



YUKON LAND USE PLANNING COUNCIL

201 - 307 Jarvis Street, Whitehorse, Yukon Y1A 2H3
PHONE (867) 667-7397 FAX (867) 667-4624 EMAIL ylupc@planyukon.ca

April 30, 2010

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

Meeting #01, 2010-2011

In Attendance			
<u>Yukon Land Use Planning Council (YLUPC)</u> Doug Phillips – Chair Ian D. Robertson – Member Steven Buyck – Member	<u>YLUPC Staff</u> Ron Cruikshank – Planning Director Heidi Faulds – Administrator Gerald Isaac – First Nation Policy & Planning Advisor	<u>Delegate/Guest:</u> Sasha Weber- CTFN Bill Barrett -CTFN Wesley Barrett -CTFN Roger Brown- CA Graham Boyd -TTC Karl Blattmann- TTC Dan Cresswell- CTFN	<u>Yukon Government (YG)</u> John Spicer Jennifer Meurer

Acronyms: TWG – Technical Working Group
SLC – Senior Liaison Committee

Action Items: Status indicated is as of next meeting date

Meeting called to order 9:08 a.m.

Agenda Item 1: Agenda	
Comment	Action Items
MOTION # 1: To accept the Agenda for the April 30, 2010 Regular Board Meeting # 01, 2010-2011 as amended Moved: Steven Buyck 2 nd Ian D. Robertson All In Favour – Carried	

Agenda Item 2: Review Minutes	
Comment	Action Items
MOTION # 2: To accept the Minutes for the March 22, 2010 Regular Board Meeting #09, 2009-2010 as amended. Moved: Ian D. Robertson 2 nd Steven Buyck All In Favour – Carried	

Agenda Item 3.0: Delegation

	Action Items

Agenda Item 4.0: Director's Report

Comment	Action Items
Ron indicated the only item he would like to add is to welcome Sam Skinner, new Senior Planner to YLUPC	

5.0: New & Unfinished Business**Agenda Item 5.1- Peel Watershed Planning Commission (PWPC)**

Comment	Action Items
<p>Albert Genier Resignation</p> <ul style="list-style-type: none"> - Na - Cho Nyak Dun has already nominated a new member to the PWPC. - Ron sent Albert Genier (PWPC Chair) the correct instructions to complete his resignation... no one has had a response from Albert Genier on this matter. - John Spicer will provide Ron with a copy of a form letter to be used for Commission resignations. - Doug would like the copy of the form letter and all other relevant paperwork sent to the appropriate First Nations for these and future resignations. He would also like the First Nations advised of the correct process for nominating and appointing new commission members. - Doug would like to get the appropriate paperwork completed ASAP...he does not want any issues come the fall with Albert Genier still believing he is the Chair of the Commission. - Doug would like a letter sent to all Parties, First Nations and cc'd to the commission on the resignation of Albert Genier and Marvin Frost's absence. The letter to NND and Albert Genier should indicate "although he has already resigned, there is an existing administrative process that needs to be completed". Letters need to be completed immediately so these issues are resolved before the end of June 2010. - Ian would also like to see the paperwork for resignations completed in a proper administrative manner. - Steve would like NND to know that we have received the faxed copy of the resolution, but still explain the correct procedure. <p>Sam Skinner's employment at YLUPC</p> <ul style="list-style-type: none"> - TWG had indicated that Sam has a conflict of interest with the Peel and that he cannot be the TWG rep. due to his detailed work on the Peel Plan. - The Council has already dealt with this conflict issue and Ron will be representing the Council for the May 26, 2010 TWG meeting in Dawson City. <p>Peel Review</p> <ul style="list-style-type: none"> - Ian asked John Spicer if the Peel review is ahead of schedule...John had indicated that is in on schedule and TWG will be meeting in May, SLG meeting will take place in early June, then the consultations process will take place June or July. 	<p>A) John to get a copy of form letter for commission members resignations</p> <p>A) Send letters to The Parties, First Nation and Commission members regarding Albert Genier's resignation, and Marvin Frost's absence</p> <p>A) Advise First Nation of proper procedures on appointing and resignations of commission members</p>

Agenda Item 5.2: North Yukon Planning Commission (NYPC)

Comment	Action Items
<p>Conformity Checks</p> <ul style="list-style-type: none"> - Regarding the letter of April 29, 2010, - North Yukon Conformity Checks- John Spicer indicated that they are asking YLUPC to do the conformity checks. - John would like YLUPC to advise if there are any red or yellow lights before it goes to YESAB. - John notes that better information is required on re-vegetation, and would like to work with YLUPC with regards to this. - John believes the template (included in the letter) would be a thorough tool for YESAB and YLUPC. - Doug indicated the template should be able to determine what fits and what doesn't fit and would help determine if YLUPC would do the conformity checks. - Ian says the template should be set up as a form for a "fill in the blank". - YESAB– responsibility would be to try to get requests to conform to the Plan. - Ron will need to see that latest version, and if the components are providing enough information. - Jen indicated in the NWT, the assessor only goes to the commission if they cannot tell if the project conforms to the plan. 	

Agenda Item 5.3: Dawson Regional Planning Commission (DRPC)

Comment	Action Items
<p>Commission Selection</p> <ul style="list-style-type: none"> - Doug has had 3 conversations with the Minister; 1st to review the concerns of the time delays in selecting a commission 2nd to advise that there is a mandate to keep. 3rd on April 29 was advised by the Minister that on May 20, 2010 the Chief and the Minister will be in a meeting - Doug says the Dawson Commission is a high priority and the 2 years it has taken to get appointed is making a mockery of the priority process. - If the Minister and Chief agree – Doug will call the Minister and advise to take priority action. - Doug hopes the Minister goes to the meeting with more than 1 name for commission selection. It becomes far more difficult to appoint commission members, as they wait around for the other members to be identified...too much time has elapsed and the previously appointed members move on to other ventures. - Ian is also frustrated with the Minister, and the Premier, noting that selecting a commission should be a priority. - Ian pointed out that the Dawson Commission selection does not seem to be a priority and hopes that in the meeting of May 20, 2010 the Parties bring at least 2 extra people to act as fallback, which can be agreed upon. - Ron mentioned that the reason the one Dawson Commission Member was rejected is because there was not enough information known about the individual. - Doug is concerned that if the Minister and the Chief do not agree on the member selection in the May 20 meeting, that nothing will happen until fall. - John had indicated that the Dawson Commission membership selection has been a nightmare and that the Chiefs have already stating their position publicly. John also mentioned that internal reviews are being done and that they are doing their best. - Doug says that almost 2 years to appoint a Dawson Commission is far too long, and that one year from now YLUPC will be closing if no commission is slated. - Doug is searching for a way to try to speed up the process of the Dawson Commission Selection. 	

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Agenda Item 5.4: Priority Planning Regions

Comment	Action Items
<ul style="list-style-type: none"> - Doug believes this is a positive move – no stalling- if all criteria are met the Council will move swiftly. - John feels there is a lot of positive discussion between First Nations. Everyone should all sit at a table, fine tune, finish, and agree on boundaries. With the Council's help there is an opportunity for some real progress. - Doug suggests a meeting with 3 tables, and need to be clear on what the land use boundaries are and show some examples on planning boundaries. - Ron indicated that each planning region has a unique story and different genesis. - Doug indicated that if the First Nations want to get on with planning they need to respond, if the First Nation's do not respond it can delay the whole process. - Ron asked Bill Barrett if the 2000 boundaries are the same and asked him to follow up. Bill indicated he would get back to Ron on the 2000 boundaries. - Ian says the other element... Council has to make the recommendation as to which planning region goes next. <p>There are 3 different criteria that need to be met, and the biggest problem is getting one ready to go;</p> <p>1st -money 2nd time 3rd whether a product can be completed</p> <ul style="list-style-type: none"> - Doug will be willing to call the Premier and the Chiefs. Doug would like the delegation to speak to their Chiefs and let them know that Doug will be calling and he will advise on the intentions and follow through with a letter. - Doug would be surprised if more than one First Nation was ready to go at once giving the difficult task of commission selection - Steve suggests that we need to meet with Little Salmon/Carmacks to discuss the issues of overlap. - John does not want any more letters written- bring them to a table...it is the only way for progress "LET'S MEET" - Doug would like to get the meeting set up for June, Ron and Gerald will set the date. - Steve advised that lack of attendance will be perceived as lack of interest and will proceed without you. - Ian need to start preparing for Kluane, Whitehorse, and Teslin; <p>1st Get new Planning boundaries(refine Southern boundaries) 2nd Nominations for commission 3rd Start commission process</p>	

Agenda Item 5.5: Conference Board of Canada: Review of Northern Regional Planning

Comment	
<ul style="list-style-type: none"> - Ron addressed the Council and advised them to be ready for press. 	

Agenda Item 6.0: Finance

Comment	
<ul style="list-style-type: none"> - Ian would like clarification on a acceptable variance, anything over 5% not acceptable from a management point of view, unless it is beyond Ron's control, anything over 5% you need to ask permission. 	

Agenda Item 7.0: Correspondence & Relevant Media:

Comment	Action Items
Council reviews remaining correspondence	

Agenda Item 8.0: Human Resources: New Senior Planner & Senior Financial Administrator

Comment	Action Items
<p>To hire Sam Skinner as Senior Land Planner</p> <p>Moved: Steven Buyck 2nd Ian D. Robertson All In Favour – Carried</p> <p>To hire Heidi Faulds as Senior Financial Administrator</p> <p>Moved: Ian D. Robertson 2nd Steven Buyck All In Favour – Carried</p> <p>To extend Gerald Isaacs' contract to May 31, 2011</p> <p>Moved: Steven Buyck 2nd Ian D. Robertson All In Favour – Carried</p> <p>To authorize Heidi Faulds, Senior Financial Administrator, signing authority for CIBC bank account</p> <p>Moved: Ian D. Robertson 2nd Steven Buyck All In Favour – Carried</p>	

Agenda Item 9.0: Next Meeting/Schedule

Comment	Action Items
<p>Next Regular Meeting: Friday, June 17, 2010</p> <p>Invite Shirlee Frost to June 17, 2010 Meeting</p>	<p>A) Invite Shirlee Frost to next meeting</p>

Agenda Item 10: Policies and Procedures Review

Comment	Action Items
Council turned in their changes and Ron agreed to make the changes, and get back to the Council on any issues.	A) Complete Policies and Procedures

Approval of Regular Board Meeting #01 - 10/11 April 30, 2010

By Motion #2, at Regular Board Meeting #02 -10/11 June 17, 2010

Chair

YLUPC Secretariat

Date:



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June 17, 2010

Regular Board Meeting Minutes
 YLUPC Board Room, 307 Jarvis Street, Whitehorse
 Meeting #02, 2010-2011

In Attendance			
<u>Yukon Land Use Planning Council (YLUPC)</u> Doug Phillips – Chair Ian D. Robertson – Member Steven Buyck – Member	<u>YLUPC Staff</u> Ron Cruikshank – Planning Director Heidi Faulds – Administrator	<u>Delegate/Guest:</u> Sascha Weber- CTFN arrived at 11.10am	<u>Yukon Government (YG)</u> John Spicer

Acronyms: TWG – Technical Working Group
 SLC – Senior Liaison Committee

Action Items: Status indicated is as of next meeting date

Meeting called to order 9:11 a.m.

Agenda Item 1: Agenda	
Comment	Action Items
MOTION # 1: To accept the Agenda for the June 17, 2010 Regular Board Meeting # 02, 2010-2011. Moved: Steven Buyck 2 nd Ian D. Robertson All In Favour – Carried	

Agenda Item 2: Review Minutes	
Comment	Action Items
MOTION # 2: To accept the Minutes for the April 30, 2010 Regular Board Meeting #01, 2010-2011 as amended. Moved: Ian D. Robertson 2 nd Steven Buyck All In Favour – Carried	

Agenda Item 3.0: Delegation	
	Action Items

Agenda Item 4.0: Director's Report

Comment	Action Items
<ul style="list-style-type: none"> - Most items covered on agenda. - Audits currently being prepared for Council by McKay LLP. 	

5.0: New & Unfinished Business**Agenda Item 5.1- Peel Watershed Planning Commission (PWPC)**

Comment	Action Items
<p><u>Commission Members</u></p> <p>The following comments/observations were made by Council during the meeting;</p> <ul style="list-style-type: none"> - YLUPC requested the correct resignation papers for Albert Genier's resignation, and inform Parties of the need to address vacancy issues. - YG will confirm how many PWPC commission members are active with their appointments, and confirm membership. <p><u>PWPC Feedback on Recommended Plan</u></p> <ul style="list-style-type: none"> - TWG meeting July 9, 2010 to get comments on the plan, ultimately leading to SLC analysis to modify all or part of the Plan. - YG has not taken any position on the Plan, due diligence needs to be followed, consultation process will take place mid July 2010 – end of Sept 2010 ...with media ads, internet site, and public comments. The acceptableness of the Plan will be decided in Oct after the consultation process had been completed. - Tentative meeting dates for consultation on the Plan are July 21-23 (Mayo NND), Aug 9 (Aklavik), Aug 23 (Dawson TH). - May TWG meeting was poorly organized, only information provided was the technical review Council completed on the Plan. The Parties needs to reject, propose modifications or accept the Plan in writing. One item almost everyone agreed on at the May TWG meeting was to expand the summary document into the Plan, rather than reduce the full Plan. - June 16, 2010 SLG meeting (Council barred from attending), YG to send meeting notes to Council. 	<p>A) YG will follow up with Chief Simon Mervyn regarding Albert Genier's resignation- Ron to follow up</p> <p>A) YG will sent letter regarding appointments of PWPC Commission members – Ron to follow up</p> <p>LL) TWG needs to have a person organize their meetings and take leadership.</p> <p>A)YG to get meeting notes to Council on June 16, 2010 meeting – Ron to follow up</p>

Agenda Item 5.2: North Yukon Planning Commission (NYPC)

Comment	Action Items
<p><u>North Yukon conformity checks</u></p> <ul style="list-style-type: none"> - Council has completed 1 conformity check for Old Crow. - Council can verify the criteria met for conformity checks if the coordinates are provided. Council staff will confirm the conformity check. - YESAB needs to be advised of the correct criteria for conformity checks, before they are sent to YLUPC. 	<p>A) Ron to meet with YESAB to clarify conformity check criteria</p>

[illegible]

Agenda Item 5.4: Priority Planning Regions

Comment	Action Items
incentive for TTC to change their boundaries and plan with other First Nations. <ul style="list-style-type: none"> – It was clear that funding issues for future planning need to be addressed ASAP. – Sasha Weber arrived with a letter at 11:10 advising that CTFN is ready for planning, and that they would plan with Teslin or other First Nations. Also mentioned that they are acceptable to the “2 regions “(U shaped) concept area, discussed in the Jun 10, 2010 meeting. 	

Agenda Item 6.0: Finance

Comment	
Council would like to see an Action Plan noted on Variance reports.	A) Heidi adjust template of variance report to reflect an Action Plan

Agenda Item 7.0: Correspondence & Relevant Media:

Comment	Action Items
Council reviewed remaining correspondence.	
	Action Items

Agenda Item 9.0: Next Meeting/Schedule

Comment	Action Items
Next Regular Meeting: Friday July 23, 2010 9:00 a.m.	

Agenda Item 10: Policies and Procedures Review

Comment	Action Items
Council turned in their changes and Ron agreed to make the changes, and get back to the Council on any issues.	A) Complete Policies and Procedures

Approval of Regular Board Meeting #02 - 10/11 June 17, 2010

By Motion #2, at Regular Board Meeting #03 -10/11 July 23, 2010

Chair

YLUPC Secretariat

Date:



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July 23, 2010

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

Meeting #03, 2010-2011

In Attendance			
<u>Yukon Land Use Planning Council (YLUPC)</u> Doug Phillips – Chair Ian D. Robertson – Member Steven Buyck – Member	<u>YLUPC Staff</u> Ron Cruikshank – Planning Director Heidi Faulds – Senior Financial Administrator	<u>Delegate/Guest:</u> Brenda Oziewicz -TTC Bill Barrett - CTFN	<u>Yukon Government (YG)</u> John Spicer Jen Meurer

Acronyms: TWG – Technical Working Group
 SLC – Senior Liaison Committee

Action Items: Status indicated is as of next meeting date

Meeting called to order 9:12 a.m.

Agenda Item 1: Agenda	
Comment	Action Items
MOTION # 1: To accept the Agenda for the July 23, 2010 Regular Board Meeting # 03, 2010-2011 as amended. Moved: Ian D. Robertson 2 nd Steve Buyck All In Favour – Carried	

Agenda Item 2: Review Minutes	
Comment	Action Items
MOTION # 2: To accept the Minutes for the June 17, 2010 Regular Board Meeting #02, 2010-2011 as amended. Moved: Ian D. Robertson 2 nd Steven Buyck All In Favour – Carried	

Agenda Item 3.0: Delegation

	Action Items

Agenda Item 4.0: Director's Report

Comment	Action Items
<ul style="list-style-type: none"> - Most items covered on agenda. - YLUPC has been in contact with YG (archives), YLUPC was advised that the only responsibility YLUPC has is to keep their financial records for 7 years. The rest of the archival data can be kept or disposed of upon Council discretion (through policies and procedures). - Council would like a complete record of Lessons Learned (LL) to assist with the other Commissions. - Make sure there are no boundary concerns for the Dawson Regional Planning Commission, due to the fact that Canada has not signed off on the boundaries for NND and TH. - YG suggested that the LCS, YLUPC, and YG get more background information on the Dawson Regional Planning Commission boundary concerns, and then draft a letter to affected Parties. 	<p>A) YG, YLUPC, and LCS meeting over boundary issues</p> <p>A) Draft letter to Canada to verify Planning boundaries, after meeting with YG and LCS</p> <p>LL) Make sure confirmation had been received from Parties on Boundaries i.e. signed off</p>

5.0: New & Unfinished Business**Agenda Item 5.1- Peel Watershed Planning Commission (PWPC)**

Comment	Action Items
<p><u>SLC Meeting</u></p> <ul style="list-style-type: none"> - SLC will send out regular updates to keep all Parties updated on the Peel Watershed Plan, via email and through their website. Website goes live July 23, 2010 (www.peelconsultation.ca). <p><u>Annual Report</u></p> <ul style="list-style-type: none"> - Dave Loeks (PWPC Commission member) has been given a copy of the PWPC Annual Activity Report. <p>MOTION #3</p> <ul style="list-style-type: none"> - To accept PWPC Annual Activity Report <p>Moved: Ian D. Robertson 2nd Steve Buyck All In Favour – Carried</p>	<p>A)Add: A written record that all Directors' reports need to be maintained by all Commissions (Policies and Procedures for Commissions)</p>

Agenda Item 5.1- Peel Watershed Planning Commission (PWPC)

Comment	Action Items
<p><u>Audited Financial Statements</u></p> <p>MOTION #4</p> <ul style="list-style-type: none"> - Council was presented with an explanation of the auditors notes. - To accept Audited Financial Statements and Auditors Reports for (PWPC)...on the grounds all concerns will be addressed in subsequent years. <p>Moved: Ian D. Robertson 2nd Steve Buyck All In Favour – Carried</p>	

Agenda Item 5.2: Dawson Regional Planning Commission

Comment	Action Items
<ul style="list-style-type: none"> - YLUPC needs to be ready for the start of the DRPC. - Housing issues (shortages) in Dawson need to be addressed. Research needs to be done to make sure there is sufficient housing for the DRPC staff. 	<p>A) Research housing issues in Dawson City</p>

Agenda Item 5.3: Priority Planning Region

Comment	Action Items
<p><u>Dawson Commission</u></p> <ul style="list-style-type: none"> - The names of the Dawson Commission have been put forward to cabinet and should be completed by August 2010. - Council would like to make sure that YLUPC is ready for Dawson in all aspects, and that YLUPC is not a delay with the commission going forward. 	

Agenda Item 5.3: Priority Planning Regions

Comment	Action Items
<p><u>Teslin Budget and Workplan</u></p> <ul style="list-style-type: none"> - TTC indicated that they are ready for planning, and that TTC's intent has always been to finish the Plan. - TTC is ready to meet with YLUPC and address planning issues and start planning. <p><u>Priority Planning</u></p> <ul style="list-style-type: none"> - YLUPC has met with Champagne Aishihik and they agreed they would contact Little Salmon Carmacks about the boundary between the First Nations. - YLUPC and YG are all waiting for a response from Canada on the value of Federal Domestic Demand Implicit Price Index (FDDIPI)... this value is urgently needed to confirm the amount of funds remaining for regional planning. YG and YLUPC are also working on a value for the Federal Domestic Implicit Price Index. - Council would like to have more information on how the FDDIPI is calculated. YG to provide FDDIPI information by the next Council meeting 	<p>A) Brenda (TTC) will call Monday to set up a meeting with YLUPC for the beginning of August</p>

Agenda Item 6.0: Finance

Comment	
<p>MOTION #5</p> <p>To accept Variance Report as information.</p> <p>Moved: Ian D. Robertson 2nd Steve Buyck All In Favour – Carried</p> <p>MOTION #6</p> <p>To accept Annual Activity Report with the addition of a cover letter .</p> <p>Moved: Ian D. Robertson 2nd Steve Buyck All In Favour – Carried</p> <p>MOTION #7</p> <p>To accept Audited Final Statements for North Yukon Planning Commission (on the basis of analyzing audit costs)</p> <p>Moved: Steve Buyck 2nd Ian D. Robertson All In Favour – Carried</p>	<p>A) Add Cover letter to Annual Activity Report</p> <p>A) YG, YLUPC to meet over audit and accounting issues</p>

Agenda Item 6.0: Finance**Comment****Audited Financial Statements**

- The Council was presented with an explanation to the Auditors' notes.

MOTION #8

To accept Audited Financial Statements for YLUPC... and address Auditors concerns.

Moved: Ian D. Robertson 2nd Steve Buyck All In Favour – Carried

- Council seeks clarification from YG on when an actual audit is necessary based on the status of the Commission.
- Council also seeks clarification and when an audit is necessary based on expenditures and revenues for a fiscal period.

Agenda Item 7.0: Planning Atlas:**Comment**

- A contractor will be training YLUPC staff on the maintenance and updating of the Planning Atlas.
- Council would like to see a procedural document (for training purposes) created for new staff to follow, so that additional training will not be required with staff changeovers.
- Council would like to see the Usage Report on the Planning Atlas.

Action Items

A) Obtain Planning Atlas activity report

A) Develop training document for the Planning Atlas for New employees

Agenda Item 8.0: Correspondence & Relevant Media**Action Items**

- Council reviewed remaining correspondence.

Agenda Item 9.0: Next Meeting/Schedule**Comment****CIP Conference Oct 2 – 5 , 2010**

- Council discussed the benefits to attending the conference and more information will be sent to them.
- Need to know what elements of the conference are beneficial to Council before an informed decision can be made.

Lease

- YLUPC to contact landlord regarding lease renewal, term of lease (3 years) and incidentals included in lease.

Action Items

A) Contact Landlord regarding Lease renewal

A) Council would like to see Lease proposal for next meeting

Agenda Item 9.0: Next Meeting/Schedule

Comment	Action Items
<p><u>Next Meeting</u></p> <ul style="list-style-type: none">- Next Meeting date to be decided with collaboration from Shirlee Frost (Possible date Sept 2, 2010)- Council wished Steve Buyck all the best in his future endeavors, and thanked him for what he brought forward to the Council.	

Agenda Item 10: Policies and Procedures Review

Comment	Action Items
<p>MOTION #9</p> <p>To accept Policies and Procedures as amended.</p> <p>Moved: Ian D. Robertson 2nd Steve Buyck All In Favour – Carried</p>	

Approval of Regular Board Meeting #04 - 10/11 July 23, 2010

By Motion #2, at Regular Board Meeting #05 -10/11 Sept 2, 2010

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

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Sept 2, 2010

Regular Board Meeting Minutes
YLUPC Board Room, 307 Jarvis Street, Whitehorse
Meeting #04, 2010-2011

In Attendance			
<u>Yukon Land Use Planning Council (YLUPC)</u> Doug Phillips – Chair Ian D. Robertson – Member Shirlee Frost – Member	<u>YLUPC Staff</u> Gerald Isaac – Acting Director Heidi Faulds – Senior Financial Administrator	<u>Delegate/Guest:</u> Carl Blattmann - TTC Jeff Hamm Bill Barrett- CTFN Catherine Jensen – CTFN Lands	<u>Yukon Government (YG)</u> John Spicer Renee Mayes

Acronyms: TWG – Technical Working Group
SLC – Senior Liaison Committee

Action Items: Status indicated is as of next meeting date

Meeting called to order 9:13 a.m.

Agenda Item 1: Agenda	
Comment	Action Items
MOTION # 1: To accept the Agenda for the Sept 2, 2010 Regular Board Meeting # 04, 2010-2011 as amended. Moved: Ian D. Robertson 2 nd Shirlee Frost All In Favour – Carried	

Agenda Item 2: Review Minutes	
Comment	Action Items
MOTION # 2: To accept the Minutes for the July 23, 2010 Regular Board Meeting #03, 2010-2011. Moved: Ian D. Robertson 2 nd Shirlee Frost All In Favour – Carried	

Agenda Item 3.0: Delegation	
	Action Items

Agenda Item 4.0: Director's Report	
Comment	Action Items
<ul style="list-style-type: none"> - Welcome to Shirlee Frost as a new Council Member. 	

5.0: New & Unfinished Business

Agenda Item 5.1- Peel Watershed Planning Commission (PWPC)	
Comment	Action Items
<p><u>Peel Consultations</u></p> <ul style="list-style-type: none"> - YG noted that the consultations in Old Crow and Dawson City have been well attended. - Sept 13, 2010 there is an Open House in Whitehorse at the McBride Museum, Drury Room from noon – 6 p.m. - Sept 15, 2010 public meeting at the Yukon Inn, Fireside room, from 6 p.m.-9 p.m. - Council will try to attend as observers. 	

Agenda Item 5.2: Dawson Regional Planning Commission	
Comment	Action Items
<p><u>Dawson Commission</u></p> <ul style="list-style-type: none"> - Training and Orientation for the Dawson Commission will take place after Oct 13, 2010. - Council would like to see the resumes on the Dawson Commission Members. - Parks Canada may be able to provide housing for DRPC staff. 	<p>A) Need Resumes on Dawson Commission members from YG</p>

Agenda Item 5.3: Priority Planning Regions

Comment	Action Items
<p><u>Teslin Planning Region</u></p> <ul style="list-style-type: none"> - TOR needs to be finalized before commission can be selected - Council needs direction from the Chief of the Teslin Tlingit Council before planning can proceed. - Council suggested that a resolution from Teslin Tlingit Council for planning is a viable way to confirm planning requirements and intensions. - CAFN, CTFN, and TTC need to meet and decide if the U shaped plan is acceptable to all Parties. 	<p>A) Meeting with Brenda Oziewicz to be cancelled for Sept 7 meeting</p> <p>A) Reschedule meeting with TTC, include YG and Draft letter</p> <p>A) Explore other planning options with CTFN and CAFN</p> <p>A) Gerald will brief CA on planning updates as they become available</p>

Agenda Item 6.0: Finance	
Comment	
<p>MOTION #3</p> <p>To add Shirlee Frost as signing authority and delete Steve Buyck Shirlee Frost as acting Chair for this motion</p> <p>Moved: Ian D. Robertson 2nd Doug Phillips All In Favour – Carried</p> <ul style="list-style-type: none"> - Suggested to use YG resources to review DRPC Senior Planner contract. - Leave reviewed, new lease to be negotiated. 	<p>A) Negotiate new lease requirements</p>

Agenda Item 7.0: Planning Atlas:	
Comment	Action Items
<p><u>Planning Atlas</u></p> <ul style="list-style-type: none"> - Contractor indicated that the Planning Atlas is needed as it addresses the needs for community planning, with good information and information sharing. - 2009 showed 4000 unique visitors utilized the planning atlas. - YLUPC needs to develop a strategy to get Parties to buy into the Planning Atlas. - YG information can be merged with YLUPC Planning Atlas for a greater information sharing site. However, all information has to be received from YG in order for it to work properly. - Council needs performance and tracking numbers for the Planning Atlas to insure viability. - Council maintains that any maintenance and upkeep of the Planning Atlas be reflected in future budgets to assure the upkeep. 	<p>A) Go ahead with contract for Planning Atlas and make necessary changes.</p> <p>A) YLUPC to explore options in promoting the Planning Atlas.</p>
Agenda Item 8.0: Correspondence & Relevant Media	Action Items
<ul style="list-style-type: none"> - Council reviewed remaining correspondence. 	

Agenda Item 9.0: Next Meeting/Schedule

Comment	Action Items
<p><u>Next Meeting</u></p> <p>– Next Meeting date Oct 12, 2010</p> <p>In Camera: Shirley Frost Conflict of Interest</p>	

Approval of Regular Board Meeting #04 - 10/11 Sept 2, 2010

By Motion #2, at Regular Board Meeting #05 -10/11 Oct 12, 2010

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

201 - 307 Jarvis Street, Whitehorse, Yukon Y1A 2H3
PHONE (867) 667-7397 FAX (867) 667-4624 EMAIL ylupc@planyukon.ca

Oct 12, 2010

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse
Meeting #05, 2010-2011

In Attendance			
<u>Yukon Land Use Planning Council (YLUPC)</u> Doug Phillips – Chair Ian D. Robertson – Member Shirlee Frost – Member	<u>YLUPC Staff</u> Ron Cruikshank – Director Heidi Faulds – Senior Financial Administrator	<u>Delegate/Guest:</u> Ray Hayes- PWPC Kathrin Janssen- CTFN	<u>Yukon Government (YG)</u> Jen Meurer

Acronyms: TWG – Technical Working Group
SLC – Senior Liaison Committee

Action Items: Status indicated is as of next meeting date

Meeting called to order 9:04 a.m.

Agenda Item 1: Agenda

Comment	Action Items
MOTION # 1: To accept the Agenda for the Oct 12, 2010 Regular Board Meeting # 05, 2010-2011. Moved: Ian D. Robertson 2 nd Shirlee Frost All In Favour – Carried	

Agenda Item 1: Review Minutes

Comment	Action Items
MOTION # 2: To accept the Minutes for the Sept 2, 2010 Regular Board Meeting #04, 2010-2011 as amended. Moved: Ian D. Robertson 2 nd Shirlee Frost All In Favour – Carried	

Agenda Item 3.0: Delegation	
	Action Items

Agenda Item 4.0: Director's Report	
Comment	Action Items
<ul style="list-style-type: none"> - YLUPC could not meet with YG before drafts of Mid-Year reports were completed, as a meeting was cancelled because of illness with YG staff. - A written conference report was provided by Ian D. Robertson noting the relevant sessions from the Annual Canadian Institute of Canada Conference. He noted that the conference was not well organized but did have some useful sessions regarding climate change and planning. 	

5.0: New & Unfinished Business

Agenda Item 5.1- Peel Watershed Planning Commission (PWPC)	
Comment	Action Items
<p><u>Peel Watershed Commission Members</u></p> <ul style="list-style-type: none"> - YG noted that the Peel Watershed Commission Members should be appointed this week. - YG feels the new Commission members for the Peel should attend the Training and Orientation for the Dawson Regional Planning Commission, Council does not agree as DRPC needs to have time to get to know each other. - Council would like to see exits surveys from the past Peel Watershed Commission Members. <p><u>Peel Consultation</u></p> <ul style="list-style-type: none"> - YG noted that the First Nations wanted to extend the consultation process, however YG does not want to extend the process. YG wants to stays on target with the schedule laid out for the Peel Plan. - YG noted that their response to the PWPC's plan will not solely be based on the quantity of responses received during the Peel consultation. - YG noted that internal government consensus of the plan will be derived by inter-departmental meetings. - YG also noted the process with the Peel Plan has gone political with an election looming in the coming year. - YG noted that the Plan as submitted would be very expensive to implement. - Council feels consensus will be hard to achieve on the Plan, due to political differences and statements made by some of the Parties. - Council also noted that YG and Industry want what is in the ground, and "The People" want what's not in the ground, making it difficult for land use plans to be implemented. 	<p>A) Initiate exit surveys for PWPC past members- COMPLETED</p>

Agenda Item 5.1- Peel Watershed Planning Commission (PWPC)

Comment	Action Items
<p>Chapter 11</p> <ul style="list-style-type: none"> - Council would like to see consultation with all Parties on Chapter 11 implementation, so that all Parties have a firm understanding of Chapter 11, UFA. - PWPC noted that they came to a consensus on the definitions in Chapter 11, and they produced the best Plan they could. - Council noted that there needs be common ground found with all Parties. - Council indicated that a Workshop on Chapter 11 may be required for those starting the planning process (i.e. DRPC), so all Parties and new Commissions have a firm understanding of the agreement. <p>Mid Year Reports</p> <p>Motion # 3 To accept Mid –Years reports and submit to YG.</p> <p>Moved: Shirlee Frost 2nd Ian D. Robertson All In Favour – Carried</p>	<p>A) Arrange meeting with Parties to address concerns with Chapter 11- DRPC</p> <p>Ongoing A)YLUPC to develop a mailing list for all the Parties related to Chapter 11 of the UFA to Council</p> <p>Ongoing</p>

Agenda Item 5.2: Dawson Regional Planning Commission

Comment	Action Items
<p>Dawson Commission</p> <ul style="list-style-type: none"> - YLUPC to prepare information on Training and Orientation and send to DRPC Members. <p>Motion # 4 To accept Mid –Years reports and submit to YG.</p> <p>Moved: Shirlee Frost 2nd Ian D. Robertson All In Favour – Carried</p>	<p>A) Prepare Training and Orientation information for DRPC Members- COMPLETE</p> <p>A) YG to advise Council on information collections status, and imagery costs. NOT COMPLETE</p>

Agenda Item 5.2: Dawson Regional Planning Commission	
Comment	Action Items

Agenda Item 5.3: Priority Planning Regions	
Comment <p><u>TTC</u></p> <ul style="list-style-type: none"> - Council would like to keep the pressure on TTC for a meeting - Council would like to initiate a Planning Workshop for the Southern Yukon area, and have the hierarchy of the planning regions established 	Action Items <p>A) Contact TTC regarding meeting COMPLETE</p> <p>A) Plan Southern Planning Region Workshop- STARTED</p>
Agenda Item 5.4: Planning Atlas	
<ul style="list-style-type: none"> - Concerns have been raised from YG about the amount of money being expended on the Planning Atlas. Other issues seem to be utility, functionality, and co-existence between the Parties. - Council would like to see a letter from the Parties on the collaboration of the Planning Atlas...to decide to fund the Atlas or not. 	

Agenda Item 6.0: Finance	
Comment	
<p>Motion #5 To accept Mid- Year Report.</p> <p>Moved: Shirlee Frost 2nd Ian D. Robertson All In Favour – Carried</p> <p>Motion #6 To accept new lease agreement with Davos Holdings as presented.</p> <p>Moved: Ian D. Robertson 2nd Doug Phillips All In Favour – Carried</p>	

Agenda Item 6.0: Finance	
Comment	

-	
Agenda Item 8.0: Correspondence & Relevant Media	Action Items
- Council reviewed remaining correspondence.	

Agenda Item 9.0: Next Meeting/Schedule	
Comment	Action Items
<p><u>Next Meeting</u></p> <p>- Next Meeting Dec 2nd or 3rd</p>	

Approval of Regular Board Meeting #05 - 10/11 Oct 12, 2010

By Motion #2, at Regular Board Meeting #06 -10/11 Dec 3, 2010

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

201 - 307 Jarvis Street, Whitehorse, Yukon Y1A 2H3
 PHONE (867) 667-7397 FAX (867) 667-4624 EMAIL ylupc@planyukon.ca

Dec 3, 2010

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse
 Meeting #06, 2010-2011

In Attendance			
<u>Yukon Land Use Planning Council (YLUPC)</u> Doug Phillips – Chair Ian D. Robertson – Member Shirlee Frost – Member	<u>YLUPC Staff</u> Ron Cruikshank – Director Heidi Faulds – Senior Financial Administrator	<u>Delegate/Guest:</u> Ray Hayes- PWPC Glen Lamerton- TH Sasha Weber- CTFN Bill Barrett – CTFN Lance Nugwan - VG	<u>Yukon Government (YG)</u> Renee Mayes John Spicer

Acronyms:
 TWG – Technical Working Group
 SLC – Senior Liaison Committee

Action Items: Status indicated is as of next meeting date

Meeting called to order 9:04 a.m.

Agenda Item 1: Agenda	
Comment	Action Items
MOTION # 1: To accept the Agenda for the Dec 3, 2010 Regular Board Meeting # 06, 2010-2011 as amended. Moved: Shirlee Frost 2 nd Ian D. Robertson All In Favour – Carried	

Agenda Item 1: Review Minutes	
Comment	Action Items
MOTION # 2: To accept the Minutes for the Oct 12, 2010 Regular Board Meeting #05, 2010-2011 as amended. Moved: Ian D. Robertson 2 nd Shirlee Frost All In Favour – Carried	

Agenda Item 3.0: Delegation	
Comment	Action Items
None	

Agenda Item 4.0: Director's Report	
Comment	Action Items
<ul style="list-style-type: none"> – Items covered in agenda. 	

5.0: New & Unfinished Business

Agenda Item 5.1- Peel Watershed Planning Commission (PWPC)	
Comment	Action Items
<p><u>Peel Watershed Commission Members</u></p> <ul style="list-style-type: none"> – Appointment letters for the new two PWPC members have been received from YG. – Exit surveys to non-returning members sent to Albert Genier and Marvin Frost. <p><u>Peel Consultations</u></p> <ul style="list-style-type: none"> – SLC Meeting Dec 14, 2010, a closed door meeting with one Council representative to attend. – YG noted they are trying hard to stay on schedule. YG and YLUPC to work together and report on the outcome. – Council would like a letter drafted to the Parties regarding the staking moratorium in the Peel. 	<p>A) Send a letter to the Parties to discuss the Peel staking moratorium, and the value of an extension</p> <p>A) Follow up with Exit Surveys</p>

Agenda Item 5.2: Dawson Regional Planning Commission	
Comment	Action Items
<p><u>DRPC Workshop</u></p> <ul style="list-style-type: none"> – Council noted the evaluation forms filled out by the attendees is a very important tool to use in the future, and urges everyone who attended to fill one out, or even mail in feedback. – The Council Member that attended, noted that it was a very good workshop, and YLUPC staff did an excellent job. – One DRP Commission member was absent from the workshop and YLUPC will update the Member upon his arrival back to Whitehorse. – Conflict of Interest and Self assessment evaluations will be done at the first start up meeting. – A SLC meeting will probably occur after the first meeting of the Commission. <p><u>DRPC Senior Planner Hire</u></p> <ul style="list-style-type: none"> – 6 applicants have been short listed, 3 from Whitehorse and 3 from out of town. – Council would like the interviews completed as soon as possible, as it will be difficult to fly out of town candidates after Dec 17, 2010 because of Christmas flight bookings. 	<p>A) Interview DRPC Candidates as soon as possible.</p>

Agenda Item 5.2: Dawson Regional Planning Commission	
Comment	Action Items
<ul style="list-style-type: none"> - Council would also like to see some time made up for all the deadlines that are never met. It happens consistently and there has to be accountability. Strategies for getting timelines back on track need to be developed. - Senior Planner hire is now unlikely to happen before Jan 3, 2011. 	

Agenda Item 5.3: Priority Planning Regions	
Comment	Action Items
<ul style="list-style-type: none"> - Council is waiting to hear from TTC on their planning strategy, neither YG nor YLUPC has received the planning information from TTC. - Council would like the Parties to agree or disagree on if they want to plan in Teslin. - Council cannot go any further if there is not an agreement. - YG would like a workshop set up for priority planning regions. - Council would like to note that all Parties that come to their workshop should have the support from their Chief's. - An estimate of \$3.4 million remains for planning, that leaves 2 regions that can be completed. - First Nations need to come forward if they want to plan, if they wait too long there will be no funds remaining to plan. 	

Agenda Item 5.4: Strategic Planning Session	
Comment	Action Items
Will occur when a replacement for Council's Chair had been appointed.	

Agenda Item 6.0: Finance	
Comment	
<ul style="list-style-type: none"> - Council reviewed the variance report, and it was noted the variance is based on the old budget figures, not the Mid- Year report, as it had not been approved by YG yet. - Policies and Procedures will be updated and submitted for Council at the next meeting. 	

Agenda Item 8.0: Correspondence and Relevant Media		Action Items
Comment		
<ul style="list-style-type: none"> - Council reviewed remaining correspondence. 		

Agenda Item 9.0: Next Meeting/Schedule	
Comment	Action Items
<p>Doug Phillips (Chair) YLUPC, bid Farwell and thanked everyone for their support over the years. Doug Phillips will also complete an exit survey in 2011. Doug Phillips will call the Premier and or the Minister to see about getting a replacement ASAP. Ian Robertson appointed as acting Chair.</p> <p><u>Next Meeting</u></p> <ul style="list-style-type: none"> - Next Meeting Jan 14, 2011 - Open House Dec 16,2010 <p>“In Camera” – called by Ian D. Robertson</p>	

Approval of Regular Board Meeting #05- 10/11 Dec 3, 2010

By Motion #2, at Regular Board Meeting #07 -10/11 Jan 14, 2011

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

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Jan 14, 2011

Regular Board Meeting Minutes
 YLUPC Board Room, 307 Jarvis Street, Whitehorse
 Meeting #07, 2010-2011

In Attendance			
<u>Yukon Land Use Planning Council (YLUPC)</u> Ian D. Robertson – Acting Chair Shirlee Frost – Member	<u>YLUPC Staff</u> Ron Cruikshank –Director Heidi Faulds – Senior Financial Administrator Gerald Isaac- Policy and Planning Advisor	<u>Delegate/Guest:</u> Scott Casselman- DRPC Roger Ellis – DRPC Chester Kelly DRPC Glen Lamerton- TH	<u>Yukon Government (YG)</u> Renee Mayes Manon Moreau- Acting Director

Acronyms: TWG – Technical Working Group
 SLC – Senior Liaison Committee

Action Items: Status indicated is as of next meeting date

Meeting called to order 9:04 a.m.

Agenda Item 1: Agenda	
Comment	Action Items
MOTION # 1: To accept the Agenda for the Jan 14, 2011, Regular Board Meeting # 07, 2010-2011. Moved: 2 nd Passed by Consensus <i>All Motions will be passed by consensus, until a new Member is appointed.</i>	

Agenda Item 1: Review Minutes	
Comment	Action Items
MOTION # 2: To accept the Minutes for the Dec 2, 2010, Regular Board Meeting #06, 2010-2011 as amended. Moved 2 nd Passed by Consensus	

Agenda Item 3.0: Delegation	
Comment	Action Items
None	

Agenda Item 4.0: Director's Report and topics of common interest that were discussed include:	
Comment	Action Items
<ul style="list-style-type: none"> - Feb 16 and 17, 2011 DRPC Meeting #1 will take place in Whitehorse. - YLUPC also attended the UFA meeting of the Boards; several issues were brought forward for discussion. - Some of the topics discussed included sharing contacts lists, funding agreements restrictions and funding restrictions from other sources, First Nation training, Daily rate for Members, FIDDIPI calculations and budgets, the cost of audits (too high), getting the 10 year review completed, response time from YG on issues take too long, YG sets time limits for UFA Boards...but no time limit for themselves, and sharing Policies and Procedures. - Council would like information on the cost of training a commission, as it is Council who arranges the orientation and training for the regional commissions. 	A) Draft letter to Lands Claims Secretariat, and ECO on UFA issues.

5.0: New & Unfinished Business

Agenda Item 5.1- Peel Watershed Planning Commission (PWPC)	
Comment	Action Items
<p><u>Peel Watershed 2011-2012 Workplan</u></p> <ul style="list-style-type: none"> - Make necessary changes to 2011/2012 draft copy of Workplan and Budget. <p><u>PWPC Staffing</u></p> <ul style="list-style-type: none"> - Assure staffing requirements are met for the PWPC by the end of Feb 2011. - All resources need to be in place by Mar 1, 2011 for the PWPC to move forward and complete their plan. - YLUPC to provide Source list for available Planning Consultants, to complete the Plan. 	A) Require source list for Planning Consultants.

Agenda Item 5.2: Dawson Regional Planning Commission	
Comment	Action Items
<p><u>DRPC Senior Planner Hire</u></p> <ul style="list-style-type: none"> - "IN CAMERA" - Start salaries should be reviewed for Senior Planner, and analyze the responsibilities compared to other Senior Planner positions. 	

Agenda Item 5.2: Dawson Regional Planning Commission	
Comment	Action Items
<p><u>DRPC Start Date</u></p> <ul style="list-style-type: none"> - Council noted the appointment dates of Commission Members should not necessarily be the start date of the Commission. - Council and DRPC noted that the start date should be the first meeting date, and this will be confirmed at the first meeting of the DRPC. <p><u>DRPC Workplan and Budget</u></p> <ul style="list-style-type: none"> - Makes necessary changes to Workplan and budget - More realistic to have Issues and Interests completed by the end of April 2011 instead of the beginning of April 2011, add the Workplan and Budget. <p><u>Plan Concepts</u></p> <ul style="list-style-type: none"> - DRPC should develop summary maps that identify the regions conservation values, development values and areas of high conflict. 	
Agenda Item 5.3: Priority Planning Regions	
Comment	Action Items
<ul style="list-style-type: none"> - Southern Yukon Priority Planning Meeting slated for Feb 3, 2011 at CYFN, boardroom #3. - Council would like only 2 people from each First Nations and 2 from Council. - YLUPC will advise Council on confirmed participants (Subject to YFN's designated representatives). - It was also noted that the Priority Planning meetings need a process where a conclusion is drawn by the end of the meeting. - Council would also like any participants in Priory Planning Meetings from the First Nations to have the approval from their Chief to proceed with planning. Council would also like to know if a Band Council Resolution from the First Nations would speed up the process, or respective FN's support letter. - Because of the remaining funds available in planning, Council can only proceed with the First Nation that comes forward with a formal request to establish a regional commission, including all the required supporting documents. 	<p>A) YLUPC to provide Council with Key discussion points in bulleted form for the Feb 3, 2011 Meeting.</p>

Agenda Item 5.4 Policies and Procedures		Action Items
Comment		
<p>Motion #3</p> <p>To accept current changes to YLUPC Policy and Procedures, sections 6.1.1, 6.1.4 and 6.1.6 e).</p> <p>Moved 2nd Passed by Consensus</p> <p>Elders Honoraria need to be added to Policy and Procedures, with the correct accounting and tacking methods.</p>		<p>A) Add Elders Honoraria to Policy and Procedures.</p>

Agenda Item 6.0: Finance		
Comment		
<p><u>Workplan and Budget</u></p> <ul style="list-style-type: none"> - Makes necessary changes to Workplan and Budget. - Council would like to see the Salary Review completed by April 1, 2010. - Contractors required who can perform a thorough review of salaries and benefits, and complete the review on a timely basis to meet Councils deadline. - Council requires information on Step program for hiring students. 		<p>A) Require contractor for Salary Review.</p> <p>A) Investigate Step Program for hiring.</p>

Agenda Item 7.0: Correspondence and Relevant Media		Action Items
Comment		
<ul style="list-style-type: none"> - Council reviewed remaining correspondence. 		

Agenda Item 8.0: Next Meeting/Schedule		
Comment		Action Items
<p><u>Next Meeting</u></p> <p>Feb 23, 2011</p>		

Approval of Regular Board Meeting #07- 10/11 Jan 14, 2011
By Motion #2, at Regular Board Meeting #08 -10/11 Feb 23, 2011

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

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Feb 23, 2011

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse
Meeting #08, 2010-2011

In Attendance			
<u>Yukon Land Use Planning Council (YLUPC)</u> Ian D. Robertson – Acting Chair Shirlee Frost – Member	<u>YLUPC Staff</u> Ron Cruikshank – Director Heidi Faulds – Senior Financial Administrator	<u>Delegate/Guest:</u> Ray Hayes - PWPC	<u>Yukon Government (YG)</u> Jen Meurer – EMR, Acting Director

Acronyms: TWG – Technical Working Group
SLC – Senior Liaison Committee

Action Items: Status indicated is as of next meeting date

Meeting called to order 9:12 a.m.

Agenda Item 1: Agenda	
Comment	Action Items
MOTION # 1: To accept the Agenda for the Feb 23, 2011 Regular Board Meeting # 08, 2010-2011 as amended. PWPC Rec. Plan to be "IN CAMERA" Moved: 2 nd Passed by Consensus All Motions are passed by consensus, until a new Member is appointed.	

Agenda Item 1: Review Minutes	
Comment	Action Items
MOTION # 2: To accept the Minutes for the Jan 14, 2011, Regular Board Meeting #07, 2010-2011 as amended. Moved 2 nd Passed by Consensus All Motions are passed by consensus, until a new Member is appointed.	

Agenda Item 3.0: Delegation	
Comment	Action Items
None	
Agenda Item 4.0: Director's Report:	
Comment	Action Items
<ul style="list-style-type: none"> - Another meeting in May is scheduled for the Director's/Executive Director's of the UFA Boards and Committees. - Doug Phillips should be contacted to complete an exit survey. 	A) YLUPC to request that Doug Phillips complete an Exit Survey. Status: No reply

5.0: New & Unfinished Business

Agenda Item 5.1- Peel Watershed Planning Commission (PWPC)	Action Items
Comment	
<p><u>Peel Watershed 2011-2012 Workplan:</u></p> <ul style="list-style-type: none"> - YLUPC needs a decision from the Commission on how they will proceed, before the Budget and Work plan can be finalized. - YG does not think that the full amount requested in the budget will be funded through Canada. - YG can wait for the PWPC budget amount until after the PWPC's meeting of Mar 2, 2011. - PWPC would like to meet as a Commission to go over budget details. - PWPC assumes start date Mar 1, 2011 and the end date July 2011. - PWPC concerned that it will be difficult to complete due to staffing requirements in the summer. - PWPC will proceed with the Plan and try to complete it on the target date. - Motion deferred on Work plan until further details are brought forward from the Commission. - Budget requirements to be sent into YG by March 11, 2011. - PWPC meeting will be held primarily "IN CAMERA" due to the financial/human resource matters being discussed. <p><u>PWPC Parties Comments on the Plan:</u></p> <ul style="list-style-type: none"> - Council to provide synopsis on the PWPC Plan for their meeting of Mar 2, 2011. - The general agreement between the Parties on the PWPC plan is to simplify the plan and make it more user friendly. The Yukon Government wants the Commission to re-examine the conservation values to achieve a more balanced plan, and provide long term guidance for plan. - 4 First Nations saying protect the entire Peel and YG indicates that they cannot accept that as an option. - YG would like the Commission to be conscious of the cost to implement the plan and this issue needs to be addressed. However, the Council feels this is an inappropriate comment from YG. - Vuntut is the only First Nation who had not supplied any specific comments on the plan. - Commission could initiate a "sunset" clause into the Plan to get the desired results. - NND indicated some the IMA's should be SMA's. - Council believes the fall election will have an impact on the PWPC Plan. - SLC suggests YLUPC provide assistance to PWPC to get the Plan completed. - PWPC would appreciate a synopsis to be provided by YLUPC on the feedback received on the Peel. - Council wants the PWPC to come out of the gate quickly in order to complete the revised plan on time, and the provided synopsis will also help the two new Members get up to speed on the plan. 	<p>A) Make sure the 2 new PWPC members are up to speed on the plan. Status: Complete</p> <p>A) YLUPC to assist the PWPC to get them up and running, including administration. Status: Complete</p> <p>A) Council to provide synopsis of the feedback received for the Peel. Status: Complete</p>

<p>OPTIONS FOR REVISING THE RECOMMENDED PLAN</p> <p>“ In CAMERA” due to discussions related to human resources</p> <p>Outcome: YLUPC to provide PWPC with a list of options for completing the Final Recommended Plan</p>	
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Agenda Item 5.2: Dawson Regional Planning Commission

Comment	Action Items
<p><u>DRPC Work plan and Budget:</u></p> <ul style="list-style-type: none"> - Commission wants to move their office to Dawson City sooner, due to a spike in staking and make their presence known in Dawson. - Senior Planner is ready to move to Dawson ASAP, and has put an RFP for office/residential space for the Commission in the local paper in Dawson City. - DRPC also issued RFP for web designers, tech support, and graphics, and mappers. - Budget reflects the Commission’s requirements and requests from their Feb 16 and 17 meeting. - Commission will meet in April 2011 and then not until October 2011, with special meetings in between. A presence in the Gold Show is anticipated. - Commission is planning a field trip in the Dawson Planning Region this summer. - Commission would like to attend Geo Science Fair in the FALL 2011; this is added into the budget. - Commission would not like to take on any more permanent staff until it opens its Dawson office. - Council questions the amount of time the Issues and Interests are taking. - The Commission would like an adequate amount of time for the Issues and Interests product so they are able to collect knowledge from all Parties and Stakeholders. Commission believes this an important part of the planning process and needs to be linked to the information it is will be collecting. - Council would like to know what happens to the information collected in April and May... why wait until October for the document? - Commission will update the Website regularly and have constant contact with the Stakeholders and Parties. - Commission will make the report an integrated report and not as multiple reports....Senior Planner will bring forward the option to integrate the reports. - Commission would like to point out the budget is more than a third of their funding, due to early start up in Dawson and has done a 3 year budget that come in at around 980,000 only slightly over the amount of funding approved by Yukon. <p><u>MOTION # 3</u></p> <p>To accept DRPC work plan Budget as amended or \$343,000.</p> <p>Moved: 2nd Passed by Consensus</p> <p>All Motions are passed by consensus, until a new Member is appointed.</p>	

Agenda Item 5.3: Priority Planning Regions	Action Items
Comment	
<p><u>Outcome of Southern Yukon Regional Planning Meeting:</u></p> <ul style="list-style-type: none"> - 2 steps, “course filters” and “fine filters”, the February meeting primarily addressed the “course filters” that would be used to delineate planning regions in the southern Yukon. - “Fine filters” will be used to delineate planning boundaries. - The need to consider the Kluane traditional territory was made clear to the Council by the YG’s Land Claim Implementation Secretariat and the logical step would be to extend the CA region to the west; - First recommendation is to relate to the configuration of planning regions and then define detailed planning boundaries. - TTC want to revisit their planning process. - Council sensed the First Nations were willing to look, but wanted more detail with the configurations. - YLUPC believes TTC should start planning first and get a TOR developed to start planning. - Council does not want the priority planning to drift and still wants to put forth a recommendation in the spring 2011 for the next planning region. - Council would like to see sooner rather than later a recommendation on the next planning area. Must be completed within the next 2 to 3 months. May 15, 2011 absolute deadline for recommending a new planning area in the southern Yukon. 	<p>A) Recommend new planning region by May 15, 2011...no later.</p> <p>Status: Ongoing</p>

Agenda Item 5.4 Policies and Procedures	Action Items
Comment	
<p>Motion #4</p> <p>To accept current changes to YLUPC Policy and Procedures: Elders Honoraria added</p> <p style="padding-left: 40px;">c) <i>Invoices and/or receipts must accompany all expenses, including all Honoraria paid to Council Members, Elders, etc. In the case of Honoraria’s paid to Elders or Council Members, a completed and authorized Honoraria form must be submitted before payment will be made.</i></p> <p>Moved: 2nd Passed by Consensus</p> <p style="text-align: center;">All Motions are passed by consensus, until a new Member is appointed</p>	

Agenda Item 8.0: Next Meeting/Schedule	
Comment	Action Items
<p><u>Next Meetings:</u></p> <p>Mar 30, 2011 April 13, 2011...Salary Review meeting with staff Ron Cruikshank Contract Renewal...negotiations to be completed the first week of March within the parameters of policies and procedures of the Council.</p>	<p>A) Finalize Ron Cruikshank's negotiations. Status: Complete</p>

Approval of Regular Board Meeting #08- 10/11 Feb 23, 2011
By Motion #2, at Regular Board Meeting #01 -11/12 April 18, 2011

Chair

YLUPC Secretariat

Date: