The Minister said the appointments for North Yukon would be completed in 3 to 4 weeks. YTG would like to see most of the start up and planning work for this commission to be done out of the YLUPC office. 5. The Minister committed to attending the Federal Provincial Committee on Land Use Annual Meeting in August and provides opening remarks. 6. YTG did confirm that they do support 4 active planning regions as their capacity 7. Lesley asked about where the Protected Area's Strategy where in the planning process? They did not comment. She asked that the protected areas be included in each regions LUP process. 8. YTG supports the inclusion of Budgets in the GTOR process. 9. Minister Lang asked the Council to communicate any issues or concerns we may find out to them before they hear it indirect communication. <p>(ii) Meeting with John Spicer – EMR – YTG</p> <p>A meeting was with John Spicer –YTG is scheduled for next week. (May 21st – 25th, 2003. The Council asked if the Secretariat had seen the new FTP agreement between YLUPC & YTG. Ron confirmed that we had seen a copy of it. YLUPC is 99.9% complete, ready to sign the new FTP. The new FTP is a reorganized Canada agreement with identical in content. It has been forwarded to Solicitor Rod Snow for comment.</p> <p>(iii) Meeting with Kaska Governments:</p> <p>At their request, a small delegation from the Council attended a meeting held by representative of various Kaska governments. It took</p> | <p>YLUPC: Write a letter to Minister Archie Lang RE: FPCLU Keynote</p> |
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Agenda Item 5: Directors Report

| Comment | Action Items |
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| <p>Miles Thorpe and Lyle Dine who work with EMR – YTG requested to a meeting with YLUPC. Miles will be a valuable resource for the Council & the Commission because of his experience working in northern B.C. He was involved with Muskwa Ketchika, he mentioned that they spent two years working on the GTOR for that planning exercise. He is knowledgeable about the challenges and relationships between forestry and the regional plans. The meeting was primarily a meet & greet and to determine linkages.</p> <p>Tom asked if Miles suggested that regional forest management be done that narrowly. Typically old school fashion where it's more about that resource and not an integrated resource management approach. Is that something he suggested we are concerned about?</p> <p>Shawn thought the message was, after his review of the Teslin Forest Management Plan, there were issues that were difficult to deal with at the forestry level and would have better dealt with a regional land use planning level. From both a forest harvesting and conservation point of view, the Forest Management Plan may compromise some options in the in the regional land use plan.</p> <p>Tom said that the FMP in Teslin was more sub-regional in nature. It is important to understand that Miles attempt to integrate resources and resource management in the Teslin FMP had difficulties because it would have been more appropriate to do it under a regional land use plan.</p> <p>Tom asked if he made any reference to the Forest Management Plan in Southeast Yukon?</p> <p>Shawn said that he did not.</p> <p>Tom suggested that the YLUPC review Chapter 17 of the UFA, he said it shows incredible foresight in terms at that element of it. There is a legal obligation for FMPS that they are done on the basis of integrated resource management.</p> <p>Tom added that the implication for YLUPC and people doing resource planning is there is a foundation to do resource planning from a IRM point a view. YLUPC & the Commissions will benefit from that approach. The Commission will see a number of issues have been resolved and made available to them.</p> | |

Agenda Item 6.1: Teslin Regional Planning Commission

| Comment | Action Items |
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| <p><u>6.1.1 Update on 2003-2004 Budget & Workplan</u></p> <p>Lesley acknowledged the copy of their new work plan & budget reflecting their allocation amount included in the FTP agreement and asked Ron to comment:</p> <p>Ron said that YTG sent us a Draft funding agreement. It is different in structure but similar in content to the previous contribution agreement we had with the Federal government. Ron used the YTG agreement as a model for the Teslin FTP agreement. Ron explained some of the editorial difference he made to the agreement.</p> <p>Lesley noted that we couldn't enter into this agreement until we have a signed agreement with YTG.</p> <p>Ron said that Rod Snow a point# 19C of the Part 4 - Remedial Action, the use of the work 'may' is broad, we may want to define the action.</p> <p>Tom said that there is some inconsistency in referring to the Final Agreement and GTOR requirements, generally these things should be done in reference to the LCFA, GTOR and IP, sometimes one or the other is left out, the FTP needs to be reviewed with this consideration. All three should be referred to in all cases.</p> <p>The Council asked that the reporting requirements for the minutes – Part 4 #6 read that they are due A.S.A.P. after the minutes be approved.</p> | <p>Define action vs. 'may' in Part 4, #19C.</p> <p>Revise FTP to reflect LCFA, GTOR and the IP.</p> <p>Revision to reporting requirements: Minutes are due A.S.A.P. post approval.</p> |

Agenda Item 6.1: Teslin Regional Planning Commission

| Comment | Action Items |
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| <p>In Part 3, - #9: Add budgetary and activity variance as a reporting requirement Item 8A omits GTOR reference. Item 11, 3rd sentence should read Commission not Council should notify is there is cause.</p> <p>Tom said that our agreement reads that there is a list of responsibilities that the Council will use to administer the FTP. The Council need a copy of these policy frameworks, if they exist. If we are going to take on the legal responsibility to administer funds there has to be a policy framework that guides how we administer the funds and how the Commissions administer the funds. These need to be provided by the funding agent. In Part 5 - Section 20 reads that the Council will provide the Commissions with 20.1 financial management policies and 20.2 any publicly available information & guidelines relevant to the activities in this agreement. We need to find out YTG's policies.</p> <p>Lesley asked if we have the policies that are referred to and if we gave them to the Commissions. Ron said that we do provide them with procedural policies, which does include references to finances. We will need to make sure we have all the policies referenced in the agreement in house for reference.</p> <p>Lesley also added that these policies should be included into the GTOR. Tom said that if we are going to administer and guide Commissions through these policies we will need to have both the Federal & YTG policy frameworks, we would use their policies to mirror our policies.</p> <p>The Council reviewed Teslin's 2003-2004 Workplan & Budget. Jeff attended the Commission meeting held May 8th, a letter has been drafted for signature by Chief Eric Morris of the TTC approving the new budget and workplan, the Council has not yet received it. Jeff also confirmed that the TTC is providing overdraft protection to the Commission.</p> <p>The Council will pass a motion to approve this FTP agreement including Teslin's workplan & budget for 2003 / 2004 after YLUPC has entered into a funding agreement with YTG.</p> | <p>Add requirement to Part 3, - #9</p> <p>YLUPC: Compile policies available for reference use. Add policies references to the GTOR</p> <p>Lesley: Will ask John Spicier if we can obtain Fed & YTG funding administration policy to use to mirror our policies. Motion will be passed for the TRPC FTP after YLUPC has signed a funding agreement with YTG.</p> |
| <p>6.1.2 <u>Teslin Regional Planning Commission Regular Board Meeting – May 8th, 2003</u> Jeff attended. He said that the morning started out with a presentation from Michael McBride regarding DAP. We have heard these discussions in our office, this was the start of these discussions in the communities. They were quite anxious to hear how this is going to roll out, most particularly the relationship between the assessment board and the Commission in terms of implementing the land use plan.</p> <p>There was a review of the Policy & Legislative Framework contract that was done by Laurie Henderson. It was well presented and a very concise document.</p> <p>They discussed the RFP for the Sustainable Resource Environmental Strategy; they made a number of changes to the RFP. In the discussion an item that is a critical matter for the Council to deal with is confusion of mandates between the RRC and the planning Commission. The RRC feel very strongly in Teslin that they should be the group responsible for resource assessments and designation of management zones. They may not be able to resolve this conflict entirely internally. The Council and the YFWMB will need to meet at the administrative level to try to understand how these two parties will link, right now they are overlapping.</p> <p>The Commission did not change the administrative expenses in their 03-04 Budget instead they postponed some of the information</p> | <p>YLUPC: Meet with YFWMB to discuss RRC & Commissions roles.</p> |

Agenda Item 6.1: Teslin Regional Planning Commission

| Comment | Action Items |
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| <p>gathering activities. They will request additional funds later in the year.</p> <p>Bob Sharp said that he is poling the Commission members for a list for the Council on ways they can improve relationships, primarily for the establishment of future Commissions. Jeff suggested that be presented to the Council at their annual meeting of the Chairs. Jeff said that they haven't presented anything formal to the Council, he was not sure when they would.</p> <p>Tom said that this information would be useful in our attempt to help the start up of the North Yukon. Jeff said that this information would also be useful in our implementation review. Lesley will call to make an appointment with Bob & William.</p> <p>Gwen Wallly was introduced to the Commission as the nominee to replace Sam Johnson's vacant position. He name has not yet been presented to the Minister. She was present at this board meeting. Gwen is also active on the land management team at the TTC and is knowledgeable about land management activities.</p> <p>Lesley's had conversations with William Sydney – Co-Chair a number of times. He gave specific direction both verbally and in an email for the TRPC's budget to be changed to reflect the allocation total.</p> | <p>Lesley: Call Bob S or William S to ask for their Comments.</p> |

Agenda Item 6.2: North Yukon Planning Commission –

| Comment | Action Items |
|---|---|
| <p><u>Update on Appointments</u> Lesley said that she called Minister Archie Lang's assistant, Linda asking for their appointment status.</p> <p><u>6.2.1 Training & Orientation Strategy Update:</u> Shawn has been in touch with some of the NY Commission members; they would like to have a get together of some sort in early or mid June, soon after the appointments are finalized. The target date is June 6th & 7th. It would be an informal meeting. YLUPC would explain how the whole planning process would work.. A meeting in June would be helpful; YLUPC could work on North Yukon material over the summer and in the fall be prepared to work full force. This approach would expedite the process.</p> <p>Lesley asked if the office in Old Crow is still being maintained. Rhoda confirmed that it is. The Council agreed that the office lease should be cancelled. Ron said that we would need to consult with VGFN first. Tom suggested that we call the Commission members and poll them individually. July 1st is the target date for the closure of this office.</p> | <p>Lesley: Call to find out the status of appointments for the NYPC</p> <p>YLUPC: Schedule a meeting in early June with all the NYPC members. Ask members if if all agree to let the office space go in Old Crow. Consult VGFN.</p> |

Agenda Item 6.3: Northern Tuchone Council

| Comment | Action Items |
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| <p><u>6.3.2 Status on GTOR Agreement:</u> Gerald said that in the follow up to the meeting with Anne Lecke and Fred Green in our YLUPC office in November was a report on the proposed approach prepared by Anne Lecke. It was forwarded to YTG and they have replied back to James Harper. YTG has not had a reply back. Tom asked if we had a copy of the proposal and replies? Tom asked Bob Kuiper if a copy of this information could be provided to the Council, he said that he would pass that request on to Don</p> | <p>YTG - BK: The Council requested a copy of the proposed approach proposal and YTG response letter.</p> |

| Agenda Item 6.3: Northern Tuchone Council | |
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| Comment | Action Items |
| <p>Hutton. Tom said that we will need to consider this proposal in the 10 year implementation review.</p> <p>Gerald also noted that the precedent overlap agreement signed at the CYFN did not make it to the LS/CFN and CAFN GA's.</p> <p>Gerald asked if there has been a formal address or response to the NTC Land Use Plan Legal agreement? Lesley said she would address this in a meeting with the Minister. She said that YTG does not support the legal process; their first priority is to resolve the boundary issue.</p> <p>Gerald asked if we should start up a ASWG to work on the GTOR? The Council recommended that we wait and find out YTG and James Harper's intentions are first. They also said that the NTC was supposed to be the first established Commission, YTG and YLUPC is here to help, they have to resolve their issues.</p> <p>The Council requested that Don Hutton and James Harper be contacted for an NTC update.</p> | <p>Contact JH OR DH for an NTC update.</p> |

| Agenda Item 6.4: Peel Action Plan | |
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| Comment | Action Items |
| <p><u>6.4.2 Progress on Outstanding Issues & Actions:</u></p> <p>On May 22nd, 2003 a meeting is arranged at the Yukon Inn with the parties of the Peel. It is a GTOR working group meeting. A list of the agenda items were attached and acknowledged.</p> <p>Albert Peter agreed to Gerald's request to Chair the meeting. Lesley Cabott will also be in attendance.</p> <p>Tom asked if everyone understood that this intended to be the final GTOR working group meeting, in the end, we want all the unresolved issues to be completed?</p> <p>Gerald said he was not sure of YTG's position on the Tombstone and the Membership issues.</p> <p>Bob Kuiper said they had provided written clarification to both Ed Kormendy and Gerald Issac regarding YTG's position about the 2 membership nominees. Don Hutton also called Ed to give further clarity. Graham Baird said that Don Hutton gave his explanation to VGFN and does plan to talk about it at the May 22nd, 2003 meeting.</p> <p>Bob Kuiper confirmed YTG's position is the to have last two members be nominated jointly, partnering with VGFN for one and the THHN for the other. There was a misunderstanding about whether the last two members should be a FN beneficiary. YTG does not support the provision that the last two members must be a FN.</p> <p>The Council said that the goal is to have this question answered by the end of this meeting. The meeting Lesley had with the Minister confirmed YTG's support. We need to have people in the room that can make decisions or have the decision makers close at hand, if this does not happen it postpones progress. Bob said that YTG has stated their position on the membership; he is not sure the position of THHN and VGFN. YTG has determined that the question of whether the Tombstone Park should be included or excluded in the Peel plan should not be used to halt the process. It could go in either plan. Lesley asked who it was an issue for? Bob has asked YTG if it is an issue for them, he has not had a response, he will have the answer for the meeting. Lesley said that the Peel has been and is being planned.</p> | <p>YLUPC: A meeting with the Parties regarding the PEEL – May 22nd, at Yukon Inn.</p> <p>YLUPC: ADD Press release to Peel meeting agenda.</p> |

| Agenda Item 6.4: Peel Action Plan | |
|---|---|
| Comment | Action Items |
| <p>The Council discussed when they should notify the public about the intention to establish a planning commission in the Peel, they concluded that this should be added to a the agenda at the May 22nd , 2003 meeting.</p> <p>Gerald said that according to the Peel Action Plan a GTOR would be ready for the Council's approval at the June 2003 Regular Board Meeting.</p> | |
| Agenda Item 6.5: Response to the Financial Model for Completion of Regional Land Use Plans | |
| Comment | Action Items |
| <p>James Harper – NTC did respond, he said that the document was useful.</p> <p>Ron asked if we should be providing a number figure for the budgets at the Peel Meeting?</p> <p>The Council said to deal with it between the GTOR and Appointment process.</p> | |
| Agenda Item 6.6: Annual meeting of the Federal Provincial Committee on Land Use | |
| Comment | Action Items |
| <p>Jeff updated the Council; he said that YLUPC is hosting the FPCLU in August. The Council will need to approve allocation of staff time and \$10,000 from our annual budget for expenses. Jeff said that it is a small gathering. We will need to ensure the delegates have all the amenities they will need and arrange for a sightseeing tour. The agenda is 2.5 to 3 days. Ron said we should ask Ottawa for as much money as possible. Jeff said that delegates are responsible for their own expenses. The Council agreed to allocate \$10,000 for our budget but requested a letter be sent to YTG asking for additional funds.</p> | <p>YLUPC: Send letter to YTG requesting funds for FPCLU meeting.</p> |
| Agenda Item 6.6: 10 Year Implementation Review Schedule | |
| Comment | Action Items |
| <p>The Council acknowledged a letter YLUPC received on May 9th, 2003 from YTG, Canada and NND requesting the Council's views on the past 10 years of the implementation of the Land Claim Agreement. The letter indicates a response no later than May 30, 2003. The Council asked the secretariat to talk to Cathy Constable and request for an extension on the submission date.</p> | <p>YLUPC: Ask for an extension on the date for submitting our comments on the 10-year implementation review.</p> |
| Agenda Item 6.7: Strategic Plan Follow Up | |
| Comment | Action Items |
| <p>Ron said that the workplan is the follow up to the strategic plan. Lesley said that this would be helpful for the IP review.</p> | |
| Agenda Item 6.9: Workplan Schedule for May - June: | |
| Comment | Action Items |
| <p><u>6.9.1 Peel Meeting – May 22nd , 2003:</u> Refer to 6.4.</p> <p><u>6.9.2 LS/CFN General Assembly – June 12th – 14th , 2003:</u></p> | <p>YLUPC & Council: Attend Peel Meeting</p> <p>YLUPC: Write a</p> |

Agenda Item 6.9: Workplan Schedule for May - June:

| Comment | Action Items |
|---|--|
| <p><u>6.9.3 NND General Assembly – June 14th , & 15th , 2003</u> The Council asked if we had been invited to attend any of the FN GA's? Gerald Issac said that it is customary for the Council to send a letter offering our presentation. The Council suggested that a phone call and a letter be sent. The Council discussed the idea of a community tour, they wondered if they should add their regular board meeting to a GA date and hold them in a community.</p> <p><u>CYFN GA – July 7th – 12th , 2003 in Carcross:</u> Gerald asked if we should send CYFN a letter offering our presentation to their assembly? The Council said that if we do get invited, we should attend. Gerald said he sent will send the letter to all the FN's.</p> <p><u>Gwitch'in Signing - July 27th , 2003:</u> The Gwitch'in are signing off their LUP on July 27th.</p> | <p>letter and phone LS/CFN & NND offering our presentation at their GA.</p> <p>YLUPC: Have RBM in communities on GA dates</p> |

Agenda Item 7.0: Financial Report

| Comment | Action Items |
|---|---------------------|
| The Council acknowledged the attached YLUPC financial status reports. | |

Agenda Item 7.0: In Camera

| Comment | Action Items |
|----------------|---------------------|
| NA | |

Agenda Item 8.0: Correspondence

| Comment | Action Items |
|---|---------------------|
| The Council commented on the letter from YTG indicating that the NYPC will receive YTG honoraria rates and not the Federal honoraria rate. The acknowledged a difference of \$25. less will be paid to the newly appointed members. | |

Meeting adjourned at 12 noon

Next Regular Board Meeting date is June 5th , 2003.

Approval of Regular Board Meeting Minutes – May 15th , 2003 – Meeting # 03 – 04/02

Chair

YLUPC Secretariat



YUKON LAND USE PLANNING COUNCIL

201 - 307 Jarvis Street, Whitehorse, Yukon Y1A 2H3
PHONE (867) 667-7397 FAX (867) 667-4624 EMAIL ylupc@plan yukon.ca

June 17th, 2003, 9 a.m.

Minutes

Regular Board Meeting

YLUPC Board Room, 307 Jarvis Street, Whitehorse

03/04 - # 03

In Attendance:

Yukon Land Use Planning Council:

Lesley Cabott – Chair
Albert Peter - Member
Tom Cove – Member

YLUPC Staff:

Ron Cruikshank – Planning Director
Gerald Isaac – FN & Planning Advisor
Rhoda Gribben – Office Administrator
Jeff Hamm – GIS & Information Advisor
Shawn Francis – Land & Resource Planner

VGFN:

Graham Baird

Yukon Government:

Jerome McIntyre - Planner

Teslin Regional Planning Commission

Bob Sharp – Co-Chair

Bonnie Hurlock – Ex Director

MLA – Pelly/Nustlin - Dean Hassard

CPAWS – Katherin Boivin

GTC – Norman Snowshoe (Phone)

Agenda Item 1: Agenda

Comment

Addition: 6.3 MacKay Financial Statements
Addition: 5.10 NTC Update
Addition: 5.9.4 Schedule Community YLUPC Board Meeting

Action Items

Agenda Item 2: Review Minutes

Comment

Minutes from May 15th, 2003

The Council Approved the minutes from May 15, 2003

Action Items

Outstanding Action Items include:
1. Letter to Archie Lang:
RE: FPCLU keynote
2. Tom: Contact Minister regarding Kaska's.

| | |
|-------------------------------------|---------------------|
| Agenda Item 3: Delegate: N/A | |
| Comment | Action Items |

| | |
|---|---------------------|
| Agenda Item 4: Directors Report | |
| Comment | Action Items |
| All items included on the Director's report will be covered as an Agenda Item | |

Agenda Item 5.0: Unfinished Business

| | |
|--|---------------------|
| Agenda Item 5.1: Teslin Regional Planning Commission | |
| Comment | Action Items |
| <p>5.1.1 <u>Letter of Support for the TRPC involvement in decision regarding Wolf Lake</u></p> <p>The TRPC requested a letter of support to be written by the YLUPC regarding the Wolf Lake Feasibility Study. Ron updated the Council on the issue:</p> <p>The Environment Minister Jim Kenyon has asked the Teslin RRC, TTC and the Village of Teslin, to review and make recommendation on National Park Feasibility Study in Wolf Lake. Our letter points out clauses in the FN LCA that empower a regional planning body to take a lead role when it comes to national parks or special management areas. The Minister did not recognize this in his letter. TRPC has written a letter to the Environment Minister regarding the lack of recognition. The TRPC asked the Council to provide an additional letter of support. In response, YLUPC has prepared the attached letter.</p> <p>The Council asked whether it was an oversight or intentional of the Environment Minister to forget to include the TRPC? Ron said that the Minister was enacting the LCA but wasn't aware of the full scope of people involved. The Chair asked if anyone present had any comment.</p> <p>Dean Hassard said that a letter from the Yukon Fish & Wildlife Management Board supports the Teslin RRC's in this approach. It was a letter from the RRC to Minister Kenyon, which started this discussion.</p> <p>Lesley said that in the absence of land use planning, the RRC's were created and; they have filled the void in the communities. As more Commissions are established roles will be better defined.</p> <p>The Council approved to the attached letter written by the YLUPC secretariat in support of the TRPC.</p> <p>Bob Sharp outlined the roles the RRC are now playing and the role that the Commission see themselves playing.</p> <p>Albert said this situation highlights the need for better cooperation and coordination of all UFA Boards, Committees & Council's. It also highlights interlinking of the LCA; you can't look at one clause without looking at the whole agreement. We need to bring this to the Minister's attention, it is a complicated agreement, we can encourage him to include all of the people in the community and recognize the role the planning commission plays in bringing all the different views together.</p> <p>Lesley asked if we worked closely with the YFWMB?</p> <p>Ron said that we would have like to have been copied or CC'd on correspondence that relates to land use issues. We need to encourage the YFWMB to copy us and we need to copy them if we know of issues that will affect them. We were not cc'd on any of the information we are discussing.</p> | |

Agenda Item 5.1: Teslin Regional Planning Commission

| Comment | Action Items |
|---|--|
| <p>Tom said he agreed with Albert's comment regarding the need to review the whole LCA to ensure, all the chapters are being enabled. He said there are 5 chapters' that are interlinked. This is a high-class problem, we have too many Yukoner's interested in important issues. At the end of the day someone has to provide the leadership. I don't know of a better mandate to effectively take that leadership than the one provided to the regional commissions. If that is what the letter calls for, great. It is good to see the RRC interested and ambitious to do the work. We may want to consider adding a reference in the last paragraph, acknowledging the RRC as an interested party with standing as recognized in the LCA.</p> <p>Lesley provided Bob Sharp with the attached draft letter written to Minister Kenyon in support of the TRPC and invited him to provide their comments later. She asked him if he was comfortable with what they are hearing from the Council and the government?</p> <p>Bob said that the only thing they are not comfortable with was the notion that this was precipitated around the Wolf Lake Feasibility Study. The letter from the Teslin RRC to the YFWMB, the letter from the YFWMB to the Minister and the letter from the Teslin RRC to the Minister indicated the RRC would like to assume responsibility for planning in protected area's and in defining habitat protection areas. The Commission had a few questions to sort out in their minds A. Whether we can legally do that and B. What our mandates fall under. We think it is essential that we work cooperatively with Teslin to make this work. TRPC have sought legal council attempting to define the rules of the game.</p> <p>Lesley said that Minister Lang stated in the House that protected areas should be handled through a regional planning process; he also said that directly to me in a meeting. We may want to have this confirmation in writing.</p> <p>The question that followed from protected areas being handled through the regional planning process is 'Where are those people who were working in protected areas? And; Can those people focus their work in the areas we are planning in? Minister Lang did not have an answer.</p> <p>Bonnie said that the concern of the Commission was with the 10-point proposal put forward by the YFWMB on behalf of the seven RRC's. It proposed a community based planning process for conservation planning. You may want to rewrite your first paragraph to reflect this concern. We do not want to have duplication in the process. We looked at both the letter from Minister Kenyon regarding the Wolf Lake Feasibility Study and the proposal for conservation planning in the communities submitted by the YFWMB, the Commission is responding to the proposal first.</p> <p>Lesley said that we must remember that in the absence of regional plans and regional planning processes that there have been people who have been doing this work in communities, we want to work together.</p> <p>The Council supports a comprehensive planning process.</p> | <p>YLUPC: Write a letter to Minister Lang RE: confirmation P/A should be done thru the regional planning process.</p> <p>TRPC: Sent a date for the Council/ Commission meeting</p> |
| <p>5.1.2 <u>Council/Commission Meeting</u></p> <p>Bob Sharp said that it would be great to have the Council come to see all the information the Commission has to date.</p> <p>Bonnie said that she would email Ron indicating a suitable date; she guessed the end of July or the first part of August.</p> | <p>TRPC: email YLUPC with meeting date</p> |

Agenda Item 5.2: North Yukon Planning Commission

| Comment | Action Items |
|--|--|
| <p>5.2.1 <u>Schedule & Plan for NYPC</u></p> <p>Lesley said that YTG Cabinet meets on Thursday, June 18th, 2003. It is anticipated that the letter of appointments will be signed then. Shawn F gave the Council an update. He said the NYPC members are looking at July 22nd to the 23rd for the first meeting.</p> <p>5.2.3 To ensure a common consensus among the Parties, a letter will be sent to YTG & VGFN Chief Joe Linklater requesting a meeting prior to the July meeting. After the July's Commission meeting we will work on products over the summer and revive work that was started in the past and plan to start in the Fall.</p> <p>5.2.2 Lesley has acknowledged that this time schedule was also indicated in a letter to the Council from Shirlee Frost, Acting Chair.</p> <p>Tom asked if this was the first official meeting? Shawn described it as the meeting before the meeting. We do have to have consensus on some items before the Fall. We will focus on team building in September.</p> <p>Tom pointed out the use of the word 'we' means us, the YLUPC, can do the work over the summer. He also suggested that Shawn talk to the NYPC members about what team building should be. Lesley confirmed that Shawn has been working with Shirlee and that this has been happening.</p> <p>Shawn also said we will be looking at the work that had been done by the NYPC office and VGFN. The new Commission will be deciding on a general planning model. We will need to determine what the agenda will be for the meeting in July.</p> <p>Lesley asked if the Start Up Strategy would be done in July? Ron said no, the Secretariat plan to do the Start Up Strategy in the Fall.</p> | <p>YLUPC: Send YTG & VGFN letter requesting meeting.</p> <p>YLUPC: Confirm meeting with NYPC member (July) & prepare an Agenda</p> |

Agenda Item 5.3: Peel Watershed Planning Commission GTOR Recommendations

| Comment | Action Items |
|--|--|
| <p>Norman Snowshoe joined the meeting via telephone.</p> <p>The Council acknowledged the minutes from May 23rd at the Yukon Inn. Tom requested the addition of a comment made by Bob Kuiper, YTG in support of TWG costs being paid by the Commission for the members who have higher travel costs. Ron pointed out that the TWG Terms of Reference does include a statement which reads 'the Commission may consider assisting TWG members with extra ordinary travel expenses. Norman said that it should not include extra ordinary just travel expenses.</p> <p>Albert provided the Council with an update: He said that they had taken the comments from the May 22nd, 2003 meeting regarding the five outstanding issues and their have been incorporated into the GTOR. It is ready for distribution.</p> <p>The question of whether the minutes and GTOR had been sent out the Parties arose, it was determined that they had not been. Lesley said the minutes and the GTOR need to be sent to the Parties for their final approval before YLUPC can recommend it to YTG.</p> | <p>YLUPC: Send out Peel GTOR & May 22nd, 2003 Minutes to Parties.</p> <p>YLUPC: Check</p> |

Agenda Item 5.3: Peel Watershed Planning Commission GTOR Recommendations

| Comment | Action Items |
|---|---|
| Tom referred to Appendix C: Protocols for Decision Making; This copy is an outdated copy, we have made revisions to this to Item #1 before, refer to the LCA to ensure the language is correct. | Appendix C: is the most recent version. |
| Norman asked if there had been any feedback from the press release? YLUPC has not received any calls. | |

Agenda Item 5.4: 10 Year Review

| Comment | Action Items |
|--|---|
| Ron had a brainstorming meeting with staff and with Tom & Albert. We are deciding how we are going to present the 10-year Implementation Report, it is a work in progress. | Ron: 10-Year review schedule & timeline. |
| Lesley asked that Ron set up a schedule and timelines; she also acknowledged that Albert would be taking a lead role in this exercise. | |
| Ron asked Cathy Constable – LCIS, when our submission is needed, she said in the Fall. LCIS have a 10 Year-Review meeting in July; Chapter 11 is not on the agenda. | YLUPC: 10-Year review due in the Fall. |

Agenda Item 5.5: Federal/Provincial Annual Meeting

| Comment | Action Items |
|--|---|
| The attached invitation letter was sent out to colleagues. In a week or two we will have a better idea who will be in attendance. The agenda will be available at the end of July and will be attached to a letter to Minister Archie Lang requesting funds. | YLUPC: Letter to YTG requesting funds. |

Agenda Item 5.6: Annual Reports – 2002-2003 fiscal year

| Comment | Action Items |
|---|-----------------------------------|
| Ron asked Bonnie when YLUPC would receive Teslin's Annual Report, she said that it is complete and she would send it next week. | TRPC: submit Annual Report |

Agenda Item 5.7: YLUPC Secretariat Workplan

| Comment | Action Items |
|--|----------------------|
| Lesley asked Ron if the workplan was done, he said he would have it ready next week. | Ron: Workplan |

Agenda Item 5.8: Land Designation System for Regional Land Use Plans

| Comment | Action Items |
|---|---------------------|
| Lesley said that she enjoyed reading the attached 'A Proposed Strategic Regional Land Designation System for Yukon discussion paper written by Shawn Francis. Shawn said that it is still at a working draft paper created to generate discussion. To date, comments have been provided by several YTG | |

Agenda Item 5.8: Land Designation System for Regional Land Use Plans

| Comment | Action Items |
|---|---|
| <p>agencies but the document has not been circulated widely. A revised document will be produced prior to general circulation.</p> <p>Bob Sharp said that they had not seen this document. He said that they have base line exercises about Landscape and Regulatory Regimes from Olsen & Olsen, already. It would be nice to have common linkages. If what YLUPC has done is contrary to our work it may cause difficulties, we would like to provide comments.</p> <p>Lesley said that the Council welcomes all comments. This Council is committed to a common Yukon LUP regime, it won't be an Olsen & Olsen process but one that Yukon decides on.</p> <p>Bob said that the TRPC has already spent time and money on this.</p> <p>Shawn said that there are definite linkages. Our perspective is global. He told Bob he would call him regarding this.</p> <p>Lesley asked if this document was ready for distribution?</p> <p>Tom asked what the next steps should be? Do we need to meet with the FN's and the Parties?</p> <p>Ron said that a Yukon wide workshop would be more effective than sending out the discussion paper. He asked if we should also include the 'Financial Model' in the workshop?</p> <p>The Council agreed that this discussion paper should be sent out now and discussed at the fall workshop.</p> <p>Shawn said that before he distributes this document he would need to do another revision.</p> <p>Tom asked if this document had been taken to the Kaska? Shawn said that he has looked at the Kaska's Forest Stewardship workplans and has incorporated ideas.</p> | <p>Shawn: Call Bob S regarding Land Use Designations.</p> <p>YLUPC: distribute this document prior to Fall workshop</p> |

Agenda Item 5.9: Workplan Schedule for – June, July and August:

| Comment | Action Items |
|--|--|
| <p>5.9.1 General Assemblies:</p> <p><u>CYFN GA – July 7th – 12th, 2003 in Carcross:</u> YLUPC will be setting up a booth at the CYFN GA.</p> <p><u>Ta'an Kwach'an Council GA - August 1st & 2nd at Helen's Fish Camp/Lake Lebarge:</u> YLUPC will be setting up a booth at the Ta'an GA.</p> <p>5.9.2 Fed/Prov Annual Meeting: August 19th - 21st, 2003.</p> <p><u>5.9.3 Next Council Meeting Date:</u> The next Council meeting date was set for July 24th, 2003 to coincide with the NYPC Start Up Meeting.</p> <p><u>Council Community Meeting</u> Scheduled for August, location to be decided.</p> | <p>CYFN: Shawn & Rhoda will attend</p> <p>Ta'an: Gerald will attend.</p> |

Agenda Item 5.10: NTC

| Comment | Action Items |
|--|---------------------------------|
| Albert asked for a letter to be sent to James Harper requesting an update. | YLUPC: Send letter to JH |

Agenda Item 6.0: Financial Report

| Comment | Action Items |
|--|--|
| 6.1 The Council acknowledged the attached YLUPC financial status reports. | YLUPC: Write a letter to Kyla – |

Agenda Item 6.0: Financial Report

| Comment | Action Items |
|--|--------------------------------|
| 6.2 Canada is requesting verification of funds spent for the NYPC from the 2001-2002 fiscal year. Ron said that this is not due until September. He said that we would need a statement from the Council verifying that the NYPC did complete all the activities indicated on their workplan. Kyla & Allan will be in YT on July 14 th and plan to stop by the office. | collect requested information. |
| 6.3 The Council acknowledged the DRAFT Audited Financial Statements provided by MacKay & Partners. | |

Agenda Item 7.0: Correspondence

| Comment | Action Items |
|--|--------------|
| The Council acknowledged the Correspondence. | |

Agenda Item 8.0: In Camera

| Comment | Action Items |
|---|--------------|
| 10-Year Review – Hire Albert Peter as Project Co-coordinator. | |

Meeting adjourned at 12 noon

Next Regular Board Meeting date is July 24th, 2003.

Approval of Regular Board Meeting Minutes – June 17th, 2003 – Meeting 03/04 - # 03

Chair

YLUPC Secretariat



YUKON LAND USE PLANNING COUNCIL

201 - 307 Jarvis Street, Whitehorse, Yukon Y1A 2H3
PHONE (867) 667-7397 FAX (867) 667-4624 EMAIL ylupc@planyukon.ca

July 24th, 2003, 9 a.m.

Minutes

Regular Board Meeting

YLUPC Board Room, 307 Jarvis Street, Whitehorse

03/04 - # 04

In Attendance:

Yukon Land Use Planning Council:

Lesley Cabott – Chair
Albert Peter - Member
Tom Cove – Member

YLUPC Staff:

Ron Cruikshank – Planning Director
Joyce Bachli - Minute Taker

YFWMB

Kelly Hayes

NTC

James Harper

Agenda Item 1: Agenda

Comment

Addition: 3.0 Delegate Kelly Hayes, 9:15 a.m.

Action Items

Agenda Item 2: Review Minutes

Comment

Minutes from June 17, 2003

The Council Approved the minutes from June 17, 2003, with the following typo corrections:

- Item 5.1, page 3, paragraph 4 - “stated in”
- Item 5.3, page 4 last paragraph - “sent out to the Parties”
- Item 5.7, page 5 - “have it ready”
- Item 5.8 - Action Item missing
- Capitalize “Commissions” as standard practice

Items for discussion

- Update on Lesley’s discussions with delegates at the FN GA
- Support and work closely with VGFN on the NYPC work

Action Items

Outstanding Action Item includes:

Tom: Contact Minister regarding Kaska’s - Suggestion that Tom follows up with Kaska First Nation where they are on the bilateral agreement before speaking to YG Minister. The bilateral agreement addresses reaching agreement on resource planning at a regional scale.

Agenda Item 3: Delegates

| Comment | Action Items |
|--|---|
| <p>3.1 <u>Kelly Hayes YFWMB - 9:30 a.m.</u></p> <p>Kelly Hayes attended at 9:30 to update on the Yukon Fish & Wildlife Management Board:</p> <ul style="list-style-type: none"> ▪ Interested in possibilities to work together on issue of habitat. YFWMB make recommendations on policy for habitat management and protection. ▪ Materials were tabled: Mission Statement & Strategic Goals; 1999/2000 Habitat Protection Areas materials for workshop; Integrated Wildlife Management Plans; work on access management ▪ Lesley indicated already have a good working relationship with staff, familiar with YFWM Board. ▪ Regional Resource Councils (RRCs) can make recommendations to the Board. ▪ Recommendations are sent from the Board on behalf of RRCs regarding community management areas and integrated management plans; work closely with RRCs to make them aware of options. ▪ Three meetings per year between YFWMB and RRC Chairs. ▪ RRCs were upset about the approach the YG was taking with YPASS; wanted to ensure capture all values and not straight scientific values. ▪ Need clear approach between interests of LUPs and RRCs. ▪ Communities that don't have Planning Commissions want to ensure all interests are protected. ▪ Standard procedure for the Planning Commissions to work with RRCs and other resource users to advise what plans are and RRCs to make submissions on them. ▪ YFWMB's interests are Territory-wide level, rather than just regional; provide tools to communities so they can make their own decisions and determine priorities on items such as a site-specific HPA or national park. ▪ RRCs have done a lot of the legwork when it comes to habitat and fish/wildlife concerns; RRCs also have responsibility for forestry, YFWMB does not. ▪ RRCs are an incredible resource to assist new PCs get up and running, e.g. Peel River Planning Commission may be able to work with Mayo RRC, which worked with NND First Nation on mapping of community values. ▪ Conduct surveys of communities to identify habitat issues; one less thing the PCs have to be totally responsible for. ▪ Lesley outlined a discussion at the last YLUPC meeting regarding problems in the relationship between the TRPC and Teslin RRC. RRC has been doing a lot of planning work on fish/wildlife/forestry; there are economic development considerations with planning, as well. ▪ Need for all bodies to share issues and information-gathering. ▪ Communities are looking to Teslin to see what happens; a lot of people have been waiting for land use planning for a long time, need to see something positive happening and establish certainty; need to work within existing agreements. ▪ Personalities play a big role in how bodies interact. ▪ NYPC and PRPC are establishing new models, learning from old ways; close, intimate relationships between RRCs and PCs will play out differently and better in future areas. ▪ The PCs will be in place for a period of four-to-five years (may have a diminished role after the plan is approved), whereas the RRC process is a continuum. ▪ Conflict can be a good thing to build in checks and balances in the land use planning process. ▪ Planning won't go very far where there is an outstanding feeling of discomfort in a community. ▪ Wide spectrum of groups invited to meetings in communities where LUPs are to be established. ▪ Where bodies have overlapping mandates, need to work together to accomplish goals. ▪ RRCs are a wealth of knowledge for regional planning, consultation and consensus-building. ▪ Undertaking work on land use planning concerns related to harvesting of fish and wildlife creating access, e.g. work done with oil and gas and off-road areas. ▪ May be able to work together to recommend approaches and tools, e.g. extension of idea of thresholds for specific animals (e.g. caribou) workshop | <p>1. Kelly should develop working</p> |

Agenda Item 3: Delegates

| Comment | Action Items |
|---|---|
| <p>caribou) workshop.</p> <ul style="list-style-type: none"> Put together something to take to the communities that would be understandable and accessible for them. Lesley noted that Minister Lang indicated wants to see recommendations for off-road access happen through land use planning. PCs need to support the initiatives of the YFWMB. Suggestion Shawn Francis is point of contact for the YLUPC, as he has been doing technical work in this area. Ron noted the CEs workshops have had very useful information on thresholds, whole network of people within government where the topic of thresholds needs to be discussed, as well as industry. Example is area can be looked at from a fish and wildlife perspective, but it may already be a lup decision whether a road is developed, e.g. practical application of thresholds considered in relation to how much can happen on the Dempster Corridor. Land designation system is in the works, and the 10-year review is underway. <p>Kelly Hayes thanked the Council and left at 10:05 a.m.</p> <p>3.2 <u>James Harper NTPC - 11:00 a.m.</u></p> <p>James Harper joined the meeting via teleconference at 11:00 a.m., roundtable introductions.</p> <ul style="list-style-type: none"> Purpose to provide Council with an update on the progress of forming the NTPC in response to Albert's request. Progress is not as fast as had been hoped, largely because of difficulty resolving matters between overlapping First Nations. At the session at the Yukon Inn, YG made it clear they were happy with lup proceeding in a reasonable fashion, as long as neighbouring First Nation was happy to live with the result and would sign off on the plan; this has been the position since March, 2003 THHN has largest area of overlap, bilateral matters between THHN and NND; WRFN and KDFN are focusing on claims process, (provision for SMA around Welsey Lake); TKC have not responded; KFN have not responded but indications are feel they can rely on their bilateral agreement (concerned with economic development in Kaska country) with YG to advance lup ahead of land claims settlement, KFN area primarily share overlap with RRDC. First Nations indicate they wish to see development but want planning first. Progress has been made with all FNs, but only in three areas has that moved to a point where the SFN has enough certainty with respect to the outer boundary of the planning area. Tom is going to speak to the KFN, and Lesley suggested speaking to the Minister following this regarding KFN concerns. Feds have been insisting on having overlap agreements done, which would define the planning area. Suggestion; discuss matter with George Smith (RRD concerns). Mr. Harper stressed importance of respecting established protocols on this file. FNs view the overlaps from a different perspective; only way it can be resolved is between the FNs, not by YG or YLUPC. Progress has been made on the subagreements, one of which was the planning one. Indication is more money will be needed to work on the IP review, FNs are parties to these IPs, as well. Lesley indicated YLUPC produced a document in regards to regional planning costs with different implications; YG has not responded. Don Hutton, YG, indicated strong support for an increase in funding for the Yukon as part of the IP review; strong statement for support for increase for Chapter 18 implementation, but YG has not come back to specifically target regions in relation to budget numbers, cannot commit on a multi-year basis because of administrative considerations. Discussion regarding NTPC as a financial model, with identifying apparent drivers; but will not know requirement until the PC is up and running. NTPC expects there will be adequate funding and that the process for them will cost more than any other planning area. Contemplating recommending to his clients to request a minimum commitment as a starting point, likely be more than the core indicated in the PC's submission | <p>relationship with Ron, as he supplies information to the YLUPC; can share work commitments, e.g. land designation system, access management issues, and thresholds. Ron can identify the commitments of YLUPC, find opportunities for overlap, and identify areas where there is opportunity for cooperative work.</p> <p>2. Tom will have an informal chat with Kelly regarding issues with YFWMB.</p> <p>3. Tom and James Harper will share information and updates on KFN and lup process.</p> |

Agenda Item 3: Delegates

| Comment | Action Items |
|--|---|
| <ul style="list-style-type: none"> ▪ Question how much flexibility the Feds will have, their role in FN discussions to date has not been very productive or helpful. Feds stipulate three years' funding. ▪ Because of the situation of FNs' lands being in a traditional area, question how much will be invested in land use planning that is under the agreement and how much in land use planning that is underway in the normal course. ▪ Hope to work on something between September and April, with NTPC having something in place April 1, 2004. ▪ Need some agreement with YG for a budget commitment, without adequate funding have to ask what quality of plans will be produced. ▪ Have to compare terms of reference according to budget allocated, are not satisfied that the general terms of reference are adequate, need to mandate precise terms of reference. ▪ Concerned about getting into the process and having the rules change and end up with something different than expected. ▪ Tom noted working with the financial model provided comes up with a core, which is generic across the board and is fundamentally inadequate to do the job. ▪ Albert stressed having the numbers in time for this fall (in conjunction with 10-year review) would be valuable. ▪ Need to have an indication of responsiveness to changing circumstances, e.g. a large-scale development occurring in the middle of the planning process. ▪ Lesley advised the budget funding agreements are flexible and relate back to work plans, there are opportunities for review. ▪ Although interested in participating, clients are concerned about the financial burden of the process on them and what the expectations are going into the process. ▪ Lesley acknowledged that for the comfort level of all parties, the terms of reference need to be more specific and provide more guidance in the area of timelines, budgets and products. ▪ With an area as large as theirs, may be a matter of sequencing; process issues, i.e. does it involve subregions, do the planning region-by-region; area is complicated, must be a well-defined process. ▪ Lesley suggested touch base at October meeting; mid-year review occurs in November, best time to make major changes. ▪ Exercise of setting roles for PC and staff. <p>James Harper thanked the Council for their time and left the meeting at 11:45 a.m.</p> | <p>4. James Harper will advise the YLUPC what work and planning implications would be as far as workload and costs.</p> <p>5. Ron will fax Peel River Planning Commission terms of reference to James Harper.</p> <p>6. Albert will chat with James Harper regarding options for cost variables.</p> |

Agenda Item 4: Directors Report

| Comment | Action Items |
|--|--|
| <p><u>Highlights:</u></p> <ul style="list-style-type: none"> ▪ A new web server will increase capacity to be able to present maps and products produced by Commissions. ▪ Link to DAP office will assist in implementing the plans. ▪ Angela Wakley approached staff for funding with respect to a thesis project that looks at the capacity needs of Planning Commissions and how to meet them - funding request to Commission in September. | <p>7. Jeff Hamm: will provide a demonstration of the new Web server at the September meeting.</p> |

Agenda Item 5.0: Unfinished Business

| Agenda Item 5.1: Teslin Regional Planning Commission | |
|---|---|
| Comment | Action Items |
| <p>5.1.1 <u>Council/Commission meeting</u></p> <ul style="list-style-type: none"> September 3 meeting in Teslin Ron sent e-mail to Teslin, re: list of topics Ten-year review submission likely to be completed by then. Encourage TRPC to attend Federal/Provincial meeting. <p>5.1.2 <u>T.W.G. Meeting Update</u></p> <ul style="list-style-type: none"> Meeting held two weeks ago. Doug Olsen, Olsen & Olsen, presented his workplan for the contract (tabled), go over as a group and provide comments. Power Point presentation was e-mailed out. Consultants are planning on doing a lot of consultation work to provide strategic direction. Suggestion that the YLUPC should act in a consulting role. Olsen & Olsen's presentation related to Northeast Plan they worked on in Alberta and how they can use it in relation to the Teslin Plan (called Resource Management Integration Plan); Ron suggested have a look at it. <p>5.1.3 <u>1st Quarter Reporting</u></p> <ul style="list-style-type: none"> The 1st Quarter Reporting is complete (related to 5.6 on agenda), and there was nothing further to report from Ron. Relationship with Carcross Tagish First Nation (CCTFN) discussed; CCTFN is very busy trying to get ratification of their land claims. | <p>8. Ron: Confirm list of topics for Sept 3 meeting in Teslin. Ask Bonnie for details: RE: 10-year review submission; Lesley review before they are submitted.</p> <p>9. YLUPC to provide comments on report of Olsen & Olsen.</p> <p>10. Discussion at Sept. 3 meeting, re: CCTFN proposed ratification date and work with TRPC.</p> <p>11. Ron to send letter of congratulations to Ed Schultz.</p> |

| Agenda Item 5.2: North Yukon Planning Commission | |
|--|---------------------|
| Comment | Action Items |
| <p>5.2.1 <u>Schedule & Plan for NYPC</u></p> <p>Attached.</p> <p>5.3.1 <u>Schedule & Plan for NYPC</u></p> <ul style="list-style-type: none"> Meeting today with NYPC at Westmark. May not be possible to maintain an office in Old Crow, need to discuss staffing with Chief. | |

Agenda Item 5.3: Peel Watershed Commission GTOR Recommendations

| Comment | Action Items |
|--|--------------|
| 5.3.1 <u>Update</u> <ul style="list-style-type: none"> CPAWS is starting on Peel trip today. Big feast at the Peel, hosted by Tetlit Gwich'in elders May be comments on Peel material on Gerald's e-mail. Appointment being made by YG, rather than Federal Government. | |

Agenda Item 5.4: 10 Year Review

| Comment | Action Items |
|--|--|
| <p>Ron and Albert tabled materials.</p> <ul style="list-style-type: none"> Met a couple of times, went through the agreement cover-to-cover. Items related to LUP links have been picked out. Last "kick at the can" before the parties consider all the recommendations. By going through the IPs in detail, found additional leverage to save costs; found places where extra projects can have costs recovered from the government, especially if formally requested to do something, e.g. demand increases and the staff stays flat. More formal arrangement with the parties responsible for covering costs. Able to twig what things mean and how to utilize things to get more work done. Ron suggested the submission take two main sections: Review of the Council and review of the remaining parts of the IPs and LCAs that relate to Chapter 11 and related implementation activities. Timelines: September 1 – submission, next Council meeting get everything to Council, re: detailed work. Ron has a list of tasks for staff/Council. The five-year review that was done is helpful in looking at the last five years. If Planning Commissions are to exist after planning is complete, may be similar to structure in NWT; question how reduced the PCs would be, i.e. who stays and who goes, may not be reduced in size but in frequency of meetings. Basically monitor compliance and deal with implementation and amendments down the road. Connection with DAP, where requested PC make formal submissions on a project. 20 million dollars needed for eight PCs to run for 10 additional years. Some PCs may not favour central PC doing implementation, provide options, costing and pros and cons. Flexibility required, e.g. oil and gas requires more work. | <p>12. Ron will complete tasks on the 10 Year Review Plan by September 3 for discussion at with TRPC.</p> |

Agenda Item 5.5: Federal/Provincial Annual Meeting

| Comment | Action Items |
|--|--------------|
| <p>The draft agenda is coming together well.</p> <ul style="list-style-type: none"> Getting confirmation from attendees from other jurisdictions Lesley will provide the City of Whitehorse (municipal perspective) on waterfront development partnerships. Public component and private sessions Although Council are not all expected to come to the workshop, they are invited (to the banquet also). | |

Agenda Item 5.6: Annual Reports – 2002-2003 fiscal year

| Comment | Action Items |
|---|---|
| <p>Lesley commented that the Annual Reports are not a big issue, the North Yukon is straightforward.</p> <ul style="list-style-type: none"> Ron has suggested minor changes to TRPC's report, and they have agreed to put them in. <p>MOTION: To approve the YLUPC annual report as presented.</p> <p>1st Albert Peters 2nd Tom Cove</p> <p>MOTION: To approve the NYPC annual report as presented, subject to the PC receiving the information.</p> <p>1st Albert Peters 2nd Tom Cove</p> <p>MOTION: To approve the TRPC annual report as presented, subject to the PC receiving the information.</p> <p>1st Albert Peters 2nd Tom Cove</p> <p>Once everyone is comfortable with the Annual Reports, they will be put into a glossy format.</p> | <p>13. Ron will remove Section 2.3, as this was not intended to happen in 2002/03.</p> |

Agenda Item 5.7: Schedule for July, August, September

| Comment | Action Items |
|---|--|
| <p>General Assembly - VGFN - suggestion that Shawn Francis attend. General Assembly - TKC - rescheduled Gwich'in Land Use Plan Approval Ceremony - Aug. 11-14, 2003</p> <p>Miscellaneous:</p> <ul style="list-style-type: none"> Ten-year review session early fall. Lesley away beginning-to-mid September. Office may be moving from Teslin with Bonnie moving into Whitehorse. The SLC rep is Angus not Don. | <p>14. Ron will check when TKC GA is rescheduled to; to attend Gwich'in Ceremony.</p> <p>15. Administration will put together a schedule for Sept/Oct. for Tom, complete with when Lesley returns.</p> |

Agenda Item 6.0: Financial Report

| Comment | Action Items |
|--|---------------------|
| <p>6.1 June 30th Variance Report (attached) 6.2 July Accounts Payable (attached) 6.3 Ron reviewed items discussed in his meeting with Canada</p> <ul style="list-style-type: none"> Will be more surplus in the upcoming year, reduce November submission by the amount of the surplus and eat up the surplus in November is the key to keeping it in the program. | |

Agenda Item 7.0: Correspondence**Comment****Action Items**

The Council acknowledged the Correspondence.

Meeting adjourned at 12 noon

Next Regular Board Meeting date is September 3, 2003, in Teslin.

Approval of Regular Board Meeting Minutes – June 17th, 2003 – Meeting 03/04 - # 03

Chair

YLUPC Secretariat



YUKON LAND USE PLANNING COUNCIL

201 - 307 Jarvis Street, Whitehorse, Yukon Y1A 2H3
PHONE (867) 667-7397 FAX (867) 667-4624 EMAIL ylupc@planyukon.ca

September 24th, 2003, 9 a.m.

Minutes

Regular Board Meeting

YLUPC Board Room, 307 Jarvis Street, Whitehorse

03/04 - # 05

In Attendance:

Yukon Land Use Planning Council

Lesley Cabott – Chair
Albert Peter - Member
Tom Cove – Member

YLUPC Staff

Ron Cruikshank – Planning Director
Rhoda Gribben - Administrator
Gerald Isaac - FNPP
Shawn Francis – LUP
Jeff Hamm - ITPA

YTG

Jerome McIntyre – Senior Planner
Tim Sellars – Land Use Planner

VGFN

Graham Baird

Agenda Item 1: Agenda

Comment

Accepted as presented

Action Items

Agenda Item 2: Review Minutes

Comment

Minutes from July 24th, 2003

The Council Approved the minutes from July 24th, 2003, with the following typo corrections:

- * Item 3.2, page 3, paragraph 4 - “TDH s/b THHN”
- * Item 3.2, page 4, paragraph 25 - should read “fundamentally IN adequate”
- * Item 5.1.2, page 5 - paragraph 4 - “YLUPC should act in a consulting role”
- * Item 5.3.1, page 6 - - paragraph 1, - “Peel planning should read Peel trip”
- * Item 5.6, page 7 – Include Tom Cove 2nding all the Motions

Action Items

Agenda Item 3: Delegates

Comment

N/A

Action Items

Agenda Item 4: Directors Report**Comment**

Ron attended a signing ceremony for the approval of the Gwitch' in Land Use Plan. It was held in Fort McPherson, NWT. Two deaths in a community prevented most of the well-planned ceremonies from taking place.
Canada and GTC signed an agreement regarding 'Preferential Contracting'.

Action Items**Agenda Item 5.0: Unfinished Business****Agenda Item 5.1: Teslin Regional Planning Commission****Comment****5.1.1 Council comments on TRPC Atlas & Legislative & Policy Framework**

- * The Council commented that the Legislative Framework was not attached.
- * The L&P Framework identifies policy regime and current policy initiatives we need to be aware of. It does not identify conflicting policies.
- * The Council has not seen the TRPC Atlas. They asked if this was the final product? It was confirmed that it was.
- * Lesley asked if TWG was going to review this document and provide comments?
- * Ron said he has been in touch with Blanche Warrington, TTC – TWG member, she is providing comments separately. Jerome confirmed that YTG has prepared a Draft letter and was waiting for confirmation regarding submitting comments jointly or separately. It was decided that comments would be submitted separately.
- * The Council requested a letter be written to TRPC, congratulating them on the completion of the work. Technical comments included would suggest TRPC to consult with YLUPC and other information providers for review before the final draft is released to the public. Information providers indicated to YLUPC that information in the Atlas was misrepresented or omitted.

5.1.2 Meeting with TRPC October 8th, 2003

- The YLUPC and staff will attend the TPRC meeting in Teslin on the morning of October 8th.

Action Items

1. YLUPC: Provide the Council with a copy of the Legislative & Policy Framework document.

2. YLUPC: Write a letter to TRPC – provide comments regarding their Atlas, complete before the Oct 8th TRPC meeting.

3. YLUPC: attend TRPC meeting Oct 8th

Agenda Item 5.2: North Yukon Planning Commission**Comment****5.2.1 VGFN GA Update**

Shawn Francis was in attendance with 5 of the 6 NYPC members. The GA was held 10 miles up river from Old Crow. The NYPC gave a 15-minute presentation to the GA. The two main objectives were to obtain information and create community awareness. A letter was sent to VGFN thanking them for their hospitality and for hosting a well-organized GA.

5.2.2 Agenda for the next NYPC meeting**Action Items**

Agenda Item 5.2: North Yukon Planning Commission

| Comment | Action Items |
|---|---|
| <ul style="list-style-type: none"> * Shawn indicated that this is a Draft Agenda. The meetings are scheduled for three days, October 7, 8, & 9th, 2003. The first day, Shawn and the NYPC members will spend the day traveling to Teslin to a ‘meet and greet’ meeting with the TRPC. October 8th, Gay Hanson will facilitate a team building training session. The remaining half-day will be spent on deciding on organizational items. The last day will be spent on Planning questions and to have next six month Work Plan completed. * The next NYPC meeting is anticipated for December, the focus will be on the PTOR. * The Council asked if the Parties would be participating? Shawn said that this is the Commission’s 1st meeting, the Parties had not been invited. NYPC has not appointed a Chair. * The Council asked Gerald Isaac to Chair the NYPC meeting and encouraged him to show the Commission how to practice a consensus model for decision-making. <p>5.2.3 <u>NYPC Revised GTOR</u></p> <ul style="list-style-type: none"> * Shawn worked with VGFN and YTG to prepare the attached revisions: * For easier identification of changes, the Council asked for a strike out version showing where the editorial changes took place. * There was a need to remove references to the Federal representation. * The main changes appear in Appendix A – Technical Working Group and Appendix B – Senior Liaison Committee <u>Appendix A: Technical Working Group (TWG)</u> <p>The TWG role as an advisory nature only, the revision to the GTOR changed their role to an advisory role AND a task oriented role, depending on the direction of the Commission.</p> <p><u>Appendix B: Senior Liaison Committee (SLC)</u></p> <p>Changes were made to the section referring to the composition of the SLC, as there is no longer a direct federal member. The SLC would now comprise of a minimum of 1 YTG and a 1 member from each of the First Nation Parties to the GTOR.</p> <p>The revisions removed the need for a chair.</p> <p>There were major changes to the Operating Procedures:</p> <p>Operating Procedures:</p> <p>The SLC will call a meeting with the Commission at least twice per year to gain workplan updates and provide input and guidance during key phases of the planning process, including but not limited to: 1) development of the Precise Terms of Reference (commission workplan and proposed planning budget), 2) Planning Region Issues and Opportunities, 3) Resource Assessments and Reports, 4) Plan Options and Scenarios, and 5) production of the Draft Plan. Each member organization will be responsible for covering its own costs for participating on the SLC.</p> <ul style="list-style-type: none"> * Tim Sellars mentioned that as a result of Devolution, the timing of the financing has also been changed to reflect new YTG deadlines. Ron said that this information could be called Appendix C. * This GTOR model is also being used to create the Peel GTOR, the same revisions were approved by the working group at the Sept 18th Teleconference call. Appendix C will also need to be revised to the Peel GTOR. * Another item for consideration is to include a reference to ‘Preferential Hiring’. Ron mentioned this item might better be included in the Flexible Transfer Agreement. * The Council has written comments and will leave them with the YLUPC staff. | <p>4. YLUPC: Gerald will Chair NYPC meeting.</p> <p>5. YLUPC: In the future, provide Council with strike out version showing editorial changes</p> <p>6. YLUPC: Revise Appendix C outlining new consensus based decision model</p> |

| Agenda Item 5.2: North Yukon Planning Commission | |
|--|---|
| Comment | Action Items |
| <ul style="list-style-type: none"> * Tom would like to see improvement on Protocol for Decision Making incorporated.(Appendix C) * A motion for approval will be passed after changes are completed. | 7. Council: Give YLUPC staff comments on the GTOR revisions. |

| Agenda Item 5.3: Peel Watershed Commission GTOR Recommendations | |
|--|--|
| Comment | Action Items |
| 5.3.1 Update <ul style="list-style-type: none"> * On Wednesday, September 18th a Teleconference call took place with the Peel working group. The Council reviewed the attached Teleconference Meeting Summary Notes and asked that the reference to ‘Parties’ be changed from individual names to ‘individual government’ for clarity. Norman Snowshoe was not present which posed a delay in resolving issues. GTC is waiting for a response from YTG regarding GTC Party status and Approval of the plan for the Peel region. Jerome hoped that YTG’s response to the GTC would be mailed next week (Sept 29 – Oct 3rd), they will cc it to YLUPC. A discussion and review of the new revisions to the GTOR took place; refer to 5.2.3 North Yukon for complete details. Upon completion a copy will be distributed for approval. * The Council asked that a response letter be written to Norman Snowshoe regarding the August 28th , 2003 letter addressed Norman, cc’d YLUPC from Robert Charlie, Gwich’in Beneficiary. * There are 3 remaining outstanding issues: 1) The in/exclusion of the Tombstone 2) revise the wording referring to “Party” and 3) The GTC’s position regarding the plans approval and Party status. | 9. YLUPC: Complete revisions to Peel GTOR and distribute them for approval. 10. YLUPC: Revise Appendix C to Peel GTOR. Do editorial changes. 11. YLUPC: Write a response letter to Norman Snowshoe. |

| Agenda Item 5.4: NTC | |
|---|--|
| Comment | Action Items |
| <ul style="list-style-type: none"> * Gerald said the NTC commissioned James Harper to expedite planning for NTC. Since legal council has been engaged it has made it harder for YLUPC to initiate. Mr. Harper created an agreement he distributed. How can the Council assist Mr. Harper? * Jeff asked if there was any solution to the boundary issue in the agreement? Ron said that it suggested a process solution only. * The Council said they have reiterated, they are willing to help. If YTG is not making the NTC region a priority we will need to leave it for now. YLUPC has tried to make it a priority, now others need to do this. * Ron suggestions on the next steps for the Council include: 1) Use the 10 Year Review to help bring the NTC priority question forward. YLUPC is planning to go to the First Nations to present our 10 Year Review and ask for their comments. 2) The Council could review and critique the James Harper Agreement and take the best of it and incorporate ideas into GTOR’s. We would use this critique as a means of jump starting the NTC region. * The Council agreed that the 10 Year Review would be a good opportunity to present these questions. * Albert said that there is a NTC Strategic Planning Session planned for October 14th – 17th in Carmacks. The Council agreed that YLUPC should request to make their 10 Year Review presentation at this meeting. | 12. YLUPC: Request to present 10 Year Review at the Oct 14-17 meeting in Carmacks |

Agenda Item 5.5: 10 Year Review

| Comment | Action Items |
|--|---|
| 5.5.1 <u>Schedule of Activities</u> <ul style="list-style-type: none"> * The Council and Secretariat have scheduled a working meeting on the afternoon for September 24th and all day on the 25th to discuss the details of the 10 Year Review Report. * YLUPC asked the LCIS for their presentation to be scheduled in November. * The Council asked if a response had been received from YTG regarding the Financial Model we sent to them, as their comments would be helpful in our review. Jerome said he had prepared a response and it has been forwarded to his senior level for approval. | 13. YLUPC: Meeting to discuss 10 Year Review submission. 14. YLUPC: Present 10 Yr Review in November |

Agenda Item 5.6: Online Planning Data Atlas Presentation

| Comment | Action Items |
|--|--------------|
| <ul style="list-style-type: none"> * Jeff gave the Council a demonstrative presentation of the Online Data Atlas. * YLUPC purchased our own server to house our online web mapping. We can now provide data to the public. The web address has not changed. Chameleon and Map Server software are being employed. The cost is minimal and they are open source and can incorporate Arcview and other software easily and are being used nationally. * Jeff said that YLUPC would need to decide on the presentation of the legends. * The web is where we can find agreement thru collaboration. We need to find Parties to create partnerships with groups like Geomatics Yukon or Yukon Innovations. * We are ahead technologically. * The support for this can be developed and maintained locally. * Ron asked if there is a feature for reviewing draft documents? Jeff said that password/login capabilities could be utilized. Community groups can access this information. * Tom asked about licensing agreements? Jeff said that a disclaimer could be put onto the site but it would be difficult to regulate who will be using this information. * The Council was very pleased with the product. | |

Agenda Item 5.7: Fed/Prov Meeting

| Comment | Action Items |
|---|-------------------------------------|
| <ul style="list-style-type: none"> * The delegates were very happy. * The FPCLU has no money and makes no decisions it is primarily for networking. * As host of the event we are responsible for providing written proceedings, we hope to have them done for the next Council meeting. YLUPC will also be providing suggestions. * The next FPCLU meeting will be in Winnipeg, Manitoba and the theme is WATER. | 15. YLUPC: FPCLU proceedings |

Agenda Item 5.8: Land Designation System

| Comment | Action Items |
|--|---|
| <ul style="list-style-type: none"> * Shawn provided the Council with a verbal update. * He said the draft LDS was close to being completed. There are 2 major decisions regarding which direction to proceed: 1) an area specific management focus and 2) Concept similar to that in the BC LRMP's: The benefit of | 16. Shawn F: LDS Draft discussion document ready for Council in October. |

Agenda Item 5.8: Land Designation System

| Comment | Action Items |
|---|---|
| <p>the 2nd choice is a planning map which at a glance is easier to read. Both systems are useful to planning.</p> <ul style="list-style-type: none"> * It is difficult to deal with subsurface resource interests within a LDS due to the existing legislation. The challenge is to integrate this legislation into a zoning concept. B.C. has implemented two zone mining initiative to deal with this problem of subsurface resource interests. * The draft document will be ready for the Council to review in October. When this document is solidified we will release it as a draft discussion document and it will require input by many agencies and depts. * There is a workshop, to be hosted by YLUPC, anticipated for January on this topic. The workshop will be the technical avenue to complete the Land Designation System. | <p>17. YLUPC: LDS Workshop in January.</p> |

Agenda Item 5.9: The Process of Financial Decision Making Regarding RLUPC

| Comment | Action Items |
|--|--------------|
| <ul style="list-style-type: none"> * The Council acknowledged the attached ‘Issues Related to the Funding of Regional Planning in the Yukon’. * A meeting has been scheduled for October 2nd; Allan Burnside has asked to be present by telephone and only as an observer. * The Interim Funding Documents are due on November 1st. The timing of this meeting is good. | <p>.</p> |

Agenda Item 5.10: Government Employees involved in Boards & Committees & Council & Commission Appointments

| Comment | Action Items |
|---|---|
| <ul style="list-style-type: none"> * Is it YLUPC’s responsibility to provide the Parties with a written reminder six months prior to when the Council or Commission appointments are due? The Council approved letters to be sent. * Tom & Lesley’s term is completed in March 2004. Albert’s term in completed in October 2004. * Shirlee Frost and Marvin Frost/NYPC are both waiting for reappointment. Shirlee’s forms have been received but Marvin submitted his to VGFN in Old Crow and they have been misplaced. Graham Baird advised that new forms should be sent to Marvin. * Ron noted that there is currently an absence of policy relating to YTG & DIAND staff participation in UFA Boards & Committees. This could lead to a situation where it becomes very difficult, if not impossible, for gov’t staff to participate. * The Council was not prepared to sign a letter addressing this issue. They recommended that other Boards & Committees should be contacted to find out if they are experiencing this problem and the comments included in the 10 Year Review presentations. | <p>18. YLUPC: Provide written reminder six months prior to when the Council or Commission appointments are due</p> <p>19. YLUPC: Contact other Boards & Committee/incorporate comment into 10 Year Review</p> |

Agenda Item 5.11: Policy Development Initiatives

| Comment | Action Items |
|---|--|
| <p><u>5.11.1 - Alternatives to Hiring & Contracting</u></p> <ul style="list-style-type: none"> * YLUPC is going to ask what YTG’s at the meeting on October 2nd for an example of their policy regarding First Nation Preferential Hiring. | <p>20. YLUPC: ask YTG for policy and add topic to next meeting of the Chairs.</p> |

Agenda Item 5.11: Policy Development Initiatives

| Comment | Action Items |
|---|--------------|
| <ul style="list-style-type: none"> * Lesley asked that this item be added to agenda for the meeting with between the Chairs. <p>5.11.2 - Traditional Knowledge</p> <ul style="list-style-type: none"> * Need to consider clause in the LCA regarding the incorporating TK. Should a reference to TK be added to the FTP agreement? Ron asked for Gerald and Albert to help him with this. It is an item which is also to be included in the 10-Year Review Submission. | |

Agenda Item 5.12: Preparing a Region for Regional Land Use Planning

| Comment | Action Items |
|--|---|
| <ul style="list-style-type: none"> * Should the Council prepare regions/communities for land use planning? * The Council said that this is also the job of the RRC's but YLUPC can proceed with their ideas. | 21. YLUPC: develop a strategy to prepare regions for LUP |

Agenda Item 5.13: Blue River Meeting

| Comment | Action Items |
|--|--------------|
| <ul style="list-style-type: none"> * CPAWS and the Kaska Nation hosted the conference. The focus was conservation and the Y-to-Y initiative. 50 to 60 people participated. Shawn and Tom attended. * There were two main goals: 1) to provide an update on what they were all doing to help progress conservation and 2) a protocol agreement was signed between CPAWS and the Kaska Nation. * The Kaska said that they are not opposed to development but it must be done responsibly and the Bi-lateral agreement must be used. * Tom gave a small presentation for YLUPC. He explained how LUPing worked. The presentation was appreciated. | |

Agenda Item 5.14: Schedule for September/October & November

| Comment | Action Items |
|--|--------------|
| <p>Redefining Relationships – November 11/14, 2003 – Ottawa – LC will check schedule & 1 YLUPC Staff</p> <p>Geoscience Forum, November 14-18th, 2003 in Whitehorse – GI, SF and L/C will attend</p> <p>2003 Yukon North Slope Conference – Nov 18-20 in Inuvik –NYPC & Shawn, if needed</p> <p>Destination Carcross – October 24th at Mount Mac – Ask at TRPC meeting</p> <p>Interim Report Review Special Meeting – week of October 23rd</p> <p>Mineral Exploration Round Up – January 26 – 29, 2004 – Vancouver</p> <p>Muskwa Ketchika – October – YLUPC not attending</p> <p>Financial Meeting – October 2nd - staff</p> | 22. |

Agenda Item 6.0: Financial Report

| Comment | Action Items |
|--|--------------|
| 6.1 The August 31 st Variance Report 6.2 July Accounts Payable (attached) 6.3 July 18 th Meeting Summary – YLUPC & INAC/Ottawa The above attachments were acknowledged by Council 6.4 Meeting with Bruce Chambers RE: Financial Reporting. More discussion is scheduled for a meeting on October 2 nd . | |

Agenda Item 7.0: Correspondence

| Comment | Action Items |
|---|-------------------------------------|
| <ul style="list-style-type: none"> * The Council acknowledged the Correspondence. * The Council asked for a copy of the management letter that would have been attached to TRPC's Audited Financial from Mackay. * FAV COM is not the 10-Year IP Review. This is requested annually the response is the written year-end work plan. * Frank Drueden's Proposal regarding Abstraction of Juridical Issues. His major point is Jurisdiction is more complex after land claims than it was before. He has requested YLUPC input. We do not know how big he anticipates this project to be, but staff time would be minimal. Jeff said that Frank is qualified and his approach is innovated, this proposal may help solve the boundary issues. Shawn said that his idea of negotiated spaces will help us to visualize how our co-management areas would work. The Council asked if he had requested funds? He has not. * The Council agreed that Jeff could participate in Franks Proposal after YLUPC reviewed and decided on their work plan and staff time. | 22. request letter from TRPC |

Agenda Item 8.0: IN Camera

| Comment | Action Items |
|---|--------------|
| <ul style="list-style-type: none"> * Recorded on a separate page. Jeff Hamm's Contract | |

Meeting adjourned at 12 noon

Next Regular Board Meeting date is October 9th, 2003 at YLUPC office.

Approval of Regular Board Meeting Minutes – September 24th – Meeting 03/04 - # 05

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

201 - 307 Jarvis Street, Whitehorse, Yukon Y1A 2H3
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October 22nd, 2003, 9 a.m.

Minutes

Regular Board Meeting

YLUPC Board Room, 307 Jarvis Street, Whitehorse

03/04 - # 06

In Attendance:

Yukon Land Use Planning Council

Lesley Cabott – Chair
 Albert Peter - Member
 Tom Cove – Member

YLUPC Staff

Ron Cruikshank – Planning Director
 Rhoda Gribben - Administrator
 Gerald Isaac - FNPP
 Shawn Francis – LUP
 Jeff Hamm – ITPA

YTG

Jerome McIntyre – Senior Planner
 Tim Sellars – Land Use Planner

VGFN

Graham Baird
YTG Environment Branch
 Brian Pelchat

Agenda Item 1: Agenda

| Comment | Action Items |
|-----------------------|--------------|
| Accepted as presented | |

Agenda Item 2: Review Minutes

| Comment | Action Items |
|--|---|
| <p>The Council Approved the minutes from September 24th, 2003, with the following corrections:</p> <ul style="list-style-type: none"> * 5.8 Paragraph 2, delete word 'wed'. * 5.10 – Check if Albert Peter term in complete in October or August 2003. * 5.11.2 – Refer TK not TEK | <p>1. YLUPC: Check Albert Peter appointment completion date.</p> |

Agenda Item 3: Delegates – Brian Pelchat, YTG Environment Branch

| Comment | Action Items |
|--|--------------|
| <ul style="list-style-type: none"> * Brian provided the Council with two handouts: 1. Integrated Fish & Wildlife Planning in Yukon 2. A guide to obligations and recommendations related to the Mayo District Renewable Resources Council regarding Fish & Wildlife conservation & management. * Brian said that in the Dept. of Environment they are engaging FN's, and Communities with wildlife conservation and management. YLUPC have been dealing with more land uses and land management. The Dept of the Environment is looking for ways to assist in land use planning. How can Land Use Planning benefit the communities? and could YLUPC be a partner in the fish and wildlife; | |

Agenda Item 3: Delegates – Brian Pelchat, YTG Environment Branch

| Comment | Action Items |
|---|--------------|
| <p>or observers?</p> <ul style="list-style-type: none"> * We have developed a plan for each partner with a list of recommendations that need to be done. There are a number of ways for YLUPC to get involved. We need one management process. Brian referred to the hand out and explained the history to the Council. He said that all this information was arrived at by consultation. For the maintenance of fish & wildlife there are essential elements: the Parties/RRC/FN/YTG, and other Parties that want to become involved like conservationists. We need to identify the key things we need to get out of the plan. We host two workshops per year to ensure that these key issues are understood. * Brian asked the Council how YTG/Environment and YLUPC could work together and how YTG could meet the needs of the YLUPC? * Lesley asked where YTG was planning right now? Brian said YTG planned in Mayo first, Teslin second, and now they are planning in Champagne/Aishihik area and next year they will be planning in THHN & Selkirk area. * Lesley asked how the Dept of Environment works with the YTG's Department of Energy, Mines & Resources? Brian said they have regular meetings where they discuss issues. EMR attends their workshops. * The Council asked Brian what their involvement with the Commissions has been? He said that the TRPC have asked for information but that their dealings with them have been limited. They did a plan for the North Yukon area it will be reviewed in a year; he said it was their goal to start planning in areas where Commissions are active. Brian said that YTG-Dept of Environment review their plans every five years. * The Council suggested that YTG establish relationships with Commissions since most of their work is done at the community level. Albert added that this would be useful for preparing regions for land use planning. The Council agreed that the planning processes should coincide and this process will help with the identification of regional land use issues. * Brian said that planning to plan together would be advantageous in the communities. He said that communities adopt the attitude of 'not another plan'; integrating the processes would eliminate gathering the same information 2 or 3 times. He said that it would difficult for YTG-Environment to wait for a Commission to be established to continue to do their work; they are on completely different schedules. Brian asked how YLUPC could work together without working side by side? * Albert said that making sure all the information is compatible with each other's computer systems would be important for sharing information. * Brian asked if the YLUPC staff is involved in the regional planning process? Brian added that YLUPC should to be involved in the regional planning process because regional planning commissions produce the plan and then they are gone but YLUPC is always there. * Tom said the capacity problem at YTG is a priority problem. The Dept of Environment would need to help YTG with identifying priorities. Tom added that we could work collaboratively on the development of thresholds that can be used in plans and in the development of policies that relate to land. He referred Brian to Section 11.4.5 of the LCA regarding establishing a regional land use planning commission and suggested they may want to help us with this. The Council recognizes that the focus would be for the Commission; some work can be done at the YLUPC and YTG staff level to help with pre-planning. * Ron said that during the approval process the main bodies need to be included, they need to see themselves represented in the plan. The RRC's have a role with the plan during implementation. It is not enough for them to bring in information; they need to be told at the beginning that they will be helping with the implementation. Lesley acknowledged the YLUPC has a responsibility to ensure that there are linkages in planning. She said it seems simple to work with other agencies at our level; it is not so easy at the community level. She asked where these linkages are identified in our process? Ron said that the Parties are identified in the GTOR but not how. He said that this could be made clearer in the GTOR, who the Commission should be working with. Jeff said that the TWG was established to do this. Lesley said partners could be identified in the PTOR. The PTOR is becoming a road map or workplan on how the plans will be done. * The Council said that they could help with integration. We would have to decide what to do with about follow up? * Brian said they want to do more than be on the outside, we want to gather information and give it to YLUPC to integrate into regional land use plans. | |

Agenda Item 3: Delegates – Brian Pelchat, YTG Environment Branch

| Comment | Action Items |
|--|--------------|
| <ul style="list-style-type: none"> * Shawn said that there are three real reasons for doing this: 1. Before planning in regions begin, it will help us get a handle on regional issues 2. it will produce information that is directly usable by Commissions 3) provides us an opportunity to build relationships in the region, prior to planning beginning. * Ron added that YLUPC has more involvement in the first year of operation and in identifying all the linkages, ect. * Tom acknowledged Brian's and his important role in the development of the fish & wildlife planning process. * The Council thanked Brian for coming. | |

Agenda Item 4: Directors Report

| Comment | Action Items |
|---|--------------|
| Items included in the Director's Report are included as Agenda items. | |

Agenda Item 5.0: Unfinished Business**Agenda Item 5.1: Teslin Regional Planning Commission**

| Comment | Action Items |
|--|--|
| <p>5.1.1 <u>Agenda for TRPC meeting with Council – October 23rd, 2003</u></p> <ul style="list-style-type: none"> * Ron confirmed that he has consulted with Bonnie regarding this agenda. The TRPC does plan to attend tomorrow; they may not have a quorum. Lesley said a Chairs meeting will need to be scheduled. * The Council reviewed the Agenda items and asked that Item # 6 & Item #7 be removed; these topics will be on the Agenda for the meeting with the Chairs. * The Council asked if YLUPC had received a copy of TRPC's 10-Year Review submission, they had not. YTG and NYPC have both received a copy. She said that the GTOR says TRPC should send us DRAFTS. They are not. The process could be improved greatly if this occurred. Who monitors the GTOR? * Multi-Year funding agreement: At an Oct 2nd Financial Meeting, YTG discussed a new financial cycle. They are looking for a better way to determine the Commissions allocation number. The Council said that we have already done that work; Ron said that it now needs a decision. Jerome – YTG said the response to YLUPC's financial model would be better dealt with in the 9-Year Review process. Ron said that we could add this item to the agenda of the meeting with the Parties. YTG will need to know early on, for treasury board reasons, before allocation #s can be changed. We already know what the allocation # is for YLUPC. Lesley said that TRPC PTOR speaks to the amounts they have determined they need. She asked if we were talking about a multi-year budget for YLUPC or Teslin? Jerome said that YTG funding comes thru multi-year agreements, they are not being considered by DIAND. Jerome said that there is more to consider than just the allocation number, if the amount is going to more than 1/8th than other regions will receive less than 1/8th. * The Council asked for the status of the Dahk Ka Region? Gerald said that CTFN intended to initial the LCA by October 31st; ratification is 120 days. <p>5.1.2 <u>Interim Report</u></p> <ul style="list-style-type: none"> * Ron said that the Commission has not approved or submitted their Interim Report to YLUPC. The Council asked when they planned to approve it? Ron said he did not know, but they would ask Teslin tomorrow. * Ron said that Teslin has indicated that they will be asking for money to cover their cost for having to move their office, it is | <p>2. YLUPC: Schedule Chair Meeting:- Add Item # 5 & #6 to Agenda.</p> <p>3. YLUPC: Request a copy of TRPC's 10-Year Review</p> <p>4. YLUPC: Meeting with the Parties, Add allocation?</p> <p>5. TRPC: Submit Interim Report to YLUPC.</p> |

| Agenda Item 5.1: Teslin Regional Planning Commission | |
|--|---------------------|
| Comment | Action Items |
| <p>approximately \$10,000. He said that YTG suggested YLUPC help them with the finances to cover this, the Council did not agree.</p> <ul style="list-style-type: none"> * Deferred until meeting tomorrow. | |

| Agenda Item 5.2: North Yukon Planning Commission | |
|---|---------------------|
| Comment | Action Items |
| <p>5.2.1 <u>NYPC Meeting Summary</u></p> <p>Shawn Francis provided the Council with an update.</p> <ul style="list-style-type: none"> * The NYPC held their second meeting on October 8 & 9, 2003. It was their first official meeting; the meeting in July was considered orientation. * Gerald Isaac facilitated. The Council asked if they wanted to continue to have a facilitator? They did like this format. * Shawn was the resource for the Commission. It went very well. * The main focus of the meeting was organization items, 99% of the items were completed. The Commission appointed Shirlee Frost as their Chair. Doug Brownlee was asked to be their Treasurer; he will work with Rhoda and will report the activity to the Commission. * Gaye Hanson on Group Dynamics & Consensus provided an excellent training session. * The Commission agreed on a planning model. They will use the YLUPC office as their home base. They will utilize our staff and TWG. (We may be understaffed in general administration. The Commission would like to hire a ½ time administration person to be housed at the YLUPC office.) * Their second goal is to create a group of resources for other Commissions to use. * Tim Sellars and Jeff Hamm provided the Commission with and update on information gathering and the status of the work. * Rhoda provided an explanation of their financial cycle. * Ron added a note regarding the 9-Year review and how it will effect the Commission. * The Commission created a general six-month work plan. <p>5.2.2 <u>Agenda for the next NYPC meeting</u></p> <ul style="list-style-type: none"> * The next meeting is scheduled for November 29 & 30, 2003 in Old Crow. <p>5.2.3 <u>NYPC Revised GTOR</u></p> <ul style="list-style-type: none"> * The Council commented on the attached revised GTOR. They said it looked good and would be useful for the NYPC as well at the Peel Commission. * Tom referred to Section 11.5 of the GTOR. He said that recommendations regarding mitigation conflict are absent, and | |

Agenda Item 5.2: North Yukon Planning Commission

| Comment | Action Items |
|--|--------------|
| <p>need to be incorporated if it is not there. Tom said he would leave his comments with Shawn.</p> <p>MOTION: The Yukon Land Use Planning Council approved the NYPC GTOR with updated as referenced in Section 11.5. 1st: Albert Peter 2nd Tom Cove</p> <p>5.2.4 <u>NYPC Interim Budget & Workplan</u></p> <p>★ Items to be completed in the next 6-months include:</p> <ol style="list-style-type: none"> 1. Establish administration in January. 2. Prepare a Policy & Procedure document. Prepare a Draft for NYPC in November, final in January. 3. PTOR Chart Commission Course for the next two years. They are in the semi-advanced stage. Glenda Koh has been working on the PTOR. The Commission will be discussing it in November. A Draft PTOR will be presented in January with a final completed in March. The base line , natural history information has been gathered by Jeff and Tim. 4. Issue identification Vuntut Planning Commission completed an Issues workshop; we have taken that document and revised it. We will be taking it to the Parties to review and then we will take it to the community. It will be completed in March. 5. Other Activities over the next six months include: <ol style="list-style-type: none"> 1. Attend the NYRRC meeting in O/C 2. Shawn F & Dave will attend the Porcupine Caribou Management Board meeting in Ft. McPherson. 3. Attend the Geoscience Forum in Whse 6. March 2004 = BE Ready to PLAN. <p>The Council asked when the Commission would start to pay for YLUPC staff? In the 6-month budget assumptions it indicates that only the travel is being paid by NYPC – charge backs are assumed to occur in the new fiscal year.</p> | |

Agenda Item 5.3: Peel Watershed Commission GTOR Recommendations

| Comment | Action Items |
|---|--|
| <p>5.3.1 <u>Commission Member Advertisement</u></p> <p>★ Jerome said that YTG is trying to get ahead of the process; the nominations are for YTG appointments only.</p> <p>5.3.2 <u>Interpretation of the Claims with respect to Approval of the plan on the Gwich'in land:</u></p> | <p>6. YLUPC: Complete GTOR revisions and distribute them, include the teleconference minutes.</p> |

| Agenda Item 5.3: Peel Watershed Commission GTOR Recommendations | |
|--|---------------------|
| Comment | Action Items |
| <ul style="list-style-type: none"> * GTC is waiting for a response letter from YTG; it is at the Minister's office and was due to be signed in two days. <p>5.3.3 <u>Status of GTOR:</u></p> <ul style="list-style-type: none"> * The GTOR is still under revision; and will be forwarded to the Peel group. The inclusion of Appendix C to the GTOR regarding Protocols for Decision Making, it will match NYPC's. * A Teleconference call occurred, the minutes will be sent out to the Peel group * After the GTOR is sent out, and the response from Governments, First Nations and GTC are completed, the GTOR can be approved by YLUPC. | |

| Agenda Item 5.4: NTC | |
|--|---------------------|
| Comment | Action Items |
| <ul style="list-style-type: none"> * Ron attended a meeting with Yukon Electric and YTG regarding the new power corridor that was built from Mayo to Dawson. * Trapper Dan MacDarmitt raised concerns on how the corridor will affect development in the region and the social impact assessment. * Yukon Electric said they are in the power business not the environmental business. * A meeting was called & YLUPC was invited help solve these questions. * Ron said another good point was how YTG is going to consider how rural residential is planned i.e.: some areas are better than others and to consider there relationships to the regional planning process. | |

| Agenda Item 5.5: 10 Year Review | |
|--|---------------------|
| Comment | Action Items |
| <p>5.5.1 <u>YLUPC 9-Year Review Schedule:</u></p> <ul style="list-style-type: none"> * Our presentation is November 5th at 10:30. * The Council agreed to meet on November 3rd and 4th to decide how to present. * YLUPC has not presented their review to the First Nations as originally planned. The Council suggested emailing the report prior to our presentation extending an invitation for discussion. * Further Discussion was deferred to the afternoon session | |

| Agenda Item 5.6: New Office Space | |
|--|---------------------|
| Comment | Action Items |
| <ul style="list-style-type: none"> * Ron provided a brief update of a meeting he attended regarding the new potential office space in the KDFN Cultural Centre. He said that there will not be room for DAP office, which may affect if YLUPC commits to leasing in this space. * The Council reviewed the attached floor plan and architect drawings of the exterior of the building. | |

Agenda Item 5.7: Schedule for November/December & January

| Comment | Action Items |
|---|---------------------|
| Redefining Relationships – November 11/14, 2003 – Ottawa – LC & Ron will attend Geoscience Forum, November 14-18 th , 2003 in Whitehorse – GI, SF and L/C will attend 2003 Yukon North Slope Conference – Nov 18-20 in Inuvik –NYPC & Shawn, if needed Mineral Exploration Round Up – January 26 – 29, 2004 – Vancouver – Lesley & Gerald will attend Northern Planners Conference – Dec 9 – 11, 2003 Yellowknife – Shawn will attend. | |

Agenda Item 6.0: Financial Report

| Comment | Action Items |
|---|---------------------|
| 6.1 It was agreed that the Council would approve the Interim Report at the November 4 th meeting. | |
| 6.2 The Council acknowledged the meeting summary of the Oct 2 nd Finance meeting. | |

Agenda Item 7.0: Correspondence

| Comment | Action Items |
|--|---------------------|
| * The Council commented favorably on the letter from the Minister to TRPC, cc'd to YLUPC, regarding 'Compilation of Land Use Issues. Jerome said this letter is required to be sent by YTG to Commissions. | |

Agenda Item 8.0: IN Camera – Staff Contracts

| Comment | Action Items |
|--------------------------------|---------------------|
| * Recorded on a separate page. | |

Meeting adjourned at 12 noon

Next Regular Board Meeting date is October 9th, 2003 at YLUPC office.

Approval of Regular Board Meeting Minutes – October 22nd – Meeting 03/04 - # 06

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

201 - 307 Jarvis Street, Whitehorse, Yukon Y1A 2H3
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December 10th, 2003, 1 p.m..

Minutes

Regular Board Meeting

YLUPC Board Room, 307 Jarvis Street, Whitehorse

03/04 - # 08

In Attendance:

Yukon Land Use Planning Council

Lesley Cabott – Chair
Albert Peter - Member
Tom Cove – Member

YLUPC Staff

Ron Cruikshank – Planning Director
Rhoda Gribben - Administrator
Gerald Isaac - FNPP

YTG

Jerome McIntyre – Senior Planner
Tim Sellars – Land Use Planner

Agenda Item 1: Agenda

Comment

Accepted as presented

Action Items

Agenda Item 2: Review Minutes

Comment

Minutes from October 22nd, 2003

The Council Approved the minutes from Oct 22nd, 2003, with the following corrections:

- * 5.1.2 – correction to spelling of Dahk Ka
- * 5.2.1 – Consensus, not concencus
- * 5.2.3 – added mitigation conflict
- * 5.4 – reference to Trapper's Dan's spelling of his last name corrected

Teleconference Minutes from November 21st, 2003

The Council Approved the minutes from November 21st, 2003 with the following correction:

- * Add action item: Ron: follow up with YTG regarding process for Commissions to retain surplus funds.
- * Page 3: include comment that 'Commissions could ask for more or less funds *through an amendment to our FTP agreement*, depending on the rationalization.

Agenda Item 3: Delegates – N/A**Comment****Action Items****Agenda Item 4: Directors Report****Comment****Action Items**

Ron provided a summary of the secretariats activities since the Council met last:

- * Ron & Rhoda met with YTG regarding the Interim Report, they are asking for points to be clarified in our Workplan.
- * We did a presentation to the 9-Yr Review committee.
- * Ron & Lesley attended the Redefining Relationships Conference in Ottawa.
- * Staff was in attendance at 1. Geoscience Forum in Whse 2. Annual Tourism Industry Association/Yukon in Whse 3. Teslin's Information Fair
- * YLUPC staff gave a one-day presentation at Yukon College to 20 First Nation Environmental Officer students. This class will be graduating in June 2003.
- * NYPC held their 2nd Meeting in Old Crow
- * Shawn and Jeff are in Yellowknife attending the Northern Planner's Conference. Their expenses are being paid for by the NYPC.

1. Consider training First Nation Officer in the summer

Agenda Item 5.0: Unfinished Business**Agenda Item 5.1: Appointments****Comment****Action Items**

This agenda item is a follow up to an action item from the October 22nd Board Meeting. The Council wanted confirmation of the dates their appointment term is complete. Their attached appointment letters were acknowledged.

- * Lesley Cabott's term is complete on **March 19th, 2004**
- * Tom Cove's term is complete on **March 21st, 3004**
- * Albert Peter's term is complete on **August 27th, 2004**

Tom received a letter from YTG asking if he would like to put his name forward for reappointment to the Council.

Jerome said YTG has a Boards & Committees database they maintain. They will be putting an advertisement in the newspaper calling for nominations; the final decision for who is chosen for the position is done by the Minister or in the Cabinet.

Jerome said that there is improvement in YTG's method of nomination. He has assigned Tim Sellars to track and maintain how long appointments take to move thru the YTG system, the first three appointments took two months.

Agenda Item 5.2: Teslin Regional Planning Commission

| Comment | Action Items |
|---|--------------|
| <p>Tom provided the Council with a summary of the Teslin Information Fair that was held in Teslin on November 24, 2003.</p> <ul style="list-style-type: none"> * It was well conceived and well delivered. * YTG provided informative information. * Dave Joe provided the most attention-grabbing presentation about Post Land Claim realities from a First Nation and Legal perspective and made it clear that everyone in Teslin can benefit from it. * Teslin RRC choose not to make a presentation. * Gord Hanre from Parks Canada (from Yellowknife) gave a presentation. He was not able to answer many of the questions raised. * The session was not well attended. * Shawn & Jeff, YLUPC attended. | |

Agenda Item 5.3: North Yukon Planning Commission

| Comment | Action Items |
|---|--------------|
| <p><u>NYPC Meeting Summary</u></p> <p>Rhoda provided the Council with a brief update regarding the December 5/6/03 NYPC meeting in O/C.</p> <ul style="list-style-type: none"> * Shawn provided facilitation. * It was a successful meeting, with full membership (6) participation for day one and 5 on day two. * The Commission completed discussion on items on the Agenda. * They have decided to opt out of attendance at the Cordilleran Round UP in Van in January to attend the Prospector's Development Conference in Toronto in March. * The Commission is at two levels of planning knowledge, the newer members needed questions answered to help them be brought up to speed with the planning process. * The Commission will make a presentation to the 9 Yr-Review Committee in January. * Their next Bd Mt will be in Jan in Whse at the same time as the 9 Yr Review presentation date. * They plan to hire a ½ time administrator in January. Advertisements will appear in the newspaper in the near future. | |

Agenda Item 5.4: Peel Watershed Commission

| Comment | Action Items |
|--|--------------|
| <p>5.4.1 <u>Letter from YTG to GTC</u></p> <ul style="list-style-type: none"> * Jerome said YTG had a conference call with GTC regarding this letter. GTC is not happy with the interpretation of the issue however it is possible that it has more to do with being dissatisfied with the Land Claim's Agreements wording. GTC do not agree with how their role is described. | |

Agenda Item 5.4: Peel Watershed Commission

| Comment | Action Items |
|---|--|
| <p>Land Claim's Agreements wording. GTC do not agree with how their role is described.</p> <ul style="list-style-type: none"> * Currently YTG approves the plan on the non-settlement land and First Nation approves on settlement lands, the GTC are asking where they fit into the approval process. * YTG said according to clause 11.6.2, they would be in breach of the LCA if they did not apply the 11.7.1 responsibility to those lands after approving the plan for non-settlement land. * GTC want YLUPC to recommend the Peel GTOR, and do not want to hold the whole process up. They will continue to bring forward legal arguments. * In the letter from YTG to GTC suggests the use of the GTOR help spell out some their concerns. They declined. * YLUPC has a teleconference call scheduled with the GTC this Friday, December 12th, at 9 a.m. The Council would like to hear from the GTC what their interpretation of the YTG letter is. We also need confirmation that the GTC do not want to use the GTOR to help clarify issues and incorporate solutions before we can respond to this letter. * Tom requested a meeting with Jerome prior to the GTC teleconference meeting to help the Council have the correct interpretation of the YTG letter. Jerome agreed to meet on Thurs. * Jerome said that there is nothing technically stopping the recommendation of the GTOR, but on a policy view, consensus would be better before we move forward. * Lesley asked Jerome what the Council's role in the process is? Jerome said to help reach consensus. * Tom said that for reassurance a mutual understanding should be expressed in the GTOR. The letter from YTG supports the use of the GTOR for this purpose. * Lesley asked if the Council should get involved with the legalities? Tom said if they want to use the GTOR as a solution, we would find this out in the teleconference call on Friday. <p>5.4.2 Status of GTOR: The Council requested an up to date revision of the GTOR, the short version of the changes provided in the package was found to be difficult to understand in context. The Councils decided to defer further discussion until after the teleconference call.</p> <p>5.4.3 The Council is having a Teleconference Call with GTC – Friday, December 12th, @ 9 a.m.</p> | <p>2. Meeting with Jerome – YTG prior to meeting.</p> <p>3. YLUPC: need to identify both YTG & GTC's interpretation of the letter before follow up.</p> <p>4. YLUPC: Provide Council with complete Peel GTOR to review.</p> <p>5. YLUPC: Teleconference call with GTC on Friday, December 12th, @9 a.m.</p> |

Agenda Item 5.5: Policy for Assisting Planning Commissions

| Comment | Action Items |
|---|---|
| <ul style="list-style-type: none"> * Ron summarized the nature of the assistance the Council is offers to Commission. He was seeking advise from the Council on how the 2004-2005 Budget could account for human resource hours the Commissions are using that YLUPC has been paying for. * The Council said that this question should be answered and brought back to the Council for approval. Some guidance has been accounted for in the 9 Yr Review. The Council has agreed to take on some of the | <p>6. YLUPC: define the nature of YLUPC assistance to Commissions. Bring to Council for approval.</p> |

Agenda Item 5.5: Policy for Assisting Planning Commissions

| Comment | Action Items |
|--|--------------|
| Commissions start up costs. When the Commissions begin to assume responsibility for their costs will need to be determined. We need to insure actual costs are reported to reflect the true costs of operating Commissions from their start to their completion. | |

Agenda Item 5.6 Schedule for December and January:

| Comment | Action Items |
|---|--------------|
| <ul style="list-style-type: none"> * Mineral Exploration Round Up – January 26/29/04 – Vancouver - Lesley & Gerald will attend * Northern Planners Conference – Dec 9 – 11, 2003 Yellowknife – Shawn & Jeff are presenting. * The YLUPC will have their Christmas Lunch at Mt Mac on Friday, December 12th, at 1 p.m. * YLUPC is planning to host workshops, the time and subject will be determined in Strategic Planning Session the Council are having in December. | |

Agenda Item 6.0: Financial Report

| Comment | Action Items |
|---|--|
| <p>6.1 YLUPC Variance Report & Accounts Payable was acknowledged by the Council</p> <p>6.2 Rhoda explained to the Council that funding had been delayed due to the Interim Reports not yet being finalized. Teslin had called asking for their funds. In the I/R meeting with YTG on Wed, they said they had released funds for the November payment to the Council, it has not arrived yet. After funds are received from YTG, Rhoda disperses them to Commissions. Rhoda said that the FTP agreements read that funds stop if the reports are not submitted</p> <p>The Council, speaking to YTG (Jerome) to arrange for the payments to continue on an automatic base making the changes to FTP payments as necessary.</p> <p>Jerome said that LCIS is the banker; he will have to check with them before he can confirm if this arrangement is possible.</p> | <p>7. YLUPC: follow up with YTG regarding automatic funding arrangements.</p> |

Agenda Item 7.0: Correspondence

| Comment | Action Items |
|--|--|
| <p>The Council was concerned that the letter received from CPAWS on October 31st, 2003 regarding a ‘Conceptual Study Report to Identify Potential Natural Resource Infrastructure Access Corridors, Yukon 2002-2003’, would be viewed as a policy rather than what it is: information. They agreed that this concern should be addressed in the Land Use Plans.</p> <p>Jerome, YTG said that if it does become policy, huge consultation would occur prior to approval, but no such movement has been initiated by YTG.</p> | <p>8. YLUPC: send a letter to</p> |

Agenda Item 7.0: Correspondence

| Comment | Action Items |
|---|---|
| <p>The Council will accept the invitation from the Kluane First Nation to make a presentation at their upcoming information session for their community about participating on Boards & Committees.</p> <p>The Council approved a response letter addressed to Allan Burnside; it is drafted after a request from CYFN to send support letters to Ottawa for future Implementation Reviews. Currently, Canada has only committed to one review, which is occurring now.</p> | <p>KFN accepting their invitation to make a presentation.</p> |

Agenda Item 8.0: IN Camera – Staff Contracts

| Comment | Action Items |
|---|--------------|
| <p>* Recorded on a separate page. Rhoda Gribben's Employment Contract</p> | |

Meeting adjourned at 3 p.m.

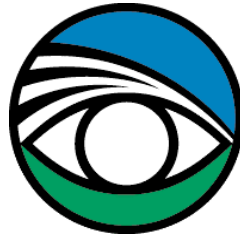
Next Regular Board Meeting date is February 12th , 2004 at YLUPC office.

Approval of Regular Board Meeting Minutes – December 10th , 2003 – Meeting 03/04 - # 08

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

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December 10th , 2003, 1 p.m..

Minutes

Regular Board Meeting

YLUPC Board Room, 307 Jarvis Street, Whitehorse

03/04 - # 08

| Agenda Item 8.0 IN Camera = Staff Contracts | |
|---|--------------|
| Comment | Action Items |
| <ul style="list-style-type: none">* Council provided instructions to Cruikshank regarding the acceptable increase and length of time for Rhoda Gribben's Employment Contract.* NOTE*****Details Saved in separate password protected file***** | |



YUKON LAND USE PLANNING COUNCIL

201 - 307 Jarvis Street, Whitehorse, Yukon Y1A 2H3
PHONE (867) 667-7397 FAX (867) 667-4624 EMAIL ylupc@planyukon.ca

February 12th, 2004 @ , 9 a.m..

Minutes

Regular Board Meeting

YLUPC Board Room, 307 Jarvis Street, Whitehorse

03/04 - # 09

In Attendance:

Yukon Land Use Planning Council

Lesley Cabott – Chair
Albert Peter - Member
Tom Cove – Member

YLUPC Staff

Ron Cruikshank – Planning Director
Rhoda Gribben - Administrator
Gerald Isaac - FNPP
Shawn Francis – Land & Resource Planner

YTG

Jerome McIntyre – Senior Planner
Tim Sellars – Land Use Planner

Agenda Item 1: Agenda

| Comment | Action Items |
|-----------------------|--------------|
| Accepted as presented | |

Agenda Item 2: Review Minutes

| Comment | Action Items |
|---|--|
| <u>Minutes from December 10th, 2003</u> The Council approved the December 10 th , 2003 Minutes as presented. The Council requested for approved YLUPC Minutes to be forwarded to interested Parties. Jerome requested the past two years of YLUPC Minutes be forwarded to YTG – EMR | 1. Distribute approved YLUPC minutes to interested Parties. 2. Forward past two years of Minutes to YTG |

Agenda Item 3: Delegates – N/A

| Comment | Action Items |
|---------|--------------|
|---------|--------------|

Agenda Item 4: Directors Report

| Comment | Action Items |
|---|---|
| <p>Ron provided a summary of the secretariats activities since the Council met last:</p> <ul style="list-style-type: none"> • <u>Budget & Workshop Meeting – February 12th, 2004</u> A meeting with NYPC & TRPC & YLUPC is scheduled for this afternoon at the Alpine Bakery. Before this meeting, the Council requested a copy of the Strategic Planning Session they completed in December 2003. • Jeff & Shawn attended the Northern Planner's Conference in Yellowknife and reported that the conference was an excellent and delivered a presentation regarding land use planning in the Yukon (proceedings available from YLUPC). • <u>Meeting of the Chairs:</u> Lesley updated the Council at a working group session held in January. The next Chair's Meeting will take place when a Peel Watershed Planning Commission Chair is in place. • <u>Kluane First Nation Boards & Committee Workshop – Burwash Landing – January 22nd, 2004</u> YLUPC was invited to Burwash to make a presentation on 'Being a Commission/Council Board Member' and 'What the YLUPC Does'. It went very well. A thank you letter has been received from the KFN, it, as well as other meeting details, are included in the Correspondence section of this meeting package • <u>Cordilleran Mineral Round Up – Vancouver, B.C. – January 26th – 29th, 2004</u> Lesley provided the Council with an update. She said that Gerald did an excellent job, as always. She attended two sessions: <ol style="list-style-type: none"> 1. the Deh Cho Land Use Plan: They are planning before a Land Claim Agreement is in place. She suggested we invite them to present at our workshop. 2. West Kitikmeot – They have been planning since 1996. Not many conservations areas in the plan. Lesley asked how much has been spent on their LUPC, they did not answer. Lesley indicated that, based on funding levels she has seen the Federal Government agree to in the NWT, the Yukon is the "poor" second cousin. • <u>YTG Funding Meeting</u> Ron and Lesley met with YTG – EMR, Jerome McIntyre & John Spicer. <ol style="list-style-type: none"> 1. Regarding the new FTP agreement: YTG is changing the Interim Report funding schedule; we wanted reassurance these changes won't result in funds being lost to the land use planning program in Yukon. 2. Appointments: YTG is working hard with Canada and YT to assure there aren't lapses in replacement appointments. Teslin's Commission's appointment terms are completed in August. 3. Lesley asked John Spicer to email her a copy of a memo by YTG with their comments on YLUPC's 9-year review presentation. • <u>Peel Conference Call:</u> The GTOR was tabled during the conference call. An internal review is taking place within YTG. YTG wanted their Land Claims & Legal advisors to review this document and supply comments before they sign off on it. Further work will be done once YTG's review has taken place, including further contact with Peel Action Plan group members. | <p>3. Invite the DehCho to present at our workshop.</p> <p>4. Email from John Spicer – YTG to YLUPC, comments on YLUPC IP presentation.</p> |

Agenda Item 5.0: Unfinished Business**Agenda Item 5.1: Teslin Regional Planning Commission**

| Comment | Action Items |
|---|---|
| <p><u>5.1.1 Upcoming Events & Products</u></p> <p>The TRPC is just about to activate a website, which should make it easier to for YLUPC and the public to participate in public events. There are a number of products expected near the year end and we hope that these products will represent substantive progress in their planning process. YLUPC is not receiving agenda's from the TRPC for their meetings. It is difficult to know if there is an event or meeting the Council would want to attend. The Council requested Lesley to address this with Teslin's Chairs. The Council would like good communication to be a matter of practice and principle rather than being enforced. YTG suggested a revision of the GTOR take place and these items addressed there. The older version is not as tight; we need opportunities to act proactively.</p> <p><u>5.1.2 Discussion on Letter from TRPC regarding the Annual Financial Cycle</u></p> <p>Concerns identified in the letter are:</p> <ul style="list-style-type: none"> • Multi-Year funding – The Council and the IP's supports multi-year funding, currently it is not in place. • the second point is regarding the agreement between YTG & Canada – The Council is not involved in their agreement but is affected by it. It would be good to know how much of the decision is made by Canada or YTG. • Reporting Requirements – request to use requirements similar to other UFA Boards & Committees. The Council does not know the differences at this point to make a comparison. Reference was made to the requirement for a digital back up their financial system. This is done because the Council has responsibilities with respect to Commission funds that come from the agreements it has with Government and therefore must ensure commission are keeping their books up to date. We don't want to make it difficult for Commissions; it is only a copy of what they do anyway. • Annual Activity Report to Council – good idea to amend ABC, if consistent with FTP. • point 5 Status of audited financial statements – okay • Treat the Interim Report & revised W/P as 2 separate reports – already being done • Suggest EMR notify the Commission of the status of the review following Oct review of Interim Report. This is already being done. • Use SLC for consultation on revised WP with affected First Nations – taken care of today • Inform Commissions of annual allocation number – done in December. <p>Shawn brought to the attention of the Council, he observed at a recent budgeting meeting the question of how Commissions allocations arose. He asked if Commissions should budget to the allocation # or do we make a budget to fit our work plans? Consensus needs to be reached on this issue.</p> | <p>5. Request a copy of TRPC's meetings agenda and minutes.</p> <p>6. Inform the Council if reporting requirements are not being met.</p> <p>7. Reach consensus on budgeting method.</p> |

Agenda Item 5.2: North Yukon Planning Commission

| Comment | Action Items |
|---|--------------|
| <p><u>5.2.1 Upcoming Events & Products</u></p> <p>Shawn said the NYPC had an excellent meeting on February 7 & 8th, 2004. He thanked Jeff, Rhoda & Gerald for their help on Saturday morning. Jeff came in to make a presentation on the web page development.</p> <p>The Commission created their PTOR and Work plan & Budget for 2004-2005. Shawn will write the PTOR for discussion with the Parties, TWG and FN's.</p> | |

| Agenda Item 5.2: North Yukon Planning Commission | |
|--|---------------------|
| Comment | Action Items |
| <p>Interpretive products will need to be created. We want to work closely with groups and agencies to help us complete these tasks. NYPC plan to re circulate the Issues for comment.</p> <p><u>5.2.2 9 – Year Review Submission</u></p> <p>The Committee was impressed by the insights and asked excellent questions. They NYPC Chair/ Shirlee Frost was out of town. Tom referred to Item # 4 of the Submission –“few products were produced” – he said that in a period of twelve months – VPC produced what was expected of them. This statement could be misleading. Shawn agreed that were VPC’s past has a tremendous impact on where they are today.</p> | |

| Agenda Item 5.3: Peel Watershed Planning Commission GTOR recommendation | |
|--|---|
| Comment | Action Items |
| <p><u>5.3.1 GTOR – review and approval</u></p> <p>The Council wanted the latest GTOR version from the conference call and YTG comments. YTG said that this version was given to Land Claims & DAP on Monday of this week, they couldn’t respond by this meeting. Lesley asked if there were any real issues? Jerome said that the Land Claims dept aren’t usually as involved, with GTC status in question – they have been more involved. The GTOR is also being reviewed thru the Aboriginal Law group at land claim secretariat. The wording is fine from the YTG’s lawyers viewpoint.</p> <p>Tom said there are two issues – 1. Approval: LUP will be approved according to settlement agreements. The GTOR is only how the plans will be done, not to settle approval. 2. Emphasis on Oil & Gas clause: Jerome said the clause in section 4 #7 – Commission should consider Oil & Gas in the Peel plateau – Senior Management asked for this to be included, First Nations want it excluded. Jerome said he could not give the Council a firm time line for YTG’s response.</p> <p><u>5.3.2 & 3 & 4– Backgrounder & Council recommendation</u></p> <p>This will need to be deferred to when a final copy of the GTOR is approved.</p> <p><u>5.3.4 Community Consultation</u></p> <p>The Council requested community consultation strategy accompany the GTOR.</p> | <p>8. Prepare Peel Community Consultation Strategy.</p> <p>9. Waiting for YTG’s comments on the Peel GTOR</p> |

| Agenda Item 5.4: YLUPC – Development Assessment Process and YESSAA Implementation | |
|---|---------------------|
| Comment | Action Items |
| <p><u>5.4.1 Key Dates</u></p> <p>DAP will take over after the Board appointments are completed.</p> <p><u>5.4.2 Report from meeting with Ron Chambers</u></p> <p>Ron and Shawn met with Ron Chambers and Nicole Holsteen of DAP regarding YESSA legislation. This year is crucial for DAP. We wanted to talk about linkages with them; they are not there yet. The idea of shared office space came up. The minister will decide where the six community offices will be based on research. Albert said that having the RRC</p> | |

| Agenda Item 5.4: YLUPC – Development Assessment Process and YESSAA Implementation | |
|--|--|
| Comment | Action Items |
| <p>office in the same office would complete the link. They have the preliminary DAP boundaries established. The Council asked what DAP would like to see in a LUP? Ron said that they are not there yet. All our questions will be answered after a Board is established. YLUPC will need to send DAP a letter. They anticipate employing 25 to 30 people. Gerald added CYFN is gearing up to have an Environment & Natural Resource Department.</p> <p><u>5.4.3 Request to assist in the training session for Development Assessment Board.</u> DAP is looking to us for training a) Type of training that will need to be done and b) What the Board should know about land use planning. We have been invited to a ½ day session in the summer.</p> | <p>10. Help DAP with training</p> |

| Agenda Item 5.5: YLUPC – What's In IT for YOU – Workshop – MARCH 15 – 17, 2004 | |
|---|---|
| Comment | Action Items |
| <p><u>5.5.1 Discussion by Council on draft outline</u> The Council reviewed the draft workshop. The Council agreed that the desired outcome of the workshop is to create Consistency & Continuity in land use planning, to answer the question, 'What will Land Use Plans look like in Yukon?' They asked that a Table of Contents be prepared for discussion and to use real Land Use Plans for examples. Participants should know how integrated resource management would be incorporated. With the help of the Common Land Use Planning Cycle we want to have a common sense land use plans. More discussion is planned with the Council in a working session scheduled for Friday, February 13th.</p> | <p>11. Incorporate Council comments in W/S planning.</p> |

| Agenda Item 5.6: Upcoming Conferences | |
|---|---|
| Comment | Action Items |
| <p>The Council asked if all conference information be forwarded to the Commissions.</p> <p><u>BC Summitt – May 2004 in Vancouver</u> YLUPC has been approved to speak at the BC Land Summit in May. Ron is planning to make the presentation. He hopes a member from each Commission will be in attendance. The text in the package for review has been written by Glenda Koh and submitted to the Summit, content changes can be made up to the end of February. The Council asked where the First Nation component was in the program. Ron said it is our component, there is a FN lack in BC planning but that there is a FN Traditional knowledge session.</p> <p><u>Impact Assessment Conference – April 26th, 2004</u> NYPC will not be in attendance.</p> <p><u>First Nation Planning Conference – B.C.</u> One NYPC member will be attending The Council asked if this information could be forewarned to all Yukon First Nations.</p> <p><u>Prospectors Development Conference in Toronto in March</u> One NYPC will be attending</p> | <p>12. Forward conference information to Commissions.</p> <p>13. Forward all Yukon FN's – FN Planning Conference information.</p> |

Agenda Item 5.6: Upcoming Conferences

| Comment | Action Items |
|--|--------------|
| <u>Yukon Bio-physical Mapping March 16/17 2004 in Whse</u> Shawn will be attending. <u>First Nation Mining Symposium – March 30-31, 2004 YLUPC attending</u> | |

Agenda Item 6.0: Financial Report

| Comment | Action Items |
|---|--------------|
| <u>6.1 YLUPC Variance Report/Accounts Payable Dec & January</u> The Council acknowledged an Interim Funding agreement between YLUPC & NYPC. It has been the procedure used to transfer funds to the Commission in the absence of an FTP. Rhoda suggested that as a standard procedure, YLUPC could create one agreement with the NYPC or any Commission and use the Interim Funding Agreements for transferring funds. Ron said this idea is in the works and has been a topic of discussion with John Spicer from YTG-EMR. | |

Agenda Item 7.0: Correspondence

| Comment | Action Items |
|---|--------------|
| YLUPC received the 'Allocation Letter' there where useful guideline in Paragraph 3. The letter addressed to Lois Joe was spelt Louis. KFN thanked the YLUPC for their presentation at a Boards & Committees Workshop they hosted. | |

Agenda Item 8.0: IN Camera – N/A

| Comment | Action Items |
|---------|--------------|
| | |

Meeting adjourned at 3 p.m.

Next Regular Board Meeting date is March 4th, 2004 at YLUPC office.

Approval of Regular Board Meeting Minutes – February 12th, 2004– Meeting 03/04 - # 09

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

201 - 307 Jarvis Street, Whitehorse, Yukon Y1A 2H3
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March 11th, 2004 @ 1p.m..

Minutes

Regular Board Meeting

YLUPC Board Room, 307 Jarvis Street, Whitehorse

03/04 - # 10

In Attendance:

Yukon Land Use Planning Council

Lesley Cabott – Chair
Albert Peter - Member
Tom Cove – Member

YLUPC Staff

Ron Cruikshank – Planning Director
Gerald Isaac - FNPP

Yukon Government (YG)

Jerome McIntyre – Senior Planner
Tim Sellars – Land Use Planner
VGFN: Graham Baird

Agenda Item 1: Agenda

| Comment | Action Items |
|-----------------------|--------------|
| Accepted as presented | |

Agenda Item 2: Review Minutes

| Comment | Action Items |
|--|--------------|
| <u>Minutes from February 12th, 2004</u> The Council approved the February 12 th , 2004 Minutes with minor editorial corrections. | |

Agenda Item 3: Delegates – N/A

| Comment | Action Items |
|---------|--------------|
| | |

Agenda Item 4: Director's Report

| Comment | Action Items |
|--|---|
| For the Council's information, a copy of YG's memo/response to YLUPC's 9-Year review presentation was provided. The Council will review all responses & submissions to the 10 Year Review. | 1. Review responses to 10-Year Review. |

Agenda Item 5.1: 2004–2005 Work Plan & Budget Submission:

T: Council/Minutes/2003-2004

Agenda Item 5.2: Peel Watershed Planning Commission GTOR recommendation

| Comment | Action Items |
|--|---|
| <p>The Council reviewed the Peel GTOR.</p> <p>Comments on Item 4.7: 'Recognize the economic potential of the planning region, including sub-surface resources'. Add ALL, to recognize ALL the economic potential of the region including but not limited to sub-surface rights.</p> <p>The Council asked for the GTOR to be sent to the Peel Group again, with the newly incorporated revisions, before they were prepared to pass a motion to recommend the GTOR to YG.</p> | <p>7. Send Peel GTOR to group to review.</p> |

Agenda Item 5.3: YLUPC – What's In IT for YOU – Workshop – MARCH 15 – 17, 2004

| Comment | Action Items |
|---|---------------------|
| <p>The Council reviewed and discussed their participation in the break out group.</p> | |

Agenda Item 5.4: Financial and Administration

| Comment | Action Items |
|---|--|
| <p>In the new fiscal year, April 2004, YLUPC will establish a YG/Commission/YLUPC staff committee: RE: Annual Budgetary Cycle (ABC), Multi-Year Agreements.</p> | <p>8. Arrange an ABC Meeting.</p> |

Agenda Item 5.5: Council Appointments/Reappointments

| Comment | Action Items |
|---|---------------------|
| <p>The appointments nominee's names are going to YG cabinet this Thursday, March 11th OR the 18th, 2004. The federal government has delayed their nomination.</p> | |

Agenda Item 6.0: Upcoming Conferences

| Comment | Action Items |
|--|---------------------|
| <p><u>CYFN First Nation Mining Symposium – March 30-31, 2004</u> Gerald will be in attendance at the YLUPC booth.</p> <p><u>BC Land Summit – May 12 – 14, 2004 in Vancouver</u> Ron will be Presenting.</p> <p><u>International Association of Impact Assessment</u> <u>Whose Business Is It? - Conference – April 26th, 2004</u> Ron will be in attendance.</p> <p><u>First Nation Planning Conference – B.C.</u> One NYPC member will be attending This information was forwarded to all Yukon First Nations.</p> | |

Agenda Item 7.0: Financial Report

| Comment | Action Items |
|--|---------------------|
| The Council acknowledged the attached income statement to the end of February 2004 and the Accounts Payable reports. The projected YLUPC's surplus for 2003-2004 is approximately \$25,000. Teslin's surplus funds will be higher because two workshops were not held. | |

Agenda Item 8.0: Correspondence

| Comment | Action Items |
|---|---------------------|
| A letter from Kyla McCandie, INAC-Canada, Ottawa was discussed. It provided our Auditor permission to close 2001-2002 financial statements, we can now finish our 2002/2003 financial reports. A second from Kyla McCandie, INAC – CANADA, Ottawa regarding CARRY FORWARDS was also discussed. The letter states that there will be no Carry Forwards after the 2005 fiscal year, which is the end of the 10 year Implementation period. Ron said the YG (Cathy Constable) view is that after the 10 year term the money is still committed and is guaranteed. The Council said that an interim arrangement might be required during Feb 14/05 and March 31/05 until a new deal is established. Ron said this is will be an on going discussion. | |

Agenda Item 8.0: IN Camera – recorded separately

| Comment | Action Items |
|-------------------------------------|---|
| Gerald Isaac's Employment Contract. | 9. Look up the Cost of Living Index and consider a annual YLUPC policy change. |

Meeting adjourned at 3 p.m.

Next Regular Board Meeting date will be determined once the new Council appointments are finalized.

Approval of Regular Board Meeting Minutes – March 11th, 2004– Meeting **03/04 - # 10**

Chair

YLUPC Secretariat

Date: