



YUKON LAND USE PLANNING COUNCIL

201 - 307 Jarvis Street, Whitehorse, Yukon Y1A 2H3
 PHONE (867) 667-7397 FAX (867) 667-4624 EMAIL ylupc@planyukon.ca

May 11, 2005

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

05/06 - #01

In Attendance:

Yukon Land Use Planning Council

Albert Peter - Chair
 Doug Phillips – Member
 Ian Robertson - Member

YLUPC Staff

Ron Cruikshank – Planning Director
 Rhoda Merkel - Administrator

Yukon Government (YG)

Jim Bell – YG- Land Use Planner
 Tim Sellars – Land Use Planner - YG
 John Spicer – EMR Manager - YG

Agenda Item 1: Agenda

Comment	Action Items
MOTION: To accept the Agenda as presented. Moved: Ian Robertson 2 nd Doug Phillips All In Favor – Carried New staff was introduced to the Council; their résumés were included in the Council Board Packages. Brian Johnston – Brian is the Peel Senior Planner. Richard Vladars – Richard is the GIS / Graphics specialist hired to assist both the NYPC & Peel Commissions. Both Richard and Brian introduced themselves to all present. Doug Phillips provided the introduction of the Council. All employees have started except John Ryder, who will start work on June 1 st , 2005.	

Agenda Item 2: Review Minutes

Comment	Action Items
2.1 Minutes from March 31st, 2005 04/05 – #11 2.2: Add the word “letter” after response, i.e. “ response letter” MOTION: To approve the March 31st, 2005 # 04/05 – #11 Minutes. Moved: Ian Robertson 2 nd Doug Phillips All In Favor – Carried	

Agenda Item 3: Delegates: - Tim Sellars

Comment	Action Items
<p><u>RE: NYPC Issues Summary Paper Letter</u> This Issues Document is a summary of the work done under the ‘Vuntut Planning Commission’. Shawn is due to have a report completed today, May 11th, 2005. The Council requested a summary of the responses from the document for the next council meeting. The Council would like to see consensus between the Parties regarding the issues and interests being expressed.</p> <p>The Council also requested a copy be given to the Peel Commission to check for overlaps.</p> <p>The Council would like this subject to be added to the agenda for the next council meeting.</p>	<ol style="list-style-type: none"> 1. Give YG copy of Issues Document 2. Summary of responses to Issues Document for next council meeting 3. Give to PWPC to check for overlaps 4. Add NYPC Issues Summary to YLUPC Agenda

Agenda Item 4: Director’s Report

Comment	Action Items
<p>Ron provided the Council with a written Director’s Report.</p> <p>Ron reviewed where YLUPC is in relation to the 05/06 workplan.</p> <p>A YESAA Review and Response Protocol Document and the official Recommendation are due to be ready for June’s council meeting. The Council asked how YG would be involved with the YESAA application? YG said they will be encouraging an integrated resource management process be used.</p> <p>A meeting with the Implementation Review Group (IRG) is scheduled for June; they have not contacted us to schedule a meeting. This may be moved to the fall, as summer meetings are not encouraged. The latest Auditor’s General’s Report indicates all reviews are late across northern Canada. The YLUPC has a one-year funding extension that we are using this year. In October 2005, with the interim report, if we have not had a response we will include a letter requesting a funding status report.</p> <p>There is no activity in the Teslin Regional Planning Commission. PWPC is on target with their workplan. NYPC is due to have their plan scenarios completed in June. Jeff has completed their baseline data and confirming whether the PWPC will need any of this information for their land use plan. The Council requested they be informed if workplans are off schedule more than 30 days.</p> <p>MOTION: To approve the May 11th, 2005 Director’s Report. Moved: Ian Robertson 2nd Doug Phillips All In Favor – Carried</p>	<ol style="list-style-type: none"> 5. Review and Response Protocol Document & Recommendation ready for June Bd Meeting 6. Request funding status report in Oct. 7. Inform Council if workplans are off schedule more than 30 days.

Agenda Item 5.0: Unfinished Business

Agenda Item 5.1: Memorandum of Understanding (MOU) - PWPC & NYPC	
Comment	Action Items
<p>A first draft of the MOU was given to the Commissions to review. The MOU is an annual agreement it is tied to a funding agreement. It includes the Commissions involvement with the Council and Council's relations with the Commissions. The Council asked that when the MOU is completed, a copy to be given to the YG and the Parties with a cover letter that indicates how things are being done and why.</p> <p>MOTION: To accept the Memorandum of Understanding for the Peel Watershed Planning Commission and the North Yukon Planning Commission (with the revised amendments noted). Moved: Doug Phillips 2nd Ian Robertson All In Favor – Carried</p>	<p>8. Send final NYPC & PWPC MOU's to YG & Parties with a cover letter indicating how things are being done and why</p>
Agenda Item 5.2: Staff Hiring: Yukon Land Use Planning Council (PWPC)	
Comment	Action Items
<p>The Council discussed YLUPC staff benefits in comparison to the Yukon Government and First Nations (FN) Governments. The Council asked that YLUPC send a letter to the YG and cc it to the IRG expressing a need for the YG to provide direction for consistent standard for salaries, benefits, honoraria for all boards and committees. In the YLUPC 05/06 workplan we are planning to update our policies and procedures and this information will be of assistance.</p> <p>MOTION # Staff hiring Motions - May 11th, 20 YLUPC Regular Board Meeting The Yukon Land Use Planning Council agrees to enter into an Employment Contract with Brian Johnston as a Senior Planner for the period May 1st, 2005 to October 31st, 2007. The Yukon Land Use Planning Council agrees to enter into an Employment Contract with Kathleen Zimmer as an Office Administrator for the period April 1st, 2005 to October 31st, 2007. The Yukon Land Use Planning Council agrees to enter into an Employment Contract with Richard Vladars as a Geographic Information Systems Technician for the period May 1st, 2005 to October 31st, 2007. The Yukon Land Use Planning Council agrees to enter into an Employment Contract with John Ryder as a Land Use Planner for the period June 1, 2005 to October 31st, 2007.</p> <p>Moved: Ian Robertson 2nd Doug Phillips All In Favor – Carried</p> <p>Ron Cruikshank's Employment Contract was moved to 9.0 In Camera</p>	<p>9. Send a letter to YG requesting consistent standards – to be used in our policy and procedure review.</p>

Agenda Item 5.3: North Yukon Planning Commission (NYPC) & Peel Watershed Planning Commission (PWPC) Staff Secondment Agreement	
Comment	Action Items
<p><u>Staff Secondment Agreements</u></p> <p>Salaries have been negotiated and are included in their Employments Contracts with the YLUPC. The Commissions will do their performance reviews, with assistance from YLUPC.</p> <p>Motion: To Second the following Yukon Land Use Planning Council employees to the noted Commissions:</p> <p>YLUPC will second Brian Johnston to the Peel Watershed Planning Commission for the term of his contract.</p> <p>YLUPC will second Kathleen Zimmer, Richard Vladars, John Ryder to the North Yukon Planning Commission and Peel Watershed Planning Commission (working halftime for each Commission) for the terms of their contracts.</p> <p>Moved: Doug Phillips 2nd Ian Robertson All In Favor – Carried</p>	

Agenda Item 5.4: Peel Watershed Planning Commission (PWPC)	
Comment	Action Items
<p>The consultation schedule for the PWPC was reviewed.</p> <p>Mayo and Dawson's consultation event is May 18 & 19th, 2005.</p> <p>Doug Phillips will attend the session in Whitehorse on June 1st, 2005 at the Yukon Inn.</p> <p>The Commission sent an information sheet to a participation list and following up with a phone call. The Commission has received response forms from Parties interested in making a presentation at the consultation events.</p> <p>On June 9th there is a consultation event in Fort McPherson, Albert Peter will attend this on behalf of the Council.</p> <p>Kenn Roberts has resigned a member of the Peel Watershed Planning Commission member due to a possible conflict of interest. The YLUPC will provide him with an Exit Survey.</p>	<p>10. Provide Kenn Roberts with an Exit Survey</p>

Agenda Item 5.5: North Yukon Planning Commission (NYPC)	
Comment	Action Items
<p>The North Yukon is hosting a plan scenario workshop on June 22nd & 23rd, 2005. The workshop will help to determine how best to use the resource assessments. We would like to have stakeholders & plan partners together to discuss probable land use scenarios. We will be using ALCES to determine the trade offs. This work will set up the work that will be done over the summer.</p> <p>The Council asked if the scenarios workshop would cover the 'Issues Summary Paper'? Shawn said Yes.</p> <p>The Council asked who would be participating? Shawn said they have representation from major departments of the YG. He is working with the YG preparing the information packages because each department needs to provide quantitative information prior to the workshop.</p> <p>Will industry be participating? Shawn said he sent invitations to industry but has not received a response as yet. He said that when he forwarded the 'Issues and Interest' document to them last summer (2004) there was no response from industry regarding the document. The Council asked that a record be kept of everyone that has been contacted if they choose not to participate we can send them a form to be filled out.</p> <p>Ian Robertson will attend the workshop on behalf of the Council.</p>	<p>10. Attend NYPC workshop</p>

Agenda Item 5.6: The Format and Components of Recommendations from the Council	
Comment	Action Items
<p>The Council reviewed the template "A Recommendation Regarding a Regional Land Use Planning Topic". Their editorial comments were noted and revisions will be made.</p>	<p>10. Revise recommendation template</p>

Agenda Item 5.7: Work Strategies regarding 2005 – 2006 YLUPC Workplans	
Comment	Action Items
<p>A recommendation regarding the Contents of a Land Use plan is to be developed in July 2005, Ron suggested that October would be a completion date. He met with YG who are also preparing a document on what their expectations of what should be in a land use plan are and the theoretical work the YG is doing will be applied in a practical manner in what the PWPC will be doing.</p> <p>Ian Robertson provided a summary of the stages of land use planning 1. Scoping 2. Issues 3. Indicate options 4. Approval 5. Implementation (CLUPP) John Spicer – YG suggested he and Ron meet in May 31 or June 1 to discuss this prior to the Peel consultations.</p> <p>Recommendation regarding Regional Planning Commission's response to YESAA Project applications. Reviews during Regional Plan Production: discussed previously in the meeting.</p> <p>Additional/other planning Commissions: There is still no activity to report on behalf of the TRPC.</p>	

Agenda Item 6.0: Council's Schedule	
Ian Robertson will attend the Canadian Institute of Planners Conference in Calgary in July	

7.0 Financial Report	
Comment	Action Items
N/A	

Agenda Item 8.0: Correspondence	
Comment	Action Items
Acknowledged	

Agenda Item 9.0: IN Camera	
Comment	Action Items
The Yukon Land Use Planning Council agrees to enter into an Employment Contract with Ron Cruikshank as a Director, Yukon Land Use Planning Council for the period May 1 st , 2005 to October 31 st , 2007.	

Meeting adjourned at 5 p.m.

The Next Regular Board Meeting date is June 27th, 2005 at 1 p.m. at the YLUPC office.

Approval of Regular Board Meeting Minutes –May 11th, 2005– Meeting 05/06- #01

Chair

YLUPC Secretariat

Date:



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June 30th, 2005

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

05/06 - #02

In Attendance:

Yukon Land Use Planning Council

Albert Peter - Chair
 Doug Phillips – Member
 Ian Robertson – Member

YLUPC Staff

Ron Cruikshank – Planning Director
 Rhoda Merkel - Administrator
 Shawn Frances - NYPC
 Brian Johnston – PWPC
 Gerald Isaac- YLUPC

Yukon Government (YG)

Jim Bell – YG- Land Use Planner
 Tim Sellars – Land Use Planner - YG
 John Spicer – EMR Manager – YG

Agenda Item 1: Agenda

Comment	Action Items
MOTION: To accept the Agenda as presented. Moved: Doug Phillips 2 nd Ian Robertson All In Favor – Carried	

Agenda Item 2: Review Minutes

Comment	Action Items
2.1 Minutes from May 11th, 2005 05/06 #01 Page #4 – Action Item # 1: Provide Kenn Roberts with an Exit Survey It was decided that Kenn was not with the Commission long enough to warrant an Exit Survey. 5.5 – Omit this because we can send them a form to be filled answering ‘Who would be participating’. 5.7 – Ian add for clarification purposes, “situation analysis” to the scoping stage and “evaluation criteria” to the plan implementation stage MOTION: To approve the May 11th, 2005 05/06 #01 Minutes with the editorial amendments. Moved: Ian Robertson 2 nd Doug Phillips All In Favor – Carried	

Agenda Item 3: Delegates: - John Spicer	
Comment	Action Items
<p>John said that the Yukon Government (YG) was waking up to land use planning due to the activity in the NYPC & PWPC planning regions and the recent workshops. He said that LUP has become a department priority at Energy, Mines and Resources (EMR). The YG has been an active participant at all the Peel Consultation Events.</p> <p><u>North Yukon Planning Commission: (NYPC)</u> There was a positive reaction to the Plan Scenarios workshop hosted by NYPC in June 2005. It answered the questions; ‘What does ALCES do and Where will it go?’ John acknowledged that the NYPC is progressing well and that the Yukon Government has not quite caught up to them yet. The YG has not received the NYPC Issues Document formally yet. They were looking forward to the Resource Assessment posters to be displayed at the Elijah Smith building.</p> <p><u>Peel Watershed Planning Commission (PWPC)</u> They are working on the nominations for the two vacant positions on the PWPC.</p> <p>The Council expressed their concern regarding the lack of participation from YG at the Peel Consultation sessions. It was suggested that a letter be written to the Minister of EMR indicating that the Council needs his assistance to complete the job they have been appointed to do. The Council would also have liked to know sooner which YG department did not plan to participate. In the letter the Council wanted it noted that there are two active Commissions, priorities should be placed on this or the Commissions won’t complete workplans on time.</p> <p>John confirmed that the YG was very active at the technical level providing information to the Commissions. Awareness of LUPing is penetrating higher up in the YG.</p> <p>The question of whether the Council should brief the YG Caucus arose? Albert said he had just met with Angus Robertson, Deputy Minister of EMR. The concerns raised included the lack of industries participation in LUPing consultations; key YG departments not engaged in the LUPing process, he also offered to brief the YG Caucus in the Fall.</p> <p>The Council agreed that YG Departments would participate more if direction were given to them to. They also agreed a letter be written to the Minister of EMR – YG outlining our requests. John said he would try to organize a meeting with YG Caucus in late August or September.</p> <p>John said that one of the lessons learned in the LUPing process to date is that the more the YG works with the active Commissions, the better the YG can ensure the right people are involved and available when needed.</p> <p>Albert said Joe MacGillivray, the Assistant to the Deputy Minister – EMR was at the meeting and asked to be added to our agenda distribution list, he wants to work closely with us and come to one of our Council meetings.</p>	<ol style="list-style-type: none"> 1. Write YG letter regarding YG ‘s role in LUP. 2. Schedule meeting with YG Caucus (with John Spicer’s help). 3. Add Mr. MacGillivray, to our Agenda distribution list.

Agenda Item 4: Director’s Report	
Comment	Action Items
<p>Ron provided the Council with a written Director’s Report.</p> <p>The Auditor came in May and audited three Commissions and the YLUPC. The financial statements should be ready for the next Council meeting.</p> <p>MOTION: To approve the May 11th, 2005 Director’s Report.</p>	

Agenda Item 4: Director's Report		
Comment		Action Items
Moved: Ian Robertson	2 nd Doug Phillips	All In Favor – Carried

Agenda Item 5.0: Unfinished Business

Agenda Item 5.1: Annual Activity Reports – YLUPC, NYPC, PWPC & TRPC		
Comment		Action Items
<p>The Council reviewed the attached activity reports for the YLUPC, NYPC, PWPC and the TRPC.</p> <p><u>YLUPC Annual Report:</u> Page 3: The Council asked why a comment congratulating Kwanlin Dun First Nation (KDFN) on becoming a Self Governing First Nation was in our Annual Report? Congratulations should be sent in a letter indicating that we look forward to working with them in future. John Spicer added that the Council should extend an invitation to Dermot Flynn from the Land Claim Secretariat (LCS) – YG to speak to YLUPC about KDFN's Chapter 11 – Land Use Planning, as the wording is different than the other Land Claim Agreements. A similar letter can also be sent to congratulate the Carcross Tagish First Nation (CTFN) who also recently became Self Governing.</p> <p><u>TRPC Annual Report</u> 'The inability of the Parties to reach consensus on Commission reappointments in a timely manner lead to Council's recommendation in January 2005 to abandon planning in the region. The Parties have yet to act on this recommendation or resolve the differences that lead to a dysfunctional Commission.' The Council asked that this paragraph be added to Item #4 - Overall Assessment of the Claims Implementation Process. The reason for the strong wording is when an activity report is prepared it is an evaluation of the program and contains what was done and what wasn't and why.</p> <p>The Council asked who reads the annual reports? Ron said previous annual reports are condensed to five points that accompany the financial statements in an annual Ottawa publication. We submit our report to EMR – YG who give it to the LCS – YG, who condenses it into a report they submit to Ottawa. The Council asked if we should be preparing a detailed Annual Report or only a very, very brief report and save everyone from reading and revising it? John Spicer – YG said he would check who actually reads the Annual Report for the Council.</p> <p>MOTION: To accept the 2004/2005 Annual Activity Reports for the YLUPC, NYPC, PWPC, & TRPC (with the revised amendments noted). Moved: Doug Phillips 2nd Ian Robertson All In Favor – Carried</p>		<p>4. Send letter to KDFN & CTFN congratulating them on becoming Self Governing.</p> <p>5. Invite Dermot Flynn – LCS – YG to speak to YLUPC.</p> <p>6. John Spicer - YG checking WHO reads Annual Reports.</p> <p>7. Submit Annual Reports to YG.</p>

Agenda Item 5.2: Peel Watershed Planning Commission (PWPC)	
Comment	Action Items
Ron went to Fort McPherson, NWT for the Peel Consultation. The PWPC stopped at the Gwich'in Tribal Council (GTC) Planning Board in Inuvik and picked up a CD that shows what will happen in the future when there are requests for amendments to a LUP, the CD has an example of how the system is working. The GTC also have paperwork to be filled out by those who wish to make	

Agenda Item 5.2: Peel Watershed Planning Commission (PWPC)	
Comment	Action Items
<p>amendments. In the Yukon, the Yukon Environmental Socio-Economic Assessment Board (YESAB) would be submitting amendments to us. The YESAB system in the Yukon is still unclear.</p> <p><u>Brian Johnston – Peel Senior Planner’s Summary of PWPC Status:</u></p> <p><u>#1: Consultation:</u> The tour to Fort McPherson, NWT included Ron Cruikshank, Steve Taykor, Marvin Frost, Jim Bell – YG, and Albert Genier. Most of the Commission members were at all the meetings. There was a pre-consultation event in both Mayo and Dawson; they were intended to inform everyone of what would take place and to help generate interest in LUPing. There was a consultation event in Whse and Old Crow as well. The events were short on industry and government feedback. The presentations in Whse were good. The consultation in Fort McPherson was the best based upon the number of people and the level of understanding with respect to regional planning. A chronological participation list is included in the YLUPC Board package. We are sending letters as a follow up.</p> <p>The Council suggested the Commission take a more aggressive approach in their request for participation. Some points they suggested adding to the invitations include</p> <ul style="list-style-type: none"> ➤ How Chapter 11 will impact on their future; ➤ Go to the organizations websites and pull out their comments and ask them to come to speak about it, ➤ Send a copy of the proposed Land Designation System with the outgoing correspondence, ➤ Contact the Yukon Chamber of Commerce to ask them to contact industries on the Commission’s behalf and present at one of their board meetings, (YLUPC will do this) ➤ Use the Senior Liaison Committee to help generate interest in industry. <p>The Council is concerned that the LUP will have a conservation focus if industry is not represented. It is impossible to force people to participate, but it is important to seek participation of all land users, particularly those with influence on the approval bodies.</p> <p>Community consultation comments included:</p> <ul style="list-style-type: none"> ➤ No development should occur until a regional plan is completed. ➤ There were acknowledgements of rights in the region. ➤ There were specific concerns regarding contaminated sites; ➤ Eco-Tourism and the traffic it produces; i.e.: additional lodges and river traffic ➤ Protection and development must be balanced. <p>The Council’s message to both the NYPC and the PWPC is that we must be as fair as possible by giving everyone a chance to participate.</p> <p><u>#2 Technical Working Group Meeting (TWG):</u> On July 14th, 2005 there will a TWG meeting. Two main items are the level of detail in the LUP and the scope of the issues. There is an August 19th deadline for industry to respond or they can make a presentation at the August 25th, 2005 meeting in Dawson.</p>	<p>8. YLUPC contacts the Yukon Chamber of Commerce.</p> <p>9. July 14th TWG meeting</p>

Agenda Item 5.2: Peel Watershed Planning Commission (PWPC)	
Comment	Action Items
<p>At an information management strategy meeting, NYPC provided us with a template that identifies the themes and what data needs to be collected to support the themes. We will be discussing this with YG.</p> <p>In the General Terms of Reference (GTOR) a section references 'Extra Ordinary Costs' for participation in the TWG meetings, it is a MAY clause. The YG & Council will each pay half (1/2) of the costs to host this meeting trying to elevate using the Commissions budget to pay for this. In the future, the Council would prefer to pay a percentage of the costs not the whole amount. The Commission needs to identify what extra ordinary costs are in their policy and procedures, the YLUPC will provide the Commission with a definition or a draft policy of what Extra Ordinary Costs should be.</p>	<p>10. YLUPC help pay for TWG meeting</p> <p>11. Prepare Draft policy of what Extra Ordinary Costs are for the PWPC</p>

Agenda Item 5.3: North Yukon Planning Commission (NYPC)	
Comment	Action Items
<p>Shawn Francis provided Council with a summary of recent NYPC activities.</p> <p><u>Plan Scenario Workshop – June 2005</u> There were 30 government and non-government participants (no industry was represented). We are now going back and targeting main groups, showing what we are doing with ALCES. We are compiling and documenting the workshop information to distribute back to the participants. This was the first time this type of workshop was offered in the Yukon, we moved thru ALCES modeling exercise and had a good discussion on potential land use scenarios at the workshop.</p> <p><u>Issues & Interests Document:</u> This document is back on the high priority list with July 8th marked as a target completion date to present an advanced draft to the NYPC at a ½ day meeting in Old Crow in August.</p> <p>Council suggested combining the Issues and Interest Document and the Resource Assessment Report. Shawn agreed with this idea. He said he was finding it difficult to separate the two projects. Combining the two documents will move the completion date to the end of July 2005.</p> <p><u>Resource Assessment Report</u> The regional database is done. A poster series was created, which we displayed at our Resource Assessments based upon Open Houses, and the plan scenarios workshop. The posters, after the final edits are completed, will form the nucleus for the Resource Assessment Report. The report will be the Resource Atlas and associated analytical work used for our plan scenarios development. The Council complimented Richard Vladars for his work on the poster presentation.</p> <p><u>Old Crow Flats Special Management Area (SMA)</u> The Old Crow Flats SMA planning process has just started. This has been of great interest to Old Crow, and NYPC has been asked about the SMA continually. Vuntut Gwitchin First Nation (VGFN) & YG have requested NYPC staff to participate in the planning</p>	

Agenda Item 5.3: North Yukon Planning Commission (NYPC)	
Comment	Action Items
<p>process. The primary goal for the NYPC is to participate and not to be a decision maker. The Old Crow Flats SMA Planning Process will have an easier job due to the work already completed by the NYPC and its plan partners.</p> <p><u>NYPC Summer Schedule</u> VGFN’s General Assembly (GA) is on August 4 – 6, 2005, a ½ day NYPC meeting is scheduled.</p> <p>NYPC will do a follow up with the Scenario workshop and begin using the ALCES model after the August VGFN GA At the staff level, we are assisting the PWPC with data collection and development.</p>	

Agenda Item 5.4: Planning in Other Regions							
Comment	Action Items						
<p>In the June 2005 meeting Albert had with Angus Robertson – Deputy Minister for EMR – YG, they discussed how best to proceed with the TRPC. The YLUPC is recommending Option # 2.</p> <p><u>Option # 1: Teslin Regional Planning Commission/ Carcross Tagish Planning Commission conduct separate planning</u> Options Include:</p> <table><tr><td><u>TRPC</u></td><td><u>CTPC</u></td><td>Teslin Regional Planning Processes Completed</td></tr><tr><td>2005-2006</td><td>2006-2007 (Probably later)</td><td></td></tr></table> <p>In this option, the TRPC would finish their planning process and a separated Commission would be established for the Carcross/Tagish area at some point in the future. This would set a precedent, with the potential for the NTC to divide and each First Nation would expect the same funding level.</p> <p>#2: <u>Dahk Ka Planning Commission</u> 2005-2006 (& Pre-implementation) The Chief of the Carcross Tagish First Nation (CTFN) supports the idea of forming the Dahk Ka Planning Region.</p> <p>After a lengthy discussion it was decided a call would be made to Chief Mark Wedge – CTFN suggesting they write a letter to the YLUPC requesting us to initiate the process for the establishment of the Dahk Ka Planning Region. It was suggested the Minister of EMR – Archie Lang be briefed on the situation.</p> <p>#3: Dahk Kah Planning Region Sub regional Option: Teslin and Carcross/Tagish viewed as a sub region</p> <p>Teslin – Sub Region & CT Sub Region The assumption with this arrangement is that the Teslin and Carcross planning exercises are sub-regional plans in scale and therefore administered differently from the regional planning exercises. This option makes the Federal Government responsible for the funding; this option is the least favorable.</p> <p><u>Other Comments:</u> The Federal Government offered the CTFN \$120,000 a year to participate in land use planning in 2002. The confirmations of the nominations for the TRPC have been finalized..</p>	<u>TRPC</u>	<u>CTPC</u>	Teslin Regional Planning Processes Completed	2005-2006	2006-2007 (Probably later)		<p>12. Call CTFN Chief</p> <p>13. Brief EMR Minister on TRPC status</p>
<u>TRPC</u>	<u>CTPC</u>	Teslin Regional Planning Processes Completed					
2005-2006	2006-2007 (Probably later)						

Agenda Item 5.4: Planning in Other Regions	
Comment	Action Items
<p><u>Northern Tutchone Council Region:</u> Chief Steven Buyck from the Nacho Nyak Dun FN (NND) expressed concern on the lack of land use planning occurring in his area. Gerald Issac suggested that he approach James Harper, a lawyer hired on behalf of the NTC to expedite the LUPing process in the NTC region for a status update.</p> <p>The NTC is holding a Summit Meeting on July 6th – 8th, 2005.</p>	

Agenda Item 5.5: Strategy for Policy & Procedure Review	
Comment	Action Items
<p>A letter was written to YG regarding standardizing policies and procedures among Umbrella Final Agreement Boards and Committees (UFA B & C). In YG's response they thanked the Council for their letter and said this was being considered in the Implementation Review of the Land Claim Agreements. Without this direction we will begin to review our policies and procedures independently.</p> <p>The Council said that planning is about integration. We can collect all the policies and procedures from other UFA B & C and compare them. Ron suggested the need for a working group session and that a contractor may need to be hired to complete the final report/draft. The Council would like to be the leader rather than the follower.</p>	<p>14. Compare UFA B & C Policies and Procedures</p> <p>15. Have a working group session</p>

Agenda Item 5.6: Draft Recommendation #05 – 001: Planning Commission involvement in the YESSA Reviews during Plan Production	
Comment	Action Items
<p>Ron attended a meeting about what the YESAB consultation process and this advanced his understanding of the mechanics of Commissions involvement in the YESAB review process and help with the creation of the Recommendation submitted to Council. The Council reviewed the attached recommendation. They suggested it could be shorter and simplified. They instructed Ron to call the recommendation he prepared a Policy Directive and it be used by all Commissions. Council sees this as being an opportunity to make sure the process is streamlined. They would like to set the ground rules now rather than later, much like what has been done with the joint office and the plan partners. Ron said he would write the NYPC & PWPC Policy for this and submit it to the Commissions.</p>	<p>16. Write YESAB policy for Commissions</p>

Agenda Item 5.7: Commission Nominations: Getting the Right Balance and the Right Skills	
Comment	Action Items
<p>The Council thought that the document would be useful and could be submitted to the Parties after some minor editorial changes and a cover letter written.</p>	<p>17. Make editorial changes document.</p> <p>18. Add cover letter</p>

Agenda Item 6.0: Council's Schedule	
<p>Ian Robertson will be in Calgary in July attending a Planning Conference.</p>	

7.0 Financial Report	
Comment	Action Items
Motion: To accept the Financial Variance Report. Moved: Ian D. Robertson 2 nd Albert Peter All in Favor	

Agenda Item 8.0: Correspondence	
Comment	Action Items
The Council requested a letter be send congratulating the newly elected Council for Yukon First Nations Grand Chief Andy Carvill.	19. Send letter to Grand Chief.

Agenda Item 9.0: IN Camera	
Comment	Action Items
N/A	

Meeting adjourned at 5 p.m.
The Next Regular Board Meeting date is August 11th, 2005 at 9 a.m. and a working session at 1 p.m. at the YLUPC office.

Approval of Regular Board Meeting Minutes –June 30th, 2005– Meeting 05/06- #02

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

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August 11th, 2005

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

05/06 - #03

In Attendance:

Yukon Land Use Planning Council

Albert Peter - Chair
 Doug Phillips – Member
 Ian D. Robertson – Member

YLUPC Staff

Ron Cruikshank – Planning Director
 Rhoda Merkel - Administrator
 Gerald Isaac- FNPPA

Yukon Government (YG)

Tim Sellars – Land Use Planner
 Debra Wortley – Oil & Gas - YG
 Dermot Flynn – Land Claim & Implementation Secretariat -YG
 Lynn Black – Land Claim & Implementation Secretariat - YG

Agenda Item 1: Agenda

Comment	Action Items
MOTION: To accept the Agenda as presented. Addition: 10 a.m. Presentation to Yukon Chamber of Commerce by YLUPC. Moved: Doug Phillips 2 nd Ian Robertson All In Favor – Carried	

Agenda Item 2: Review Minutes

Comment	Action Items
2.1 Minutes from August 11th, 2005 05/06 #03 Council asked if status of Action Items could be added to the each item. Action Item # 12 – Contact Mark Wedge – CTFN Chief – was this completed? Yes, Albert had a meeting scheduled with Mr. Wedge on August 12 th , 2005 in the afternoon. MOTION: To approve the August 11th, 2005 05/06 #03 Minutes Moved: Ian Robertson 2 nd Doug Phillips All In Favor – Carried	1. Add status of Action Items to future minutes

Agenda Item 3: Delegates: - Debra Wortley – Oil & Gas Branch – Yukon Government

Comment	Action Items
<p>Debra provided the Council with a 2 page handout called ‘Yukon Oil & Gas Disposition Process: Request for Posting System’ <u>Part 1: Changes to the Oil & Gas Disposition Process</u> There was a five-step process, which included a call for nominations. Now we are using a consultative process that is more in line with the way other disposition process are done.</p> <p><u>Part 2: How the Oil & Gas Branch is going to gather information</u> For the North Yukon Region the YG did not have the background data and there was overlapping information. The 2nd page includes ‘Best Practices’ – we will encourage companies to use Best Practices. A Web Page is being developed. We need make more sure information is the same and Oil & Gas will use NYPC information – there is no need to duplicate work. Consultation with the Parties and the First Nation is coming. The Yukon Oil & Gas Act says before there is a call for a bid there is a requirement to consult First Nations. Companies can request posting anytime but we will only do public reviews twice a year. The Council wanted to know how the Oil & Gas Branch would link with the Planning Commissions? Debra said that this link would occur thru information gathering and thru the YLUPC. When a land use plan is in place things will be different. More discussion will occur during the review process. The Commission will have First Nation and Community information they will share with the YG.</p>	

Agenda Item 4: Director’s Report

Comment	Action Items
<p>Ron provided the Council with a written Director’s Report. There was discussion concerning the message the Council wanted to present to the Yukon Chamber of Commerce meeting today. It was agreed that Ron would provide the introduction and the message would be short and simple; we are concerned with the lack of participation of industry in the Yukon in the public consultation process of land use planning in the Yukon. We need the Chamber to help us get this message to Yukon industries.</p> <p>MOTION: To approve the August 11th, 2005 Director’s Report. Moved: Ian Robertson 2nd Doug Phillips All In Favor – Carried</p>	<p>2. Give presentation to the Yukon Chamber of Commerce</p>

Agenda Item 5.0: Unfinished Business**Agenda Item 5.1: Contents of a Land Use Plan: Yukon Government Discussion Paper**

Comment	Action Items
<p>YLUPC have completed their comments on YG’s ‘Content of a Land Use Plan ‘ discussion paper, we have not provided our comments to the YG.</p> <p>The Council said they found the document to be too detailed in some areas and too general in others. They would like to see clearer expectations from the YG and First Nations. They said there is no ambiguity when it comes to signing off. There needs to be a to do check list if there’s going to be specific directions or a better prescription, which includes where the ‘gives’ are and a section considering how implementation will occur. They also would not like the expectations to be too general because everyone can interpret it in a different way.</p>	<p>3. High Priority Work with the YG to establish a table of contents for a land use plan.</p>

Agenda Item 5.1: Contents of a Land Use Plan: Yukon Government Discussion Paper	
Comment	Action Items
<p>The YG said this is a draft document intended to initiate discussion and find common ground, they are not expecting a formal response letter say the Council agrees or disagrees. The YG would also like the YLUPC to provide them with what they want to see in a land use plan.</p> <p>The Council said they would like a land use plan that can be clearly understood by lay people. The Council would like this to become a high priority of the YG and the YLUPC. Commissions need this instruction to help them complete a land use plan. The Council would like to avoid Commissions completing a land use plan that the YG will not approve. In 30 days they would like a table of contents completed that will be used as a template and a checklist of the mandatory components of a land use plan.</p> <p>Ron told the Council in their work plan for the 2005/2006 fiscal year indicates they will make a recommendation on this in October 2005. Ron provided a brief summary on work done to date, he said since he's been with the YLUPC (5 years): <u>Stage One</u>: their first efforts focused on 'How to get a Commission established; <u>Stage Two</u>: creating the framework for a Common Land Use Planning Process (CLUPP); <u>Stage Three</u>: hosted a 'What's in It for You' workshop addressing what will be in a land use plan.</p> <p>The YG said they plan to take the lead to continue to develop the table of contents with the YLUPC, then to the First Nations for consultation. The Council will recommend the document to the YG and the Parties after consensus has been reached. The final document will be included into the new General Terms of Reference (GTOR) for newly established commissions; it will be a policy directive.</p>	

Agenda Item 5.2: North Yukon Planning Commission (NYPC)	
Comment	Action Items
<p>5.2.1 NYPC Update:</p> <p>The Issues and Interest document combined with the Resource Assessment document has not been completed, the Council asked Ron to pass the message onto the Commission that they would like to have this completed, as it is overdue.</p>	<p>4. Request NYPC Issues and Interest combined with the Resource Assessments document</p>

Agenda Item 5.3: Peel Watershed Planning Commission (PWPC)	
Comment	Action Items
<p>5.3.1 PWPC Update:</p> <p>The Commission is looking for response from Yukon Industry. They are scoping the issues, there is two weeks left for interest groups to provide comments. The next step is to establish a list of priorities.</p> <p>5.3.2 Technical Working Group (TWG) Meeting – July 14th, 2005 in Whse</p> <p>The TWG draft meeting notes are included for the Council's information. TWG will continue to meet over the next three years and will assist with implementation if required. The meeting went very well, the participants had worked together in the GTOR process. This was the first TWG meeting, and everyone was keen to find solutions.</p>	<p>5. Ask PWPC – has there been a list of priorities prepared?</p>

Comment	Action Items
Postponed till September.	

Comment	Action Items
<p>Motion: To accept the Financial Variance Report.</p> <p>Moved: Ian D. Robertson 2nd Albert Peter All in Favor</p>	

Agenda Item 8.0: Correspondence	
Comment	Action Items
Acknowledged	

Agenda Item 9.0: IN Camera	
Comment	Action Items
N/A	

Meeting adjourned at 12 noon
The Next Regular Board Meeting date is September 9th, 2005 at 9 a.m. and a working session at 1 p.m. at the YLUPC office.

Approval of Regular Board Meeting Minutes – August 11th , 2005– Meeting 05/06- #03

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

201 - 307 Jarvis Street, Whitehorse, Yukon Y1A 2H3
 PHONE (867) 667-7397 FAX (867) 667-4624 EMAIL ylupc@planyukon.ca

September 9th, 2005

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

05/06 - #04

In Attendance:

Yukon Land Use Planning Council

Albert Peter - Chair
 Doug Phillips – Member
 Ian Robertson – Member

YLUPC Staff

Ron Cruikshank – Planning Director
 Rhoda Merkel - Administrator
 Gerald Isaac- YLUPC

Yukon Government (YG)

Tim Sellars – Land Use Planner
 John Spicer – Manager, EMR
 Jim Bell - EMR

Agenda Item 1: Agenda

Comment	Action Items
MOTION: To accept the Agenda with the following addition: IN CAMERA: Commission Operation Moved: Doug Phillips 2 nd Ian Robertson All In Favor – Carried	

Agenda Item 2: Review Minutes

Comment	Action Items
2.1 Minutes from September 9th, 2005 05/06 # 04 The comment on Page 4, 4 th paragraph reads ' Kwanlin Dun's Chapter 11 – Land Use Planning provides for the opportunity for the plan to be done in phases, regional planning done in sub-regions....this provision creates opportunity for funding from Canada'. Check with Dermott Flynn from the Land Claim Secretariat – YG if this is correct. Minor editorial changes were noted. MOTION: To approve as amended the Minutes September 9th, 2005 05/06 # 04 Moved: Ian Robertson 2 nd Doug Phillips All In Favor – Carried	1. Contact Dermott Flynn from the LCS to see if comment is correct.

Agenda Item 3: Delegates: -	
Comment	Action Items
N/A	

Agenda Item 4: Director's Report	
Comment	Action Items
<p>Ron provided the Council with a written Director's Report, all items will be covered on the agenda except Scenario Modeling: He said Jeff Hamm – YLUPC would be the author of the Council's Review of ALCES. Ian commented if ALCES is used it is important to have a balance for seeing both sides, all models have biases, the key is to ensure the modeling approach is creditable.</p> <p>MOTION: To approve the September 9th, 2005 05/06 # 04 Director's Report. Moved: Ian Robertson 2nd Doug Phillips All In Favor – Carried</p>	

Agenda Item 5.0: Unfinished Business

Agenda Item 5.1: Peel Watershed Planning Commission (PWPC):	
Comment	Action Items
<p><u>PWPC Update on Interest and Issues Gathering:</u></p> <p>The Commission met in Dawson City, Yukon on August 26th, & 27th, 2005. They had hoped to get the Issues and Interests work completed but decided they wanted to forward the information to the Technical Working Group (TWG) for their comment before they endorsed it. Jack Van Camp from the Mackenzie River Basin Board gave an excellent presentation. The information he presented could be used to fill information gaps. Albert Peter provided the PWPC with an update on the meeting the Council had with the Yukon Chamber of Commerce. Ron presented the YESAB recommendation and the Commission agreed to have its policy and procedures adopted as per the Council's recommendations.</p> <p><u>Peel Commission Member Nomination:</u></p> <p>Currently there are only four Commission members. We are hoping the two new members will be appointed by the October 2005 Commission meeting or if we know their names we could extend an invitation to them to come and observe. At their General Assembly in August, the Gwichin Tribal Council (GTC) asked their membership for an interested party to fill this position. Council member Doug Phillips suggested he would call Minister Archie Lang's office to help expedite this process. Ron said he would call the GTC.</p>	<p>2. Doug P – call YG and Ron C call GTC RE: Peel nominations.</p> <p>3. Ron: create a template for the PWPC one year review for next PWPC meeting</p>

Agenda Item 5.1: Peel Watershed Planning Commission (PWPC):

Comment	Action Items
<p><u>PWPC One Year Review:</u></p> <p>Ron wanted to encourage the PWPC to complete a one year review. It would summarize their first years experience with the Commission and suggestions on how the process could improve. Ron said he would use the information they covered in their orientation as a template for the review. This would be presented at the next Commission meeting, scheduled for the end of October.</p>	

Agenda Item 5.2: North Yukon Planning Commission (NYPC)

Comment	Action Items
<p><u>Status of Resource Assessment Reports</u></p> <p>Shawn Francis provided the Council with a three page handout outlining the status of the Resource Assessment Reports.</p> <p>He said that after the workshop in June the information gaps became apparent. The biophysical classification is taking longer because they had to redo some of it which leads to other things that needed to be redone. We can apply the new data to the Peel regional planning process. What took the NYPC a year should take the Peel Commission only two months to complete. Shawn said they are waiting for new information from the Oil & Gas Branch of the YG to complete the oil and gas assessment. The Oil & Gas Branch have just contracted this project out with a September 30th completion. He said that if this is complete he will have the document ready to present to the NYPC at the end of October 2005 and ready for distribution in November 2005.</p> <p>The Council asked if there was buy in from First Nation and Government departments. We would like to see this placed as a high priority for everyone. Shawn said that the NYPC is leading the pack; he has been consulting with the departments. The Council suggested that a protocol agreement could ensure there is consensus among Governments & First Nations.</p> <p>John Spicer said that the YG is pleased NYPC is working with some the Government Departments but not all of them. They would like to see a formal Issues Document that they could approve, they are concerned that they will receive the whole package and it will not be approvable.</p> <p>The Council commented that some of the Government Departments need to get themselves involved too. Some of the departments are practicing integrated resource management some are not. Question addressed to John Spicer: what is EMR/YG, proposing to do internally to help this? John replied that they are supporting the NYPC at a technical level; but there may not be awareness at higher levels. In a series of meeting being planned with YG Ministers, they want to see land use planning advance to a corporate level. John said he and Ron are planning meetings with senior management; we need buy in on a higher level. We have a meeting scheduled with the YG senior management, our agenda is regional land use planning.</p> <p>The Council suggested they use NYPC as an example and to try and help them see their role in the land use plan. After some discussion it was decided to schedule two meetings with higher level governments: the first meeting would be with Archie Lang, the Minister of Energy, Mines and Resources, and the second with Dennis Fentie, the Premier of</p>	<p>4. Ron & John: Prepare a one page summary for Ministers meeting</p> <p>5. ALCES Sessions Oct 25 - 28</p>

Agenda Item 5.2: North Yukon Planning Commission (NYPC)	
Comment	Action Items
<p>the Yukon and Cabinet Members. They would provide them with an overview of where land use planning is in the Yukon and where it will go in the future. We need confirmation of their priorities and to know we are on their priority list. John and Ron will prepare a one page summary of the issues and their solutions. In response to Shawn's comment that he had to build the work that the Department of Environment did not have, the Council would like to see the YG start work on the data the Commission will need a before they need it. It will take the Commissions longer to complete their land use plans if this is not the practice.</p> <p>ALCES sessions are scheduled for October 24th, 2005. This will identify bottlenecks or sensitivities. John Ryder has been making a large contribution to this process.</p> <p>The Council asked if the NYPC needed extra staff. Shawn said that Jeff Hamm - YLUPC has been very helpful.</p> <p>In other news, Shawn reported on the status of the Northern Ecosystems Initiative (NEI) Project. He has just returned from a NEI meeting in Calgary. The NYPC is receiving in-kind funding from Environment Canada; NEI are using it to cover Brad Stelfox's (ALCES) time.</p> <p>The Old Crow Flats Special Management Area Working Group has requested technical representatives to participate from the NYPC. They would like to link the data between the two exercises. The work the NYPC have done will assist their project. We are offering to be advisors; we do not plan to do the writing.</p>	

Agenda Item 5.3: Planning in Other Regions	
Comment	Action Items
<p>Albert Peter met with Chief Mark Wedge from the Carcross/Tagish First Nation (CTFN) in September. It was agreed that they (CTFN) would write a letter addressed to YLUPC, cc'd to the Parties, expressing their support for establishing the Dahk Ka Regional Planning Commission. CTFN would also like to see a cooperative approach; YLUPC has offered to facilitate this meeting. Peter Johnston is now the official Chief of the Teslin Tlingit Council (TC).</p> <p>YLUPC's Gerald Isaac provided the Council with a verbal and written report which outlined the steps already taken to establish the Dahk Ka Regional Planning Commission. There were a series of meeting held: May 16, 2002, July 17th, 2002, August 26th, 2002, a final meeting was scheduled for November 22nd, 2002 (This meeting did not occur.). Gerald asked Tim Sellars – YG if he could locate and forward minutes for YLUPC file. The outstanding issues for the Dahk Ka are: 1. Determining the relationship between local area and regional planning. 2. Boundaries of the planning region. (See map) including all FN's involved, 3. Determining membership based upon demographics 4. Use of TRPC information and planning work 5. Additional GTOR section based upon lessons learned from other Commissions 6. Strengthen transboundary planning (similar to Gwich'in Transboundary Agreement). The Council asked Gerald to review any transboundary discussions or positions advocated by the Northern Native Alliance and to determine which First Nations are affiliated with the group. Affected First Nations will need to be contacted and involved in the planning and discussions prior to establishment of the Dahk Ka Regional Planning Commission. A formal response is anticipated from the CTFN to YLUPC letter advocating support for the establishment of the Dahk Ka Regional Planning Commission. (July 14, 2005)</p> <p>The Council asked Gerald if he noticed any interest for land use planning from First Nations while he attended their General Assemblies. Gerald said he hadn't. The Northern Tutchone Council (NTC) instructed James Harper to expedite</p>	<p>5. Facilitate a meeting for Dahk Ka Planning Region</p> <p>6. Get Minutes from YG</p> <p>7. Gerald: Check transboundary agreements</p> <p>8. NTC meeting in October – Council would like to know</p>

Agenda Item 5.3: Planning in Other Regions	
Comment	Action Items
the NTC Planning file, which appears to be in a state of hold. Nacho Nyak Dun First Nation is hosting a NTC meeting on October 12 – 14 th , 2005. The Council would like to know if the status of the NTC. The Council would like to review and determine the next region for a planning Commission.	the status of the NTC.

Agenda Item 5.4: 'Table of Content – Regional Land Use Plan	
Comment	Action Items
<p>The Council reviewed a hand out provided to them by Ron. Albert explained the diagrams about linkages they had created on the white board. A copy of the diagrams is attached.</p> <p>The Council asked that a synopsis be created to determine what we are trying to achieve. How are we going to measure progress? John Spicer will continue to work with the YLUPC on this. The Council is due to make a recommendation on this in October 2005.</p>	<p>8. Create synopsis</p> <p>9. Recommendation for October 2005</p>

Agenda Item 5.5: Policy and Procedure Review – Working Session	
Comment	Action Items
The Council and Secretariat planned to review YLUPC's Policies and Procedures in an afternoon session today.	10.

Agenda Item 5.6: 2006-2007 Funding and Strategic Planning Session for 06/07 Workplan	
Comment	Action Items
It was agreed that the Council, Commission and the Yukon Government need to meet collaboratively to discuss the 2006/2007 Workplans. They also need to check with the Implementation Review Group for confirmation on next year's funding.	<p>11. Schedule 06/07 Workplan Strategic Planning Session</p> <p>12. Confirm funding with IRG</p>

Agenda Item 6.0: Council's Schedule

Opportunities North – October 21 – 22, 2005 in Whitehorse, Yukon.

This would be a good opportunity to raise public awareness of the two Commissions. It is being hosted by the Oil & Gas Branch of the YG. The focus is Oil & Gas; all the big oil companies will be represented. We will be renting booth space. Ian and Ron will attend on behalf of YLUPC.

The next YLUPC Board meeting will be on October 7th, 2005. The Council would like to have a board meeting in the morning and leave the afternoon open to have a discussion with Commission Chairs.

13. Attend Opportunities North Conference in Whse

14. Invite Commission Chairs to next YLUPC meeting

7.0 Financial Report**Comment****Action Items**

Motion: To accept the Financial Variance Report.

Moved: Ian D. Robertson

2nd Albert Peter

All in Favor

Agenda Item 8.0: Correspondence**Comment****Action Items**

Acknowledged

Agenda Item 9.0: IN Camera**Comment****Action Items**

Commission Operations: no decisions resulted from this discussion.

Meeting adjourned at 12 noon

The Next Regular Board Meeting date is October 7th, 2005 at 9 a.m. at the YLUPC office.

Approval of Regular Board Meeting Minutes – September 9th, 2005 – Meeting 05/06- #04

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

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October 17th, 2005

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

05/06 - #05

In Attendance:

Yukon Land Use Planning Council

Albert Peter - Chair
 Doug Phillips – Member (telephone)
 Ian Robertson – Member

YLUPC Staff

Ron Cruikshank – Planning Director
 Rhoda Merkel - Administrator
 Shawn Francis - NYPC

Yukon Government (YG)

John Spicer – Manager, EMR
 Jim Bell - EMR

PWPC

Albert Genier - Chair

Agenda Item 1: Agenda

Comment

Action Items

MOTION:

To accept the Agenda:

Moved: Ian Robertson 2nd Albert Peter

All In Favour – Carried

Agenda Item 2: Review Minutes

Comment

Action Items

2.1 Minutes from September 9th, 2005 05/06 # 04

Minor editorial changes were noted.

MOTION:

To approve the Minutes September 9th, 2005 05/06 # 04

Moved: Ian Robertson 2nd Albert Peter

All In Favour – Carried

2.2 Minutes from August 11th, 2005 05/06 # 03

Item 3: Delegates – Dermott Flynn's comment regarding Kwanlin Dun First Nation funding for sub-regional planning was revised as a result of Action Item # 1 of the August 11th, 2005 Minutes. The corrected version was included in the October 17th, 2005 Board packages.

MOTION:

To approve the revisions to Item # 3: Delegates of the August 11th, 2005 Minutes

Moved: Ian Robertson 2nd Albert Peter

All In Favour – Carried

Other Comments:

Page 5 of 6 – September 9th, 2005 Minutes – Item 5.3 Planning in Other Regions:

Action Item # 8: NTC meeting in October – Council would like to know the status of the NTC.

Albert said the Northern Tutchone Council (NTC) had a meeting last week (Oct 10-14//05), there was no mention of land use planning at their meeting or on their agenda.

The Council questioned their role; they wondered if they should be playing a more advocacy role? They would like to be making presentations at First Nation General Assemblies not just handing out promotional items and having a presence.

Agenda Item 3: Delegates: -

Comment	Action Items
N/A	

Agenda Item 4: Director's Report

Comment	Action Items
<p>Ron provided the Council with a written Director's Report; all items will be covered on the agenda.</p> <p>MOTION: To approve the October 17th, 2005 05/06 - #05 Director's Report. Moved: Ian Robertson 2nd Albert Peter</p>	<p>All In Favour – Carried</p>

Agenda Item 5.0: Unfinished Business**Agenda Item 5.1: YLUPC Interim Report and Amended Work Plan**

Comment	Action Items
<p>The Interim Reports were presented to the Council for review.</p> <p>They asked whether the YG Internal Working Group (IRG) have a role in the approval of the Interim Reports. John Spicer said, 'No', but they are reviewing them as part of their internal review. Ron reminded the Council of a letter YLUPC received about a month and a half ago from the IRG confirming Canada's commitment to continue funding in the 2006/2007 fiscal year.</p> <p>YLUPC's expenses are lower than expected in the first six months primarily because 1) the Parties did not agree to establish an additional commission, 2) the two commissions now sharing office expenses create a more financially efficient Council office and 3) YLUPC was able to utilize some of the Teslin Regional Planning Commission's equipment and save capital expenses. Ron noted the Council's comments and concerns and will make the necessary revisions to Interim Report text.</p>	<p>1. Revise Interim Report text.</p>

Agenda Item 5.2: North Yukon Planning Commission (NYPC)	
Comment	Action Items
<p>The Council reviewed the NYPC Interim Report. They noted that according to the previous workplan, there will be a three month (March to June 06) delay in the completion of the land use plan due to a delay caused by the lack of biophysical information available from the Department of Environment – YG.</p> <p>Shawn Francis – NYPC Senior Planner/Coordinator said there is a Senior Liaison Committee meeting scheduled for October 27th, 2005 and a Senior Management meeting with YG staff this week. There are major decisions to be made regarding which planning approach to take (prescriptive, non prescriptive or thresholds) and committing to a land designation system. The Council offered the NYPC financial assistance as an option to completing the plan within the allotted time frame, a three month delay works out into a six month delay in reality. The Council would like the NYPC to try to meet the original deadline as their first choice. Shawn said he wasn't sure if extra resources would help speed up this process and thanked the Council for their offer. Dave Brekke, NYPC member said that the Commission did not want to encourage rushing the process; it could lead to a collapse. He added that the Commission doesn't want pressure put on Shawn; whatever he decides he can do is okay with the Commission. The Council agreed they also don't want to see the process fail because they rushed him. Shawn said he was not happy about the delays. The upcoming meetings will be a gauge to the central decisions that need clarification; maybe March is not far off for the plan's completion.</p>	<p>2. Provide NYPC with assistance to complete land use plan.</p>

Agenda Item 5.3: Peel Watershed Planning Commission (PWPC)	
Comment	Action Items
<p>The Council reviewed the Peel Commission's Interim Report. The Commission did not have any significant variations in their budget or their work plan.</p>	

Agenda Item 5.4: 'Table of Content – Regional Land Use Plan	
Comment	Action Items
<p>Ron and Ian agreed to meet to discuss this at a later date.</p>	<p>3. Meet to discuss Item 5.4</p>

Agenda Item 5.5: Preparing for Senior Manager's Session (October 18th) and Meeting with the Minister Lang, EMR (October 19th, 2005)

Comment	Action Items
<p><u>Senior Manager's Meeting Session – October 18th</u> Ron and Shawn will lead the presentation, Ian and Albert will be available to give support to the group as needed, and John Spicer and Gerald Isaac will Chair the event. An agenda was attached.</p> <p>John Spicer and Jim Bell – EMR Staff met with YG Dept. managers to discuss and prepare for this meeting. They would like these departments to consider land use planning when decisions are being made and to make land use planning a priority issue. It will be important in the plan approval phase.</p> <p><u>Meeting with Energy, Mines & Resources Minister Archie Lang - YG</u> Doug asked to be present via a teleconference call.</p> <p>The Council agreed the key message they want to leave with the Minister was:</p> <ol style="list-style-type: none"> 1. Delay's in appointments cost and all the logistics that are involved with that. We need to establish an A and B list of potential names who would be aware that if they were not appointed onto the commission they could be asked sometime in the next three years. 2. Is the Dahk Ka going to be the next region to plan in? If not, which area should the Yukon plan in next? We have allocated resources to apply to the establishment of the next region in the last half of this fiscal year. 3. Approval, sign off of the land use plan. What is the formal procedure with the YG & First Nation's? 4. Clarify the Council's role. We had to assume responsibility of the TRPC administration, how much flexibility do we have in policy directives, e.g.: 'here is how you do your administration', here is a land designation system' We would like the Minister on our side in context with getting commissions to get plans done on time and with in budget. 5. We would like to offer to brief the Members of the Legislative Assembly (MLA's) and Cabinet. 6. Plan Implementation: whose role will it be to decide on plan implementation? Shawn commented that the type of plan and plan approach will determine how much implementation will be need to be done. People think all answers will come from the YESAA approach. This is false. YESAA will have to consider the regional land use plans. The YESAA process is not a catch all for implementation. <p>They noted that the meeting with the Minister is only one hour and they many not be able to discuss all the items they have on their list.</p>	<p>4. Senior Managers Meeting Oct 18th</p> <p>5. Ministers meeting October 19th</p>

Agenda Item 6.0: Council's Schedule

Renewable Resource Workshop in Mayo – October 21st, 2005 – Ron, Gerald and Albert will attend.
 PWPC meeting – Albert will attend Peel meetings in November.
 Strategic Planning Session: The Council asked that once a date was set for their sessions, Doug Hayward, Christiane Boisjoly, and Gerald Bruce, all facilitators, be called to request a proposal. They would like to have this session the week of the 14th – 18th of November. The Chairs of the Commissions will be invited to attend for ½ a day.

6. Contact facilitators once a date is set for YLUPC Strategic Planning Session.

7.0 Financial Report**Comment**

Doug Phillips joined the Council via a teleconference call. He reviewed the Interim Reports that had been previously provided to him. The Council gave him a brief summary of their review. He did not have any further comments or questions.

MOTION:

To approve the **2005/2006 Interim Reports for the YLUPC, NYPC and the PWPC**, with the revisions as noted in the review and forward the reports the Government of Yukon.

Moved: Ian Robertson 2nd Albert Peter

All In Favour – Carried

Action Items**Agenda Item 8.0: Correspondence****Comment**

Acknowledged

Action Items**Agenda Item 9.0: IN Camera****Comment****Action Items**

Meeting adjourned at 4:30 p.m.

The Next Regular Board Meeting date is November 21st, 2005 at 9 a.m. at the YLUPC office.

Approval of Regular Board Meeting Minutes – October 17th, 2005 – Meeting 05/06- #05

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

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November 22nd, 2005

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

05/06 - #06

In Attendance:

Yukon Land Use Planning Council

Albert Peter - Chair
Doug Phillips – Member
Ian Robertson – Member

YLUPC Staff

Ron Cruikshank – Planning Director
Rhoda Merkel - Administrator
Shawn Francis – NYPC
Brian Johnston - PWPC

Yukon Government (YG)

John Spicer – Manager, EMR
Jim Bell - EMR

PWPC

Albert Genier - Chair

Agenda Item 1: Agenda

Comment

Action Items

MOTION:

To accept the Agenda with no additions:

Moved: Ian Robertson 2nd Doug Phillips

All In Favour – Carried

Agenda Item 2: Review Minutes

Comment

Action Items

2.1 Minutes from October 17, 2005 05/06 # 05

Minor editorial changes were noted.

MOTION:

To approve the Minutes **October 17, 2005 05/06 # 05**

Moved: Ian Robertson 2nd Doug Phillips

All In Favour – Carried

Other Comments:

Ron asked the Council if they would like to have relevant articles from the press included in Council Board meeting packages.

They would like to have press related articles including YLUPC staff comments and responses to the media.

Agenda Item 3: Delegates: - John Spicer – EMR Senior Manager	
Comment	Action Items
<p>Carcross/Tagish First Nation (CTFN) Chief Wedge has written a letter to the YG regarding land use planning in their region. YLUPC did not get copied on this letter. The YG Deputy Minister has a meeting planned with Chief Wedge; John said he would like the Council to be included. The YLUPC do not want side deals negotiated. The Council indicated that it hopes that it would be involved in any decision regarding planning in CTFN traditional territory, this being consistent with the land claim.</p> <p>The Council would like a letter drafted specifying the criteria for establishing a regional planning commission. Albert Peter said he has sent a request to Chief Wedge suggesting they meet.</p> <p>John Spicer read excerpts from the response letter YG drafted to the Tr'ondek Hwech'in Han Nation (THHN). The Premier thanked THHN for their letter expressing their interest establishing a land use planning commission; they will be put on a priority list. The YG would like to see how YESSA will work. The Council will be cc'd on this response letter.</p> <p>Catherine Constable from the Land Claim Secretariat confirmed an agreement in principle has been arranged with the Canadian/Federal Government for funding for the 2006/2007 fiscal year. The Internal Review Group (IRG) is making progress.</p> <p>John asked the Council if they were available to meet with YG Caucus in December. Council encouraged John to make the arrangements. He said they are in session until December 19th.</p>	<p>1. YLUPC - Draft a letter specifying criteria for establishing a planning commission. STATUS: Developed Criteria, had a meeting & Sent a letter to THHN.</p> <p>2. YG arrange YLUPC to meet with YG Caucus STATUS: No Meeting arranged.</p>

Agenda Item 4: Director's Report	
Comment	Action Items
<p>Ron provided the Council with a written Director's Report; all items will be covered on the agenda.</p> <p>MOTION: To approve the November 22nd, 2005 05/06 - #06 Director's Report. Moved: Ian Robertson 2nd Albert Peter</p> <p style="text-align: right;">All In Favour – Carried</p>	<p>3. Provide Council with email version of Directors report before meetings STATUS: Completed</p>

Agenda Item 5.0: Unfinished Business

Agenda Item 5.1: North Yukon Planning Commission (NYPC)	
Comment	Action Items
<p>The essence of the message from the NYPC Senior Liaison Committee meeting held October 27th, 2005 was for the Commission to take the time to do the job right.</p> <p>Resource Assessment Reports (RAR) will be complete in December 2005, except for YG's Oil & Gas work (due to the Fekete Report). YG have an internal working group meeting scheduled in December, they would like to the RAR to review. The return date for the reports will be December 20th.</p> <p>Shawn Francis, NYPC Senior Planner gave the Council an update. He said the RAR were reviewed at the NYPC November meeting. Shawn said the Commission will have a conference call on December 15th, the Commission felt strongly that they would like the wording to be right before the reports are distributed, by Christmas.</p> <p>On December 7th & 8th we will be in Old Crow verifying community and heritage data. We are summarizing the status of each report. John Spicer asked Shawn if he had been validating the information all along. Shawn said they had. The Fekete report has not been officially released to the NYPC, YG is still reviewing it internally, Shawn has previewed it and it looks like it will be an excellent resource. In January, after the RAR are completed, the NYPC will clean up the information then move into ALCES runs and the plan scenario work.</p> <p>The Council asked Shawn when the RAR would be complete. He said on December 15th.</p> <p>The Council asked if the NYPC expected comments on the report, he said yes, they are. The Council discussed the timing of the completion of the draft land use plan with Shawn. The NYPC workplan indicates that the plan scenario's using ALCES were to begin in November, now they have been postponed until January moving the completion date of the draft land use plan from March to June 2006. The plan needs to be complete before the Vuntut Gwitchin First Nation (VGFN) General Assembly in August as this is where NYPC will seek final VGFN approval. July 2006 would be used as a review period. VGFN would like a collaborative process maintained so the approval phase may be shorter. Ron said that another key moment will be when NYPC can get agreement with VGFN and YG on the preferred plan scenario. Shawn said he's been paying attention to the comments regarding the Deh Cho land use plan. The NYPC has focused on data, we want a solid foundation about the land and it's values. The Deh Cho was criticized heavily for not having enough data. The Councils final comment to Shawn was regarding their concerned with the change of the completion date of the NYPC land use will plan, this change creates a ripple effect, affecting other FN's who are now considering establishing a third commission.</p>	<p>4. NYPC - RAR complete December 15th (YG would like to review at IWG meeting) STATUS: Not Completed</p> <p>5. YLUPC provides NYPC comments on RAR that will be completed Dec 15. STATUS: Not Received</p>

Agenda Item 5.2: Peel Watershed Planning Commission (PWPC)	
Comment	Action Items
<p>The Council provided structural comments on the Issues Document completed by Brian Johnston, PWPC Senior Planner. Some possible additions to the report could be: 1. An Executive Summary, 2. Regional indicator map, 3. a land and resource map, 4. Issues/opportunities map, 5. Existing maps that shows the area as a whole pin pointing the visual conflicts and where they may occur. Ron suggested that they could map issues from the notes from the consultation sessions. Brian said they created seven theme maps for the last PWPC board meeting. The Council noted that the level of detail in themes needs to somehow do with integration. Balance is important. Ron suggested adding an Appendix that reflect the major land uses of the region and show a balance of environment and use information and summarizes who participated in the consultations.</p> <p>One predominate issue in the Peel region is the concern to protect the water. Considering the Trans boundary agreement, the Tetlit Gwich'in First Nations are downstream and care about what happens to the water. The unique nature of the soil also needs to be recognized. The commission's responsibility is to show the 'whole picture' – they can say, "these are the things we heard about" and these are the other issues we know of. When the document is distributed attach a cover letter extending an open invitation to hear from the groups who have already participated who want to present new information and any groups who haven't presented and would like to. This letter should be cc'd to YG departments, agencies, First Nations and anyone else who is interested. The Council said, this document reflects who showed up to present their concerns. It is an excellent start. We do need more resource information; this document will encourage comments from the missing sectors.</p> <p>Land use planning is a long term perspective; we are setting ground rules now identifying long term potentials and conflicts.</p> <p>PWPC Appointments: Dave Loeks's appointment letter from YG should be confirmed any day. Mr. Peter Kaye's appointment is waiting for First Nation approval; once their approval letters have been received, EMR-YG Minister can officially appoint him. The Council will need to consider how to provide the new commission members with an orientation session. Ron has already approached Gaye Hansan. Shawn – NYPC would like to have the two commissions meet, and YG thought they could host a lunch.</p>	<p>6. PWPC – complete final copy of issues & interest document and distribute it. Including acknowledging who did not participate; AND *NOTE* possible extensions listed. STATUS: Completed</p> <p>7. PWPC: provide another invitation for presentations in cover letter. STATUS: Completed</p> <p>8. YLUPC – provide PWPC new members with orientation session. STATUS: Completed</p>

Agenda Item 5.3: Table of Content – Regional Land Use Plan	
Comment	Action Items
<p>Ron took the notes from the last meeting and incorporated them into the 'Table of Contents'. YG provided comments and will meet with YLUPC to discuss this. YG is not the only one agreeing to the Table of Contents, we want the First Nations agreement as well. The Council can ask for comments from the Chiefs in the current planning regions. Upon completion, the Council will submit a recommendation to the Parties.</p> <p>It will be based on the idea of consistency; they are adopting this as a guideline for the seamless integration of land use plans. The commissions then can adopt this as a formal process, a checklist outlining what we want to see in the land use plans.</p>	<p>9. YLUPC /YG/FN's – work to agree on table of contents. STATUS: Completed</p> <p>10 Send First Nations copy of the Table of Contents STATUS: Sent to VGFN</p>

Agenda Item 5.4: Regional Planning Priorities: Establishment of the Next Regional Planning Commission	
Comment	Action Items
<p>The Council discussed this in detail in their Strategic Planning Session. They agreed that criteria for establishing a commission would be developed and attached to a letter acknowledging Tr'ondek Hwech'in Han Nation interest in implementing Chapter 11 of their land claim agreement and establish a land use planning commission in Dawson.</p>	<p>11. Develop criteria for priority land use planning commissions STATUS: Completed</p>

Agenda Item 5.5: Amendment to the Memorandum of Understanding: PWPC & NYPC	
Comment	Action Items
<p>MOTION: To approve the 2005/2006 Amended Memorandum of Understanding between the YLUPC and the NYPC and the PWPC. The amendments are based on the revisions to the Flexible Transfer Payment agreement between the YLUPC and the Government of Yukon. YLUPC Chair, Albert Peter, will sign both agreements after the Commissions have motioned their approval at their next Commission meeting.</p> <p>Moved: Ian Robertson 2nd Doug Phillips All In Favour – Carried</p>	<p>12. Albert to sign MOU's when available STATUS: Completed</p>

Agenda Item 5.6: Preparing 2006-2007 Work Plan: Schedule & Strategy

Comment	Action Items
Ron will prepare the 2006-2007 Work Plan based on the Strategic Planning notes being prepared by Christiane Boisjoly the facilitator for the session.	13. Prepare Strategic Planning session for next meeting. STATUS: Completed

Agenda Item 6.0: Council's Schedule

YLUPC, NYPC & the PWPC is hosting a Christmas Open House on December 20 th , 2005 at the YLUPC office.	
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7.0 Financial Report

Comment	Action Items
The November Accounts Payable summary was acknowledged.	

Agenda Item 8.0: Correspondence

Comment	Action Items
Acknowledged	

Agenda Item 9.0: IN Camera

Comment	Action Items

Meeting adjourned at 4:30 p.m.

The Next Regular Board Meeting date is tentatively schedule to correspond with date of the caucus meeting with YG. .

Approval of Regular Board Meeting Minutes – November 22nd, 2005 – Meeting 05/06- #06

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

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February 17th, 2006

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

05/06 - #07

In Attendance:

Yukon Land Use Planning Council

Albert Peter - Chair
Doug Phillips – Member
Ian Robertson – Member

YLUPC Staff

Ron Cruikshank – Planning Director
Rhoda Merkel - Administrator

Yukon Government (YG)

John Spicer – Manager, EMR
Jim Bell - EMR

NYPC

S. Frost - Chair
MP – YUKON
Larry Bagnell

Agenda Item 1: Agenda

Comment	Action Items
MOTION: To accept the Agenda as presented: Moved: Ian Robertson 2 nd Doug Phillips All In Favour – Carried	

Agenda Item 2: Review Minutes

Comment	Action Items
2.1 Minutes from November 22nd, 2006 – 05/06 - #06 Minor editorial changes were noted. MOTION: To approve the Minutes November 22nd, 2006 - 05/06 - #06 Moved: Ian Robertson 2 nd Doug Phillips All In Favour – Carried	

Agenda Item 3: Delegates: - Yukon Member of Parliament – Larry Bagnell	
Comment	Action Items
<p>Larry said they (the Federal Government) support the land use planning exercise. If we need help, call him to let him know what the issues are. Sustainable development will become logical once a land use planning is in place.</p> <p>The Council raised the following issues:</p> <p>1. A review of the first 10 years of implementing the Yukon Land Claim Agreement is being done by the Implementation Review Group (IRG). Implementation, monitoring, and future land use plan reviews are currently unfunded. This is one of the flags the YLUPC has raised with the IRG. The Land Claims reads that the planning commission members have an ongoing job in the implementation of the land use plan. John Spicer from EMR – YG agreed that Chapter 11 – LUPing needs more resources, this message has been conveyed to Canada. It will be their decision whether or not to provide more funding. The Council is concerned that because the UFA is written in general terms it does leave much to interpretation and will lead to delays and slow development in the Yukon. With the NYPC plan almost complete we don't want their plan to sit on a shelf waiting for Canada to decide how the implementation process will occur and who is going to pay for it. Larry said he would provide a briefing note to the Minister of Indian & Northern Affairs Canada in Ottawa regarding Implementation of the UFA. The Council asked Who will be accountable if the land use plan is not implemented?</p> <p>2. UFA Boards & Committees Membership: Federal employees should be able to participate on land claim boards and committees without having to use their holiday pay or special leave days. The federal government is no longer as involved in land management in the Yukon as it once was and therefore Federal employees are less likely to be conflict of interest positions as they have been in the past. Larry asked if we had approached the Federal Council to have our concern on their agenda. He also wanted to know if this point was also addressed to the IRG. The Council confirmed that they have also brought this to the attention of the IRG but they have not seen a report from them.</p> <p>3. Transboundary Agreements: Transboundary issues will become an issue. Carcross/Tagish First Nation (CTFN) is dealing with the British Columbia Government (BCG) on wildlife issues; we are working with the Tetlit Gwich'in in the NWT. Transboundary issues will complicate what the YLUPC is trying to do. Larry said that the BCG is not focusing their efforts in the Yukon. CTFN want to move up on the land use planning priority list and be the next commission to be established in the Yukon, transboundary issues will make it difficult.</p> <p>The Council noted that the Parties are in control. YLUPC is trying to provide information, and hope the Parties including the Federal Government will work towards approved and implemented land use plans.</p>	<p>1. Yukon- MP provide a briefing note to Minister of INAC –RE: UFA Implementation</p> <p>2. YLUPC – write a letter to Mr. Bagnell RE: Thanking him for interest in LUP, and provide a briefing note he could forward to the Minister of INAC</p> <p>Status: Done</p> <p>3. YLUPC: Contact Federal Council regarding Fed Employee's participation on UFA Bds & Com Status: Done:</p>

Agenda Item 4: Director's Report	
Comment	Action Items
<p>Ron provided the Council with a written Director's Report; all items will be covered on the agenda.</p> <p>MOTION: To approve the February 17th, 2006 – 05/06 - #07 Director's Report. Moved: Ian Robertson 2nd Albert Peter</p>	<p>All In Favour – Carried</p>

Agenda Item 5.0: Unfinished Business

Agenda Item 5.1: North Yukon Planning Commission (NYPC)	
Comment	Action Items
<p>The NYPC and VGFN support the 2006/2007 Workplan & Budget. The Council would like an Implementation Strategy included with the DRAFT plan instead of being completed separately. Ian Robertson offered his advice on how to structure this.</p> <p>Shirlee Frost the Chair of the NYPC said the Commission wanted to be included in the implementation from the start. She said she appreciated the Council's comment about including the Implementation plan with the first Draft and that they could try to but they thought it would be easier to determine the implementation after the plan was submitted.</p> <p>The Parties will need to work together to decide how the review process will take place. Under the current Land Claim Agreement funding is not available for implementation. The Council has let the Parties know there are some funding obligations for implementing the land use plan. The Council and the YG agreed it would be better to get a commitment for implementation funding when the 1st Draft plan is submitted and not at the end.</p> <p>The Commission's workplan indicates the 1st Draft Plan will be submitted to the YG in July 2006 with the Final Draft December 2006. This schedule would keep us within our budget, and meet our primary objective of the NY Commission having a say in plan implementation. We have to operate under funding deadlines. The Council asked Ron to create a strategy outlining how the Council could assist the NYPC.</p> <p>The YG asked that as the Commission was getting the plan ready for recommendation could they ensure there is some public element; it has been seen by the Parties before it is submitted. John said YG will have their opinion on the review and approval process of a land use plan within two weeks. (March 3rd).</p>	<p>4. NYPC – include Implementation Strategy with 1st Draft of NY - LUP Done</p> <p>5. YLUPC – create strategy for assisting NYPC Done</p> <p>6. YG – Review and Approval document will be ready by March 3rd, 2006 Done at technical level</p>

Agenda Item 5.1: North Yukon Planning Commission (NYPC)	
Comment	Action Items
<p>MOTION: The Yukon Land Use Planning Council will submit the North Yukon Planning Commission 2006/2007 Annual Budget and Work plan to the Minister of Energy, Mines and Resources – Yukon Government, subject to the Commissions agreement to the workplan and budget revisions that recognize the sign off of their land use plan on or before December 31st, 2006 and a 200K total annual budget to the end of December 2006.</p> <p>Moved: Ian Robertson 2nd Albert Peter All In Favour – Carried</p>	

Agenda Item 5.2: Peel Watershed Planning Commission (PWPC)	
Comment	Action Items
<p>The Council asked if the PWPC was on budget in the 2005/2006 fiscal year. Ron said they have approximately 80 to 100 K to carry forward into next years planning activities. The PWPC is able to use much of the work and expertise of the NYPC which helps to reduce their expenses. The YG said they had learned from the NYPC experience and have already begun creating a biophysical map for this region. Ron said he would make two additions to the detailed information collection strategy; add start dates and identify where the Traditional Knowledge will be used. The Council asked the PWPC to review their workplan timelines and ensure their Draft Plan is delivered on time and on budget.</p> <p>MOTION: The Yukon Land Use Planning Council moved that the Peel Watershed Planning Commission 2006/2007 Annual Workplan and Budget totaling \$ 359,020 be recommended to the Minister of Energy, Mines & Resources of the Yukon Government for approval.</p> <p>Moved: Ian Robertson 2nd Doug Phillips.....All in Favour – Carried.</p>	<p>7. PWPC – Ensure timelines will deliver a Draft Plan on time and on Budget</p>

Agenda Item 5.3: Table of Content – Regional Land Use Plan	
Comment	Action Items
<p>The attached Table of Contents has been seen by the Council several times. This version includes YG comments. The Council asked that an Executive Summary be added to it.</p> <p>MOTION: The Council recommends that the Parties adopt the Table of Contents for Yukon Regional Land Use Plan Chart to be used for existing regional land use plans and that it be included in all future General Terms of References as a minimum requirement.</p> <p>Moved: Doug Phillips 2nd Ian Robertson All in Favour Carried</p>	<p>8. YLUPC – add Executive Summary to Table of Contents. Done</p>

Agenda Item 5.4: Regional Planning Priorities: Establishment of the Next Regional Planning Commission	
Comment	Action Items
<p>A Recommendation 'Regarding Planning Region Priorities in 2006/2007' was prepared for the Council's review.</p> <p>It was agreed a briefing note be sent to the Minister of Energy, Mines & Resources of the Yukon Government outlining our perspective on land use planning priorities for the Yukon. The Council is not prepared to recommend Tr'ondek Hwech'in Han Nation (THHN) until criteria for establishing a planning commission is completed and can be used to confirm if the THHN are ready to conduct land use planning in their region. The criteria checklist and a letter can be forwarded to them as a response letter to their request for land use planning.</p>	<p>9. YLUPC – Send briefing note to the Minister EMR - YG Done</p> <p>10. YLUPC – Develop criteria for establishing a regional commission Done</p> <p>11. YLUPC - Write a response letter to THHN Done</p>

Agenda Item 5.5: Yukon Land Use Planning Atlas	
Comment	Action Items
<p>Jeff introduced the Council to the idea of using a web based map server. He said information gathered for land use planning is a durable product. The information does not reside anywhere else now, except on posters and on our hard-drive. Using this product, the NYPC posters information would be available thru the internet. YG & YESSA are both using web based mapping to assist them in their projects. The information would be public and free. The project would use Map Server – open source technology. Jeff displayed and demonstrated a prototype for an example on the overhead screen. This goes beyond plan production, it provides collaboration between First Nations, YG and us; after plan production this would be how to keep the information still available.</p> <p>William Josie from VGFN forwarded an email to Jeff regarding funding that is available from GeoConnections (NRCan) for geospatial data collection, their priority is health, public safety, sustainable development and aboriginal community development. Jeff said we put an application in and have been approved for \$150,000; they fund ½ of the project. YLUPC will be partnering with VGFN and the two planning commission, the focus is the two active planning regions. There would be no additional budget commitment; we have already committed the funds to 'man hours' thru Jeff and consultant contracting. It is a one year project commitment.</p> <p>The Council asked the following questions regarding the Yukon Land Use Planning Atlas project: 1. The Council asked how the YG would tie into this concept, project? John said they are merging at the technical level and the scale level.</p>	<p>12. YLUPC – Follow up on funding approval Done:Only Preliminary E-mail received from Canada confirming funding approval</p>

Agenda Item 5.5: Yukon Land Use Planning Atlas	
Comment	Action Items
<p>2. The Council also asked if the system would allow the users to use data from other sources. Jeff said the federal standard makes this possible. We want to follow their standards if they can show us how, they will fund us and the information will be available to everyone.</p> <p>3. Who controls information and the input of information? Jeff said this question will need to be determined, now the Commissions determines both. Jeff added that some Yukon maps are available to the public but you need the correct software to open it and to use it. How much of Jeff's time will it take and how much will it cost the Council? Jeff would be the project lead; he has allotted 75% of his time to this.</p> <p>How does this project fit with other things you do, like the website and will taking on this project effect other deadlines? Ron said that this project would begin after the other deadlines were complete. He pointed out this was identified in the Council's 2006/2007 Strategic Plan which reads, in the Issue column - Centralized data's Objective = A comprehensive resource atlas, accessible data, users' friendly format and common information – is to be completed by the end of 2007. Jeff acknowledged he would be taking on additional responsibility but it is complementary in all aspects of his position.</p> <p>The Council agreed that this project would be a logical part of the plan implementation and make updating the plan easier. John Spicer – YG added that the Council would be ahead of them in planning as this product is advanced. The YG would support the Council. The YG is trying to get data mapping integrated into a system and they may use Jeff's project.</p>	

Agenda Item 5.6: YLUPC Strategic Plan 2006-2007	
Comment	Action Items
The Council asked to make sure their strategic plan matches the workplan dates and to number the pages.	13. YLUPC – Match workplan dates to strategic plan Done

Agenda Item 5.7: YLUPC 2006-2007 Workplan & Budget	
Comment	Action Items
<p>The Council reviewed YLUPC's 2006/2007 Workplan: What is a Source Book? Ron said it was a how to book to explain the planning process from the Claim to the Plan. We would add information to the CLUPP table of contents. We have more experience now and can offer more practical advice; \$5,000 has been identified in the budget for a contract for this to be written. It would summarize our corporate knowledge. John Spicer – YG said they also recommended the IRG create a lessons learned document. The Council agreed that this project be moved to the 2007/2008 workplan.</p> <p>Move the establishment of a third regional land use planning commission to the 4th quarter.</p> <p>An Approval workshop or meeting will be held early into the new fiscal year.</p> <p>MOTION: The Yukon Land Use Planning Council moved to recommend the Yukon Land Use Planning Council's 2006/2007 Workplan and Budget totaling \$ 524,985.00 to the Minister of Energy, Mines & Resources of the Yukon Government for approval.</p> <p>Moved: Ian Robertson 2nd Doug Phillips.....All in Favour.....Carried</p>	<p>14. YLUPC – make revisions to YLUPC 06/07 workplan</p> <p>Done</p> <p>15. YLUPC – submit YLUPC, NYPC & PWPC 2006/2007 WP & B to YG</p> <p>Done</p>

Agenda Item 5.8: Plan Implementation Framework	
Comment	Action Items
<p>A meeting will be held in the early part of the fiscal year to develop and decide on the approval and implementation process.</p> <p>On February 28th the YG technical staff is looking at how the NYPC is planning to structure their land use plan using thresholds. The Council is hiring George Hegmann to assist with this presentation.</p>	<p>16. YLUPC - Approval workshop or meeting in April</p> <p>Requires work with YG</p>

Agenda Item 6.0: Council's Schedule	
<ol style="list-style-type: none"> 1. World Planning Conference: Vancouver – June 17 – 20, 2006 No one will attend 2. Achieving Objectives: A New Approach to Land Claim Agreements in Canada – June 27 – 30, 2006 Approval was given for one staff member to attend. 3. Developing Thresholds in the NWT, March 13 – 14, 2006 Land use planning in the Yukon will be represented by Shawn Francis. 	

7.0 Financial Report

Comment	Action Items
The November & December Accounts Payable summary was acknowledged.	

Agenda Item 8.0: Correspondence

Comment	Action Items
Acknowledged	

Agenda Item 9.0: Media Review

Comment	Action Items
Acknowledged.	

Agenda Item 10.0: IN Camera

Comment	Action Items

Meeting adjourned at 4:30 p.m.

The Next Regular Board Meeting date March 16th, 2006

Approval of Regular Board Meeting Minutes – February 17th, 2006 – Meeting 05/06- #07

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

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March 16, 2006

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

05/06 - #08

In Attendance

<u>Yukon Land Use Planning Council (YLUPC)</u> Albert Peter – Chair – <i>Not Present</i> Doug Phillips – Member Ian Robertson – Member	<u>YLUPC Staff</u> Ron Cruikshank – Planning Director Rhoda Merkel - Administrator	<u>Yukon Government (YG)</u> John Spicer – Manager, EMR Jim Bell - EMR Tim Sellars - EMR Catherine Constable - LCIS	<u>NDP Member</u> Steve Cardiff Peter Lesniak
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Agenda Item 1: Agenda

Comment	Action Items
MOTION: To accept the Agenda as presented: Moved: Ian Robertson 2 nd Doug Phillips All In Favour – Carried	

Agenda Item 2: Review Minutes

Comment	Action Items
2.1 Minutes from February 17, 2006 – 05/06 - #07 Minor editorial changes were noted. MOTION: To approve the February 17, 2006 – 05/06 - #07 Minutes, as amended. Moved: Ian Robertson 2 nd Doug Phillips All In Favour – Carried	1. Amend Minutes Status: Done

Agenda Item 4: Director's Report	
Comment	Action Items
<p>Ron provided the Council with a written Director's Report; all items will be covered on the agenda.</p> <p>MOTION: To approve the March 16, 2006 Director's Report. Moved: Ian Robertson 2nd Albert Peter</p>	<p>All In Favour – Carried</p>

Agenda Item 5.0: Unfinished Business

Agenda Item 5.1: Peel Watershed Planning Commission (PWPC)	
Comment	Action Items
<p><u>Conflict of Interest of Commission member – request for assistance in evaluation</u></p> <p>The question of whether Sam Wallingham is in a conflict of interest position was discussed by the Council. They agreed that the Commission is not a decision making body, they simply make recommendations. They do not see Sam's business affairs as a true conflict of interest. We do not want to lose Sam as a commission member. If issues are being discussed which may put Sam in a compromising position he can volunteer to leave the discussion. They asked Ron to obtain a copy of the YG's legal opinion on the matter and write a letter to the PWPC providing them with a recommendation on how best to deal with this situation. Have the letter ready for review and approval at the April Council meeting</p> <p><u>Assistance with Condensing Information Collection Stage</u></p> <p>The PWPC staff will be in Fort McPherson in April. While there, they would like to find out what information is available and how long it will take to get it.</p> <p>The Council agreed with the strategy of having Council staff directly involved with the information collection stage. Ian noted that the three year workplan for the PWPC still had the development of plan implementation strategies as the separate stage; this should be changed to be consistent with the Council's table of contents for a land use plan.</p>	<p>4. Obtain YG legal opinion for PWPC.</p> <p>Status: <i>YG provided preliminary resource material</i></p> <p>5. Write a letter to PWPC with recommendation regarding potential conflict.</p> <p>Status: <i>Done</i></p> <p>6. PWPC – request three year workplan be changed</p> <p>Status: <i>Done</i></p>

Agenda Item 5.2: North Yukon Planning Commission (NYPC)	
Comment	Action Items
<p><u>Summary of Assistance to be given to the Commission:</u></p> <p>YLUPC Staff will add a summary of what might be said in each section of the Table of Contents. Shawn will be the author of the Plan. Ron will talk to Shirlee Frost, Chair about YLUPC involvement.</p> <p>The NYPC will introduce thresholds to YESAB who play a large role in implementing of their land use plan. We will focus on the approval stage of the process right now by organizing a meeting with VGFN, YG, YLUPC & the NYPC. The Council commented that we do need to let the right hand know what the left hand is doing, so at approval time, we are all in agreement.</p>	<p>7. YLUPC - Add what might be said in each section of NYPC Table of Contents Status: Not Done</p> <p>8. Arrange Approval Process Meeting Status: Done-postponed until after Parties meet among themselves</p> <p>9. Ron - talk to NYPC Chair. Status: Not Done</p>

Agenda Item 5.3: Criteria For Establishing Planning Region - 'Readiness to Plan'	
Comment	Action Items
<p><u>Examples of evaluation sheet used for selecting next planning region:</u></p> <p>Ron prepared an evaluation sheet that compares planning region readiness. He compared the Dawson Region and the Dah Ka Region. Ron and Gerald are planning a trip to Dawson City to confirm his Dawson Region information. It was suggested that Ron add a numbered ranking system to evaluate the detailed criteria including a comment line.</p>	<p>10. Ranking system for detailed criteria Status: Done</p> <p>11. RC & GI going to Dawson City. Status: Not Done</p>

Agenda Item 5.4: Improvements to the General Terms of References (GTOR)

Comment	Action Items
<p><u>List of potential changes to GTOR for Regional Commissions:</u></p> <p>YLUPC has compiled a series of proposed changes for consideration in future GTOR's. The Parties will need to agree to them. Ron plans to introduce them in his presentation in Dawson.</p>	<p>12. Present GTOR changes in Dawson Status: Not Done</p>

Agenda Item 5.5: Yukon Government and VGFN Approval and Implementation

Comment	Action Items
<p><u>Outcome of February 28th – Yukon Government ‘Thresholds’ meeting</u></p> <p>The YG is working out whether it is possible to implement thresholds in all their departments. Using terrestrial thresholds has not been used in many other parts of Canada. The Dehcho planning exercise is also recommending the use of the thresholds in its land use plan. We have been looking at the Dehcho website; DIAND has many concerns with it.</p>	

Agenda Item 5.6: 2005/2006 Amended Work plan

Comment	Action Items
In March 2006 the Council and Commissions prepared variance reports to the end of the fiscal year. The variances are acknowledged in a 2nd Amendment to the 2005/2006 Funding Agreement with the YG, it is a way to carry forward surplus money into next year without losing it.	13. Change NYPC deadline dates Status: Done
The Council approves the 2 nd amendment to the 05/06 funding agreement once deadline dates be changed in the NYPC section	
MOTION: The Yukon Land Use Planning Council moved to accept the 2 nd Amendment to the 2005/2006 Funding Agreement between the Yukon Government, the YLUPC, NYPC, and the PWPC.	14. Sign last funding with YG for 05/06. Status: Done
Moved: Ian D. Robertson 2 nd Doug Phillips	
The Teslin Regional Planning Commission was not been active in 2005/2006, with no future plans in place for reestablishing the Commission. To avoid the cost of another audit in 2006/2007the TRPC CIBC bank account was closed. Approximately \$25,000 was transferred into the YLUPC CIBC bank account and will be transferred to the NYPC and PWPC for use in regional planning activities in the 06/07 fiscal year.	15. Create a Workplan chart Status: Done
The Council would like a workplan chart that tracks progress on Commission's workplans.	

Agenda Item 6.0: Council's Schedule	
Half day Policy and Procedure Review – April or May meeting Council presence at upcoming Commission meetings – NYPC – April 22 nd and PWPC May	

7.0 Financial Report	
Comment	Action Items
N/A	

Agenda Item 8.0: Correspondence	
Comment	Action Items
Acknowledged	

Agenda Item 9.0: Media Review	
Comment	Action Items
Acknowledged.	

Agenda Item 10.0: IN Camera	
Comment	Action Items
N/A	

Meeting adjourned at 3:30 p.m.		
The Next Regular Board Meeting date April 24th, 2006 at 1 p.m.		
Approval of Regular Board Meeting Minutes – March 16, 2006 - #05/06 - #08		
_____	_____	_____
Chair	YLUPC Secretariat	Date: