



YUKON LAND USE PLANNING COUNCIL

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April 18, 2011

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse
Meeting #01, 2011-2012

In Attendance			
<u>Yukon Land Use Planning Council (YLUPC)</u> Ian D. Robertson – Acting Chair Shirlee Frost - Member Mel Stehelin - Member	<u>YLUPC Staff</u> Ron Cruikshank –Director Heidi Faulds – Senior Financial Administrator Gerald Isaac- Policy and Planning Advisor Sam Skinner- Senior Planner	<u>Delegate/Guest:</u> Ray Hayes- PWPC Scott Casselman- DRPC Jeff Hamm- DRPC Sasha Weber- CTFN Bill Barrett- CTFN Miles Johnson - CTFN	<u>Yukon Government (YG)</u> Renee Mayes –EMR Jen Meurer- EMR Manon Moreau- EMR

Acronyms: TWG – Technical Working Group
SLC – Senior Liaison Committee

Action Items: Status indicated is as of next meeting date

Meeting called to order 9:23 a.m.

Audit & Workplan Motions	
Motion # 1 To accept the annual funding amounts: YLUPC \$595,311, DRPC \$303,000 and PWPC \$30,000. <i>All Motions will be passed by consensus, until a new Member is appointed (passed via email March 18, 2011).</i>	
Motion #2 To appoint MacKay LLP as Auditors for YLUPC, DRPC, and PWPC. <i>All Motions will be passed by consensus, until a new Member is appointed (passed via email March 18, 2011).</i>	

Agenda Item 3.0: Delegation	
Comment	Action Items
None	

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Agenda Item 5.2: Dawson Regional Planning Commission	
Comment	Action Items
<p><u>DRPC MOU</u></p> <ul style="list-style-type: none"> - The draft MOU will be in draft form for the DRPC to review (for their April 2011 meeting) and YLUPC would like to get it signed off as soon as possible. 	

Agenda Item 5.3: Priority Planning Regions	
Comment	Action Items
<p><u>Mar 15, 2011 letter from CTFN to YG, EMR</u></p> <ul style="list-style-type: none"> - CTFN is frustrated and concerned about the current planning processes occurring in their traditional territory. - If the regional planning process does not move along fast enough, then CTFN will complete their own planning. Timing is one of the main factors for CTFN. - CTFN indicated they want to look at the whole landscape, not just small areas and regional land use planning is one of the highest priorities to CTFN. - YG has not formulated a response yet to the Mar 15, 2011 CTFN letter. <p><u>Priority Planning</u></p> <ul style="list-style-type: none"> - YLUPC does not know how First Nations with unsettled land claims (e.g. White River First Nations) can be included in the planning process, as they have no access to funding for land claim implementation. - YG indicated the Kluane First Nations have to be included in the land planning processes and part of a region. - Council wants the Peel plan finished and be prepared to go into a next region by April 1, 2012. The recommendation had to be set forth by May 15, 2011 due to the amount of time it takes to get a commission in place and functioning. Council is trying to be ahead of the game in the planning process. - No response from any of the First Nations who attended the Feb 2011 meeting. This indicates that Council may need to address the Chiefs of the First Nations directly in order to get a formal response. - YG would like to know if YLUPC has contacted TTC to go over what is required by TTC to continue their planning process. - Council indicated prior to the February 2011 meeting, that the First Nations were notified to have attendees at the meeting who could authorize to proceed with the planning processes. - YG believed the minutes from the Feb 2011 meeting were submitted as information rather than action, as a result YG did not respond to any issues in the minutes. - Council would like a letter sent requesting feedback from the First Nations; Include KFN, CTFN ,TTC and confirm they want planning in their regions. - Council appreciates CTFN's desire to plan. CTFN stated they would like to be in the next planning region. - Council needs to make a recommendation on this topic shortly. - YG believes that Council can support up to three planning regions at once, and maybe a TOR for the entire region, with adjustments made for separate regions (sub regions and sub committees). This way, no one would feel like they are being left behind. 	<p>A) Send letter formally requesting feedback, including outline of options and time frame on response. Need response by middle of May.</p> <p>Status: completed</p>

Agenda Item 8.0: Next Meeting/Schedule	
Comment	Action Items
Next YLUPC meeting: May 13, 2011	

Approval of Regular Board Meeting #01- 10/11 April 18, 2011
By Motion #2, at Regular Board Meeting #02 -10/11 May 13, 2011

Chair

YLUPC Secretariat

Date:



May 13, 2011

YLUPC Board Room, 307 Jarvis Street, Whitehorse

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Comment	Action Items
Canadian Institute's Vancouver conference regarding "Succeeding in Project Developments in Canada's North" was cancelled three weeks prior to conference (not enough interest). A lot of work had already gone into preparing for the conference and the Director will hesitate to agree to speak at future conferences with the Canadian Institute without assurance this will not happen again.	

Agenda Item 5.1- Peel Watershed Planning Commission (PWPC)			Action Items
Comment			
<p><u>Progress on Final Recommended Plan:</u></p> <ul style="list-style-type: none"> • Editor and cartographer in place for the Final Recommended Plan (FRP). • Contractor and Director of YLUPC will complete the final stages of the Final Recommended Plan. • Should be completed “on time and on budget”. • PWPC has little funds remaining and financial agreements are not in place with YG. • LCIS to issue letter indicating that YLUPC funds will be used for PWPC until the Financial Agreements are signed by the PWPC. <p><u>Preparing for Wrap up:</u></p> <ul style="list-style-type: none"> • PWPC member’s appointments can be rescinded if necessary, after the FRP is complete the Commission’s work in complete. • EMR to provide clarification on the role of Commission Members after completion of the FRP. 			<p>A) Council to draft letter to YG seeking clarification on the funding of Commission after the FRP...with a response for the Commission’s next meeting.</p> <p>Status: Done email to S.A.</p>
<p>Motion # 3:</p> <p>Council to draft letter to YG seeking clarification on the funding of PWPC after the FRP.</p> <p>Moved Shirlee Frost 2nd Mel Stehelin Passed by Consensus</p>			

Agenda Item 5.2: Dawson Regional Planning Commission	
Comment	Action Items
<p><u>MOU:</u></p> <p>Make minor changes to MOU, included changing wording from Council's director to Council's staff.</p> <p><u>Out come of April 27 & 28 meeting:</u></p> <ul style="list-style-type: none"> • Senior Planner requires temporary accommodation (over the summer); procedures need to be followed to assure no conflict of interest is present between the Commission and any Commission Members. YG indicated that if there is no other option, and all options have been exhausted for the housing requirements for the Senior Planner, then there is not a conflict of interest to be declared. • YG indicated that they would like a copy of DRPC's Policy and Procedures and have this document finalized. Any changes can be completed as amendments. Main body to stay the same with a few amendments. • DRPC says it would be nice if they were given Policies and Procedures as is, and they could make amendments later. <p><u>DRPC Terms of Reference, Improvements and Sign- off:</u></p> <ul style="list-style-type: none"> • DRPC has not signed off on TOR, and there is no letter from YG indicating they accept the TOR. • YG indicates there are edits for the TOR that are not complete and YG has not received it from Council. • YG would like to have a clean TOR for acceptance. • Logos can be added to the TOR. 	<p>A) Clean up TOR for DRPC, have it completed and submitted to YG.</p> <p>Status: Done</p> <p>A) DRPC Policies and Procedures to be submitted to YG.</p> <p>Status: Not yet done</p> <p>A) Council's Policies and Procedures should stat that YLUPC Policies and Procedures are to be the basis for R.L.U.P.C. Policies and Procedures.</p> <p>Status: Not yet done</p>

Agenda Item 5.3: Priority Planning Regions	Action Items
<p>Comment:</p> <p><u>Recommendation from YLUPC on the configuration of planning:</u></p> <p>Council reiterates their goal is to have a new Planning Commission's Terms of Reference approved and members appointed by April 1, 2012.</p> <p>A recommendation was prepared for Council by staff;</p> <p>Key scenario:</p> <p>Scenario 1- Kaska and White River will no longer be considered for funding under Chapter 11 resulting in roughly \$5.4 million remaining for regional planning.</p> <p>Scenario 2- Greater Whitehorse area be planned as a single unit and that the areas to the East and West make up the other two other regions (Teslin and Kluane).</p> <p>Scenario 3- Teslin Regional Planning Commission is resurrected, YLUPC met with TTC to go over the issues in detail. YLUPC to lay out a planning process that will have a maximum of 2 years to complete the plan.</p> <p>Scenario 4- Work on Whitehorse boundaries, as this needs to be settled before planning can begin.</p> <p>Discussion:</p> <ul style="list-style-type: none"> • CTFN would like to move ahead with planning, and Council has acknowledged the effort. • YLUPC indicated the LSC has not been at the planning table yet, however, the staff indicated they will put forward the regional planning issue to their Chief and Council and forward to YLUPC the outcome of the meeting. LSC also indicated they would like to be involved in the planning process and would appoint a member on the Commission. • CTFN is willing to proceed with the 3 sub regions running parallel. CTFN reiterated that timing is their priority, and if Teslin was the first region to be chosen then CTFN would like to plan with Teslin. • YLUPC indicated that TTC would like to plan separate and apart from other regions and this had been reiterated at the Feb 2011 and May 2011 meetings. YLUPC indicated the TTC meeting was very progressive and a worthwhile meeting. • Minister will have to deal with the issue that TTC does not want to plan with any other Party. • Council does not want to recommend the decision (of a new planning region) until the fall as there are political implications and want to keep the momentum going. • CA has not had a chance to take the new boundaries to their Chief and Council, however, discussion with staff has indicated that there are not too many issues with the new boundaries. • CAFN trying to get direction from their Council next week and have a decision by the end of May 2011. • CA thought 3 sub-regional plans with Commissions would be a worthwhile. • CA indicated that they may like another meeting of the effected First Nations to go over the planning regions once more. • Council would like to know from YG if "spot land" issues will be addressed in future planning regions. YG would not comment on the spot land application issue as the Parties present at the meeting were not in the meeting YG had on spot land issues. • YG would be very interested in hearing what the First Nations have to say on the planning boundaries. • CA understands that some concessions can be made to achieve the planning process so that it works with other First Nations. • CA says there is strong merit in including Kluane in the Planning process and in the boundaries discussed. • Council would like to point out the funding is for regional planning not sub-regional planning, and that it's important to get planning started and implemented. • YG thinks a TWG should be formed for the Southern Planning regions, as it will keep everybody updated and deal with technical 	<p>A) Organize a meeting to effected First Nations and YG for a Southern Yukon TWG to address a TOR to address the trans-regional planning issues up to 3 planning regions.</p> <p>Status: Done: attempted but not supported by all FN's staff.</p>

<p>issues and bring other First Nations to the planning table, and YG would attend all the meetings at a technical level. CTFN is in agreements with a TWG for the region.</p> <ul style="list-style-type: none">• CA believes that the leg work of a TWG should be initiated before the recommendations are sent to the Minister by the end of May 2011.• Council would not like to push back a decision on the next planning region further than mid June, and that another meeting would have to take place, and put a draft solution forward to the First Nations, and find a solution immediately.• YG is in support of getting more regional plans complete and to keep momentum going.• CA does not want Kluane to ride on the “coattails” in the planning process.• KFN indicated they are interested in planning but they have other priorities with land claim settlements.• Council to organize a workshop (2 days) for all First Nations and possible selection of TWG (SRWG) before the end of June 2011.• Southern Regional Working Group (SRWG), and complete a TOR for the region,• CTFN would like the TWG (SRWG) meeting before the recommendation to have cohesiveness with the First Nations.• A concern was perceived that Council was giving a positive signal to TTC on planning without feedback from the Minister.	
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Agenda Item 6.0: Finance**Comment****New Funding Agreements and associated processes:**

- LSIC indicated the treasury board issued a new template for the funding agreements.
- LCIS has no intention of changing the roles of YLUPC; the only difference is that it will look different.
- New template has created a challenge on the flow of funds, and LCIS is racing to get signature blocks on the agreements with three signature requirements.
- LCIS has indicated funds will be flowing by the end of May 2011.
- LCIS would like to go ahead with these new templates and get some "imperfect agreements" signed for 2011/2012, and flow funds.
- LCIS is to send a "comfort" letter to indicate that funds can flow and alleviate any additional hiccups.
- Council's concern is that it has taken a long time to get funding flowing with the proper checks and balances, it was envisioned that Council was the first check, then EMR. Council is looking at changing the dates of required documents and or dates to appease EMR and LCIS.
- Council believes they have an administrative solution that has bought some time.
- Council to enter into a small agreement to DRPC until June to keep them liquid with funds.
- LCIS indicated the earlier the budgets are complete, and easier and faster it will be to get funds from Canada along with the agreements.
- YG says that they cannot get more money from Canada after the original allocation.
- Council says the problem this year was that the funding amount from Canada was fixed in January, which is too early.
- YG mentioned this is why the date has been moved up so that the funding amounts are submitted earlier to Canada and funds flow faster to Council, and Commissions.

Funding Issues Associated with YLUPC/ Commission Policies and Procedures:

Policies and Procedures need to be same as what is submitted in budgets.

Housing allowance and peripheral training are two items that need to be addressed in Policies and Procedures and consistent with budgets.

Honoraria:

YG mentioned that Council is paid at the highest level of Boards and Committees.

Salary Review:

YG need a copy of the Salary Review, to the Director of Corporate Policy – EMR.

Council would like to know if YG can help Council with future Salary reviews. However, YG says it that is not their role and they are only looking at fairness and employee retention.

A) Small agreement for funding with DRPC to keeps funds flowing.

Status: Done

A) YG would like to DRPC's new work plan and budget ASAP before the funding agreement is signed.

Status: Done

A) Salary review to be submitted to director of Corporate policy.

Status: Done

Agenda Item 7.0: Correspondence and Relevant Media**Comment**

Council reviewed correspondence

Action Items

Agenda Item 8.0: Next Meeting/Schedule

Comment	Action Items
<p>Motion # 4:</p> <p>To allow Ian D. Robertson to attend to Canadian Institute of Planner's Conference, NFLD, July 11-14, 2011</p> <p>Moved Shirlee Frost 2nd Mel Stehelin Passed by Consensus</p> <p>Motion # 5:</p> <p>To accept Gerald Isaac New Contract (Step 5).</p> <p>Moved Shirlee Frost 2nd Mel Stehelin Passed by Consensus</p>	

Approval of Regular Board Meeting #02- 10/11 May 13, 2011
 By Motion #2, at Regular Board Meeting #02 -10/11 July 15, 2011

 Chair

 YLUPC Secretariat

 Date:

Comment	Action Items
<p>MOTION # 3:</p> <p>To accept the Minutes for the May 13, 2011, Regular Board Meeting #02, 2010-2011 as amended, with considerable discussion around the Southern Yukon planning region.</p> <p>Moved Shirlee Frost 2nd Mel Stehelin Passed by Consensus</p>	<p>A) Update Minutes to include First Nation acronyms. Status: Done</p>

Comment	Action Items
None	

Comment	Action Items
<ul style="list-style-type: none"> Discussion on YLUPC's attendance at the CYFN's GA, and review of SP & P Advisor's recommendations. 	A) Review the SP&P Advisor's recommendations and add to work plan and budget (re: CYFN's GA).

5.0: New & Unfinished Business

Agenda Item 5.1- Peel Watershed Planning Commission (PWPC)	Action Items
<p>Comment</p> <ul style="list-style-type: none"> YLUPC believes the Parties involved will have a difficult time coming to a consensus on the plan. Council to remain open to assisting in changes to the FRP, if necessary. YG indicated the FRP now goes to SLC, and to let the process play out, but appreciated Council trying to plan ahead with the PWPC FRP; however, they would like to see how it unfolds, before Council makes a decision on helping with the changes to the FRP. Council reiterates that implementation strategies need to be developed in more detail as part of the plan. <p><u>Annual report:</u></p> <p>MOTION # 4:</p> <p>To accept the Annual Activity Report 2010-2011 for the PWPC as amended and submit to YG.</p> <p>Moved Shirlee Frost 2nd Mel Stehelin Passed by Consensus</p> <p><u>Preparing for wrap up of PWPC:</u></p> <ul style="list-style-type: none"> YG indicated the PWPC will be finished with their Commission roles when the FRP is submitted; however, it should be noted their terms are still active for 3 years. If there is a need, the Commission may be required to attend future meetings (e.g. SLC meeting July 28, 2011) and/or Consultations. Funding for any future Commission meetings and/or Consultations will be provided by YLUPC. Council has not received a timely response from the Minister regarding the roles of the PWPC Members after the FRP is submitted. Council noted this is not acceptable, and a response is still expected. The Chair of the PWPC will remain as the spokesperson for future events. <p><u>SLC Meeting:</u></p> <ul style="list-style-type: none"> Council will attend the SLC meeting on the 28th of July, 2011. <p><u>Post Commission Work YLUPC: Exit Survey:</u></p> <ul style="list-style-type: none"> YLUPC will have a third party contact the Commission Members for completion of their Exit Surveys. 	<p>A) Advise PWPC Members they will be contacted by a third party to have their exit surveys completed. Status: Done</p>

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Agenda Item 8.0: Next Meeting/Schedule	
Comment	Action Items
<ul style="list-style-type: none"> Chair provided Members with examples of land use plans from the CIP conference in NFLD (Humber Valley & Labrador). Next meeting Sept 12, 2011 	<p>A) Organize Strategic Planning session for Oct 2011.</p> <p>Status: Not complete</p>

Approval of Regular Board Meeting #03- 10/11 July 15, 2011
By Motion #2, at Regular Board Meeting #04 -10/11 Sept 13, 2011

Chair

YLUPC Secretariat

Date:

Agenda Item 2: Review Minutes					
Comment					Action Items
<p>MOTION # 2:</p> <p>To accept the Minutes of the July 15, 2011 meeting as amended.</p> <p>Moved: Shirlee Frost 2nd Ian D. Robertson Passed by Consensus</p>					

Agenda Item 3.0: Delegation	
Comment	Action Items
None	

Agenda Item 4.0: Director’s Report and topics of common interest:	
Comment	Action Items
<ul style="list-style-type: none"> All items will be covered with the Agenda topics. 	

5.0: New & Unfinished Business

Agenda Item 5.1- Peel Watershed Planning Commission (PWPC)	Action Items
Comment	
<p><u>Post Commission Work: Exit Surveys</u></p> <ul style="list-style-type: none"> Contractor (for the Exit Surveys) suggested the submission from Commission Members be anonymous. Council would only like a summary of the concerns derived from the exit surveys, whether it is one person or several Commission Members (anonymous or not). YG indicated that an anonymous survey will be created differently than a survey that is not anonymous; an anonymous survey will allow the Member to speak freely. <p><u>SLC Meeting- Chair Report/ Council's Review – RLUP</u></p> <ul style="list-style-type: none"> The only comments received in time for the SLC meeting were from the Council, and VGFN indicated that Council's summary of the RLUP was well done. No Member from NND attended the meeting, which was a concern for Council. <p>Next Steps for PWPC Plan:</p> <ul style="list-style-type: none"> First- another round of consultations initiated by YG (Cabinet). Second- after the consultation, the implementation of the plan should be developed with costs. YG had a departmental view that there is support to retain wilderness, restrict access, be consistent with the UFA. The Parties can work together to make the plan work. Council feels the Plan can be implemented; YG not disputing the values of the Plan, the concern is the implementation and the costs associated with its implementation. Council feels the implementation of the Plan will not be too costly, but noted that the annual government budget cycle has been missed for implementation of the PWPC plan. YG noted it would not be a problem to amend the budget later to obtain future funds for the implementation of the PWPC plan. TH feels protecting the environment is important, and would like to see the consultations completed sooner rather than later. VGFN noted there are 5 plans along the Dempster. Council should produce a plain language summary of the Plan. Can this be done in house or with an Editor? This is a priority and needs to be completed ASAP. Council would like the process to speed up, for approval of the PWPC plan and future land use plans. YG said the Deputy Minister indicated that the PWPC plan would be a priority. Council would like to have a meeting with the Premier and offer a briefing to all the Parties affected by the PWPC Plan. Council feels that YG had not provided sufficient feedback (i.e. proper modifications) on the PWPC plan. 	<p>A) Council to produce a plain language summary of the PWPC plan (8 -10 pages with simple graphics).</p> <p>A) YLUPC to supply all Parties with a summary of the PWPC Exit Surveys.</p> <p>- Draft Complete-</p>

<p>YG says they have issued plenty of feedback on the Plan, and it is not fair to say they have not issued feedback on the plan. It is, however, Council's view that YG did not truly propose modifications to the plan. YG mentioned that the Plan is a large policy to consider, with legal and cost implications, and more of a challenge for some Parties and less for others.</p> <ul style="list-style-type: none"> • The perception at the meeting was that YG could have been more prescriptive on their plan views, and more consistent with their feedback. • YG is not waiting for the election to proceed with their work on the PWPC; they are working on the plan now. • YG will consult with the SLC as soon as they have a firm understanding of the plan. • YG has an obligation to consult with the Parties on the plan. • Council is uncertain of who will be the final author if YG proposes a lot of changes to the FRP. 	
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Agenda Item 5.2: Dawson Regional Planning Commission

Comment	Action Items
<p><u>Mid- Year Report</u></p> <ul style="list-style-type: none"> • The FDIPPI numbers needs to be confirmed with LCIS. YG will get these figures. • YG also would like it noted that the budgets are approved based upon the annual work plans, not FDIPPI numbers. The DRPC budget should be based on the work being done not the money available. • DRPC should not have any significant changes to the work plan and budget, just a possible change in "big box" totals. <p><u>Issues and Interests</u></p> <ul style="list-style-type: none"> • DRPC feels they are comfortable with the Issues and Interests they have received from YG. • All comments have been posted on the DRPC website. • DRPC did not receive any feedback from individuals, only organizations. • TH has not submitted their issues and interest statement but these are expected shortly. The DRPC will still accommodate the Issues and Interests feedback when received, even after the issues document is completed. 	<p>A) Co-ordinate meeting with LCIS on financial reporting. -DONE-</p>

Agenda Item 8.0: Correspondence and Relevant Media	Action Items
Comment	
<ul style="list-style-type: none">Council reviewed Correspondence	

Agenda Item 9.0: Next Meeting/Schedule	
Comment	Action Items
Next Meeting:Nov 4, 2011	

Approval of Regular Board Meeting #04- 10/11 Sept 12, 2011

By Motion #2, at Regular Board Meeting #05 -10/11 Nov 4 , 2011

Chair

YLUPC Secretariat

Date:



Nov 4, 2011

YLUPC Board Room, 307 Jarvis Street, Whitehorse
Meeting #05, 2011-2012

Acronyms:	TWG – Technical Working Group SLC – Senior Liaison Committee LCIS – Land Claim Implementation Secretariat YG- Yukon Government EMR- Energy, Mines and Resources	Action Items: Status indicated is as of next meeting date
First Nations:	CTFN- Carcross/Tagish First Nation CAFN- Champagne & Aishihik First Nation KDFN- Kwanlin Dun First Nation LFN- Liard First Nation LSCFN- Little Salmon/Carmacks First Nation NND- First Nation of Na- Cho Nyäk Dun RRDC- Ross River Dena Council SFN- Selkirk First Nation TKC- Ta’an Kwäch’än Council TTC- Teslin Tlingit Council TH- Tr’ondëk Hwëch’in WRFN- White River First Nation	
	Meeting called to order 9:10 a.m.	

Comment	Action Items
<p>MOTION # 1</p> <p>To accept the Agenda for the Nov 4, 2011 meeting.</p> <p>Moved: Mel Stehelin 2nd Shirlee Frost Passed by Consensus</p>	

Comment	Action Items
None	

Comment	Action Items
<ul style="list-style-type: none"> • All items will be covered with the Agenda topics. • Meeting with YG on November the 14th for budget and financial issues. • Council would like budgets based on actual costs, not the funds available. <p style="text-align: center;">Opportunities North- Report</p> <ul style="list-style-type: none"> • Because of the increase in opportunities and projected projects, there will be increased pressure on the highway system (e.g. Alaska Hwy). • 2 points that was very relevant to land use planning. 1) the Yukon is under explored and 2) mining developments will mainly be fly in and fly out. • There may be some roads required to complete some mining projects; infrastructure needs to be analyzed as expansions may be necessary. • Council would like a copy of the map that indicated all the claims staked. • Land Use Planning had no profile at the Opportunities North conference. • Council believes a workshop on land use planning would be worthwhile to advise the public on the planning process. • Council feels that the public should be advised of all the facets of land use planning and a presence should be made at the Geo- Science. • Council wants to make sure the PWPC planning issues do not affect the DRPC plan. 	<p>A) Get map from YG on all the staked claims.</p> <p>Status: Complete</p>

5.0: New & Unfinished Business

Agenda Item 5.1- Peel Watershed Planning Commission (PWPC)	Action Items
Comment	
<p><u>Approval Process Status</u></p> <ul style="list-style-type: none"> • Election delayed YG consultations and the consultations will not be completed until after Christmas, as the Minister has to go back to Cabinet for approval. • Council has an issue with why only YG completes consultations; Council believes that the consultations should be completed by all Parties not just YG. • Council would like to know why YG does the final round of consultations and not the Parties. • YG is the largest property owner of the land in the land planning regions...therefore it is understood the YG takes the lead. • Consultations – the end result is to have all the Parties agree on the Plan. • Overall time frames to complete plans needs to be explored. • Not all the feedback has been received from the Parties on the FRP (Final Recommended Plan). <p><u>PWPC Summary Document</u></p> <ul style="list-style-type: none"> • Summary document will be completed before January, possibly sooner. • Document will be posted on the PWPC and YLUPC website, YG will have a link to the Summary Document. <p><u>Exit Survey Results</u></p> <ul style="list-style-type: none"> • Council to include Exit Survey summary in the Chairs' meeting. Summary and Lessons Learned to be shared with the DRPC. 	

Agenda Item 5.2: Dawson Regional Planning Commission	
Comment	Action Items
<p><u>Oct 12 & 13 Meeting</u></p> <ul style="list-style-type: none"> • Issues and Interests Summary document is almost complete, should be completed by Nov 15, 2011 • DRPC is under budget, an office admin has been hired, and the Land Use Planner will be starting in November 2011. <p><u>DRPC Workshop</u></p> <ul style="list-style-type: none"> • Theme: The Economics & Ecology in Regional Land Use Planning. • YG would like agenda ASAP for workshop. 	

Agenda Item 5.3: Priority Planning Regions	Action Items
<p><u>Response to Kluane First Nations</u></p> <ul style="list-style-type: none"> • Letter from Kluane was received after Council sent their recommendations to YG. • KFN is in discussions with CAFN on planning boundaries. • CTFN indicated again that they are ready to plan. • The main question for the November 18, 2011 meeting: Is Council trying to achieve consensus on the 4 recommendations? • Council received verbal information from Yukon that Canada needs to speak up on the Kaska planning issue. • Reestablish commission for Teslin and establish a Commission for Kluane. <p style="text-align: center;">Priority Planning Update</p> <ul style="list-style-type: none"> • Letter from Kluane received, Carcross is ready to plan, and Teslin may be able to finish their plan sooner as they have already started one. • YG feels there is a case to move forward with Teslin. At the Nov 18, 2011 meeting, YLUPC should see where they are at with the current information they have received from Council on the priority planning recommendations. • YG wants to make sure that the Whitehorse Region is also taken into account, and that Council is in contact with KDFN on planning in 2012. • Council would like to know if YG will consider a freeze on spot lands applications during the land planning process, and this should be included in the briefing to the Minister. • Council has recommended to start the Teslin region first as their boundaries are already established. • Council feels they can get one Commission stated by April 1, and the second six months later. • CAFN is ready to start planning, and have been ready for some time and are in support of new revised boundaries, including the KFN region. • CAFN would like to make sure that if KFN is not ready to sign off on "the plan" will CAFN still to be able to approve the plan in their traditional territory. • Council feels this issue should be dealt with in the TOR, as alternately the situation may be reversed and CAFN may not be ready to sign off and KFN may be ready. • Council would like to know if CTFN wants to be involved in the TOR with Teslin. • Council feels the Nov 18, 2011 meeting will provide more answers, and then Council will complete the TOR for Teslin and Kluane region. • Council would like to get the response from the Minister on what planning area is approved to begin planning. • CAFN would like to make sure the "Pan Regional" section of the TOR is agreed upon and there is input from all Parties involved. • CAFN still would like Council to know that they are still uncertain about the funding available for planning, and feels it is vital information to know. • Council indicated that LCIS says it is business as usual regarding funding, unless otherwise notified. • CAFN says that once the original funding amount is spent, that the responsibility then lays on Yukon for further funding requirements. • Council recommends that Teslin be started, then Kluane and see what comes out of the Nov 18, 2011 meeting. • Council would like to work with the First Nations that are ready to move on planning. • Council feels that CTFN is ahead of the process by submitting a letter to Council relating to possible commission Members for planning in their region. 	<p>A) Complete TOR for Teslin.</p> <p>Status: Table of Contents complete</p> <p>A) Contact First Nations to get a current status on their planning needs and obtain their response to the letter council sent regarding Priority Planning.</p> <p>Status: Done</p>

<p><u>Atlin Taku Land Use Planning Forum</u></p> <ul style="list-style-type: none"> • Council will provide opening comments to the Forum. • YG will email YLUPC on who will be attending the Forum. 	
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Agenda Item 6.0: Finance	
Comment	
<p><u>Implementing Staff changes to Benefits</u></p> <p style="text-align: center;">“ In Camera”</p>	

Agenda Item 7.0: Correspondence and Relevant Media	
Comment	
Council reviewed the correspondence	

Agenda Item 8.0: Next Meeting/Schedule	Action Items
Comment	
<p>Next meeting Dec 8, 2011 Open House Dec 8, 2011 3p.m. – 5p.m.</p>	

Agenda Item 9.0:	
Comment	Action Items
<p><u>Training and Economic Development Practitioners</u></p> <p>Council agrees to speak about regional planning on this training session.</p>	

Approval of Regular Board Meeting #05- 11/12 Nov 4, 2011

By Motion #2, at Regular Board Meeting #06 -11/12 Dec 8 , 2011

Chair

YLUPC Secretariat

Date:

Agenda Item 3.0: Delegation	
Comment	Action Items
None	

Agenda Item 4.0: Director's Report and topics of common interest that were discussed include:	
Comment	Action Items
<p>In addition: Records management is underway and about ¾ complete. LCIS will update all boards and committees who are involved with Land Claim Implementation regarding the amendments to the Implementation Plans. The meeting to take place early 2012.</p>	

5.0: New & Unfinished Business

Agenda Item 5.1- Peel Watershed Planning Commission (PWPC)	Action Items
Comment	
<p><u>Approval Process</u></p> <ul style="list-style-type: none"> • Council indicated that the Minister has extended the moratorium on staking in the Peel until Sept 2012, and will meet with all First Nations in Jan 2012. • Council would also like confirmation that future funds required for the Peel will be supplied by YG, not YLUPC and YG agrees that they will pay any additional expenses. <p><u>PWPC Summary Document</u></p> <ul style="list-style-type: none"> • Final Draft of Summary Document has been received from the editor and there were a few minor changes by the Chairman of the PWPC. The Summary Document will be posted on YLUPC website Dec 16, 2011. • Council says the Summary Document is a product of the Commission. • YLUPC would like to know how the final process of the plan is being handled by YG, and would like to know how YG will create the modifications to the final PWPC plan when most of the data/information is in the YLUPC office. • YG indicated that they cannot respond to that yet, and expect direction from the next SLC meeting. • Council mentioned that the two Ministers continually talk about “balance” with the PWPC plan. However they do not define “balance” and feels there may be changes made or desired by YG, and Council would like to know what YG is looking for in way of compromises. • YG will bring that concern forward to the two Ministers. • Council indicated that the results of Peel Exit Surveys showed that the Commission felt that Council interfered with their planning process, and it was a hindrance. Council says that this was an attempt to relay the feedback that they received from other Parties, and that they were only trying to achieve balance. 	

Agenda Item 5.2: Dawson Regional Planning Commission	
Comment	Action Items
<ul style="list-style-type: none"> • Land Use Planner has been hired <p><u>Issues & Interests Report</u></p> <ul style="list-style-type: none"> • Released Dec 7, 2011 to the press, YG has not reviewed the Issues & Interests report. as they did not receive the information from the DRPC prior to the press release. • DRPC has started their Resource Assessments and have been in contact with YG to discuss the issues. • YG indicated that they have until Feb 29, 2012 to get their information to the DRPC. • Council anticipates that there could be some big changes in the Dawson Planning Region after the 2012 mining season, additional issue may arise then. • YG has requested that if there are any gaps, they may have missed in the Issues and Interests report, and future reports, they are willing to work with the Commission staff to fill them. 	<p>A) Submit Workplan and Budget to YG by December 15, 2011</p>

Agenda Item 5.2: Dawson Regional Planning Commission	
Comment	Action Items
<p><u>2012-2013 Work plan & Budget</u></p> <ul style="list-style-type: none"> • Council addressed their concerns to the DRPC on their work plan and budget. • YLUPC, YG, and DRPC will work together to make any necessary changes that are required to the work plan and budget to be submitted by Dec 15, 2011 to YG. 	

Agenda Item 5.3: Priority Planning Regions	Action Items
<p><u>Planning in the Southern Yukon</u></p> <ul style="list-style-type: none"> • In January the First Nations should be working on a draft TOR. • Council wanted to know if YG could work on two commissions at the same time. • YG indicated that they have the resources to handle two commissions at the same time. • Both Commissions have some boundary issues to resolve, and whichever Commission can get all their steps done first is the one that gets to start planning first. • One would start April 1, 2012, and the next to start Sept 1, 2012. If they are both ready to go at the same time, then Council will recommend that they may both start at the same time. • Council and YG have the resources to help get two Commissions started, so the First Nations need to get moving. • Council says the key meeting is Dec 14, 2011 and that all Parties should be at this meeting. • TTC and CAFN agree that this approach would work. • CAFN had not heard directly from White River First Nations on the boundaries. • LCIS indicated that YG should take the lead on communication with First Nations. • Council wants to make sure that all Parties involved in the Dec 14, 2011 meeting are invited and confirmed well ahead of time. • YG will inform CAFN about White River First Nation, after consultation with YLUPC. <p>SUMMARY:</p> <ul style="list-style-type: none"> • Council advised the First Nations to get the ads out to appoint their Commission in January, for a start time April 2012. • Council would still like to know if YG will freeze “spot land” applications during the planning process, and how are they going to be dealt with, and add this issue to the meeting with the Minister. Also discuss the implementation of the plans. 	

<p><u>Atlin Taku Forum</u></p> <ul style="list-style-type: none"> YLUPC felt the TRT and the BC Gov, had a very high level of committment to get their plan completed and work through all the conflicts. 	
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Agenda Item 5.4: North Yukon Plan Implementation	
Comment	
<p><u>Update: North Yukon RLUP Implementation</u></p> <ul style="list-style-type: none"> The road access was based on the 2003 access study. NYRLUP Implementation indicates the Summit Lake S.M.A. to consider road access to the North Slope Council feels that this corridor to the North Slope needs to be considered when the NYRLUP is being implemented, but the exact routing needs further delineation. 	

Agenda Item 6.0: Finance	
Comment	
<p><u>2012-2013 Workplan & Budget</u></p> <p>Draft submitted to YG Dec 7, 2011, after review by YG, to be submitted Dec 15, 2011.</p>	<p>A) Submit Workplan and Budget to YG by December 15, 2011</p> <p>Status: Complete</p>

Agenda Item 7.0: Correspondence & Relevant Media	
Comment	
Council reviewed the correspondence	

Agenda Item 8.0: Next Meeting/Schedule	
Comment	Action Items
Next meeting January 23, 2012	

Agenda Item 8.0: Next Meeting/Schedule

Comment	Action Items
Meeting with Mr. Cathers December 19, 2011 at 1:30	

Approval of Regular Board Meeting #06- 11/12 Dec 8, 2011

By Motion #2, at Regular Board Meeting #07 -11/12 Jan 23 , 2012

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

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Feb 10, 2012

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse
 Meeting #07, 2011-2012

In Attendance

<u>Yukon Land Use Planning Council (YLUPC)</u>	<u>YLUPC Staff</u>	<u>Delegate/Guest:</u>	<u>Yukon Government (YG)</u>
Ian D. Robertson -Chair Shirlee Frost - Member Mel Stehelin- Member	Ron Cruikshank –Director Heidi Faulds – Senior Financial Administrator Gerald Isaac- Senior Policy and Planning Advisor Sam Skinner – Senior Planner	Scott Casselman- DRPC Roger Ellis- DRPC Roger Brown- CAFN Ed Schultz- LSCFN John Spicer-Public Miles Johnson- CTFN Frank James - CTFN	Manon Moreau- EMR Gillian McKee- EMR Randy Lamb- EMR Jim Bell- EMR Michael Hale- LCIS

Acronyms: TWG – Technical Working Group
 SLC – Senior Liaison Committee
 LCIS – Land Claim Implementation Secretariat
 YG- Yukon Government
First Nations: EMR- Energy, Mines and Resources
 CTFN- Carcross/Tagish First Nation
 CAFN- Champagne & Aishihik First Nation
 KDFN- Kwanlin Dun First Nation
 LFN- Liard First Nation
 LSCFN- Little Salmon/Carmacks First Nation
 NND- First Nation of Na- Cho Nyäk Dun
 RRDC- Ross River Dena Council
 SFN- Selkirk First Nation
 TKC- Ta'an Kwäch'än Council
 TRT- Taku River Tlingit
 TTC- Teslin Tlingit Council
 TH- Tr'ondëk Hwëch'in
 WRFN- White River First Nation

Action Items: Status indicated is as of next meeting date

Meeting called to order 9:06a.m.

Comment	Action Items
<p>MOTION # 2:</p> <p>To accept the Minutes of the Dec 8, 2011 meeting as amended.</p> <p>Moved: Mel Stehelin 2nd Shirlee Frost Passed by Consensus</p>	

Comment	Action Items
None	

Comment	Action Items

5.0: New & Unfinished Business

Agenda Item 5.1- Peel Watershed Planning Commission (PWPC)	Action Items
Comment	
<p><u>Approval Status</u></p> <ul style="list-style-type: none"> • Moratorium has been extended until Sept 4, 2012. • SLC meeting scheduled for Feb 15, 2012. • Minister will provide YG's recommendation for the FRP and meet with the PWPC Chiefs Feb 14, 2012. • SLC will provide feedback to the Council on the FRP recommendations (with the exception of confidential information). • There will be one more round of consultations by YG. • Further funding is not yet clear for the implementation of the Peel Plan. It is assumed it should be the Parties responsibility, not just the responsibility of YG. • The role of Council is still unclear after the land use plans have been approved. • DRPC would like to know when the PWPC consultations will be, as they do not want a conflict with the plan they are producing. 	

Agenda Item 5.2: Dawson Regional Planning Commission	
Comment	Action Items
<p><u>Conference Update</u></p> <ul style="list-style-type: none"> • Conference was well organized, and very successful, with ample media coverage. • The viability of the Yukon River as a transportation corridor was explored, and how valuable it is to tourism. • Council feels transportation is a fundamental issue, and should be recognized in regional land use planning. • DRPC feels that YG does not do strategic planning in transportation. YG waits for individuals or companies to build roads for accessing resources. • YG says the Director of Policy will be dealing with strategic planning within land use plans. <p><u>2012-2013 Workplan & Budget</u></p> <ul style="list-style-type: none"> • The work plan and budget, after review from the YLUPC, has had one major change: moving the Draft Plan to Sept 2012 from Mar 2013. • DRPC would like a clarification on the exact timing of the quarters in the TOR's work plan. • The work plans have been consistent with the TOR. The time crunch will take place in the third quarter of 2013, with the development of the FRP (Final Recommended Plan). • DRPC would like clarification of the timeline laid out in the TOR. • YLUPC indicated the time frame is from Jan 2011 to Dec 2013, and if this is incorrect it needs to be established by the Parties. • YG is looking to get their resources assessment information to the DRPC, ASAP. • Mineral potential assessment, Placer potential, habitat suitability, ecological map, and park assessment are available just not completed in digital format. Can the DRPC use the information before it is digitized? • DRPC has requested from YG that they not receive raw data for the Resource/ Assessment report. The DRPC is making good progress, and indicates that the changes at YG have been a favorable change for land use planning. 	

Agenda Item 5.3: Priority Planning Regions	Action Items
<p><u>Outcome of Dec 4, 2011 Southern Yukon Planning</u></p> <ul style="list-style-type: none"> • CTFN supports the suggested SW boundary for the Teslin planning region, including use of the trap line concession boundary • Will not have a response from TTC until the Executive Council meet the week of Feb 13, 2012. • Most FNs are still reviewing the boundaries brought forward by Council. • No response from KDFN and/or TTC on planning in the overlapping areas. • No response from TKC. • Issue 3, (no man's land) between the Ta'an, TTC and KDFN, and RRDC, no one has addressed it yet. • 3 areas that are not covered by Land Claims agreement, any decision is upon YG as to whether to include them in the regional planning that will take place in those areas. • A collaborated effort from the Parties and Council on deciding what to do with "No Man's Land" is required. • LCIS indicated that excluding the Crown land in the TTC/Kaska overlapping Traditional Territories would hasten the process. • LCIS indicated that they need something concrete from the Kluane Technical Working Group before discussions with WRFN. • LSCFN indicated that the maps originally sent laid out a different Option A than is what is set out now; this has caused some confusion. • LSCFN agrees to Option A that was set out on the original maps. • Ta'an will be informing Council of their decision on the planning boundaries. • Braeburn intersects many boundaries and has caused planning related challenges (First Nations would like to meet regarding this). • LSCFN does not want Council to make this decision now. They would like to work it out with their neighbors prior to any decision by Council. • Discussions with WRFN will use KFN agreement Chapter 2, schedule B. • LCIS is talking to WRFN. • LCIS does not think there will be agreement in the Kluane areas within the next 6 months. • YG suggested keeping the Working Groups working so that momentum is not lost. • CAFN is concerned that the Greater Kluane region (i.e. one that includes WRFN TT) will slow down the planning process. • LSCFN would like to have information on the boundaries, and an option for settlement lands outside of their planning region, for presentation to their Council. • Kusawa Park must be in one of the regions, either Kluane or Whitehorse. A decision is needed by YG. 	<p>A) Provide TOR and Boundary to LCIS for WRFN.</p> <p>B) Provide briefing notes to LSCFN on boundaries and planning issues by Feb 29, 2012</p> <p>C) Continue to facilitate a Ta'an response.</p>

Comment	
<p>MOTION # 4:</p> <p>To appoint McKay LLP as auditor for 2011/2012 fiscal year.</p> <p>Moved: Shirlee Frost 2nd Mel Stehelin Passed by Consensus</p> <p>MOTION # 5:</p> <p>To accept and recommend YLUPC budget and work plan for 2012/2013 to YG subject to adjustments to coincide with the DRPC, as Well a Kluane and Teslin as previously discussed.</p> <p>Moved: Shirlee Frost 2nd Mel Stehelin Passed by Consensus</p>	

Comment	
Council reviewed the correspondence	

Agenda Item 8.0: Next Meeting/Schedule

Comment	Action Items
<p>Next Meeting: March 23, 2012.</p> <p>Chair to attend a meeting with the official opposition Feb 16, 2012.</p>	

Approval of Regular Board Meeting #07- 11/12 Feb 10 2012.

By Motion #2, at Regular Board Meeting #08-11/12 March 23 , 2012

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

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Mar 23, 2012

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse
 Meeting #08, 2011-2012

In Attendance

<u>Yukon Land Use Planning Council (YLUPC)</u>	<u>YLUPC Staff</u>	<u>Delegate/Guest:</u>	<u>Yukon Government (YG)</u>
Ian D. Robertson -Chair Shirlee Frost - Member Mel Stehelin- Member	Ron Cruikshank –Director Heidi Faulds – Senior Financial Administrator Gerald Isaac- Senior Policy and Planning Advisor Sam Skinner – Senior Planner	Scott Casselman- DRPC Chester Kelly- DRPC John Spicer- Public	Manon Moreau- EMR Gillian McKee- EMR Randy Lamb- EMR

Acronyms: TWG -Technical Working Group
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 RRDC- Ross River Dena Council
 SFN- Selkirk First Nation
 TKC- Ta'an Kwäch'än Council
 TRT- Taku River Tlingit
 TTC- Teslin Tlingit Council
 TH- Tr'ondëk Hwëch'in
 WRFN- White River First Nation
 KDC- Kaska Dena Council

Action Items: Status indicated is as of next meeting date

Planning: DRPC- Dawson Regional Planning Commission
 FRP- Final Recommended Plan
 RP - Recommended Plan
 RLUPC- Regional Land Use Plan Commission
 NYPC- North Yukon Planning Commission
 PWPC- Peel Watershed Planning Commission
 TOR- Terms of Reference
 TRPC- Teslin Regional Planning Commission
 KRPC- Kluane Regional Planning Commission

Agenda Item 4.0: Director's Report and topics of common interest that were discussed include:

Comment	Action Items
<ul style="list-style-type: none"> • There has been some good progress in the Southern Yukon planning regions. • The records management contract is complete and will be implemented in the new fiscal year. • The Director gave a presentation at the "Species at Risk Conference" hosted by the Canadian Wildlife Service. • YG has a map notation for "Species at Risk", however YG has no legislation for "Species at Risk", and YG relies on Federal Legislation. • Council feels that if the Parties want the Commissions to focus attentions on "Species at Risk", this should be included in the TOR. <p style="text-align: center;"><u>NDP Meeting with YLUPC Chair:</u></p> <ul style="list-style-type: none"> • NDP was looking for more information on why the current government reacted the way it did to the Peel plan. • The Chair mentioned that YG had time to consult before the election on the Peel plan but never did. • NDP wanted to know how planning was going to go forward with the Peel concerns. • "Spot Land Applications" issues were also addressed. • The Chair explained the regional planning process briefly, using the DRPC as an example. 	<p>A) Need implementation strategy for records management.</p>

5.0: New & Unfinished Business**Agenda Item 5.1- Peel Watershed Planning Commission (PWPC)**

Comment	Action Items
<ul style="list-style-type: none"> • YLUPC will begin its' review of the PWPC's planning process by analyzing the PWPC exit surveys for "Lesson's Learned". These exit surveys results will be shared with YG, and applicable FNs. • YG has been supplied with the spatial data and other products associated with the PWPC's plan. The next SLC meeting is scheduled for April 2012. • YG is aware of the DRPC consultations, and will try not to have the Peel consultations interfere with them. 	

Agenda Item 5.2: Dawson Regional Planning Commission

Comment	Action Items
<p><u>Goals/Vision Statement</u></p> <ul style="list-style-type: none"> • Council will supply an analysis of the Goals and Vision Statement and share the information with the DRPC. • DRPC will require Council's analysis on the Goals and Vision statement prior to their May 16, 2012 meeting. • Council and YG will meet next Monday regarding the Dawson TOR, with emphasis on the 3rd year and timelines to complete the FRP. • The TOR for Dawson was completed in 2007, a lot has happened since the original draft. • Council suggests that the SLC meeting for the DRPC take place prior to their May 16, 2012 meeting, YG acknowledged this would be an ideal situation. 	

Agenda Item 5.3: Priority Planning Regions	Action Items
<ul style="list-style-type: none"> • Teslin TOR is almost complete. • Planning in the Kaska overlap area is still an outstanding issue. • The ecosystem mapping being done by YG with Kaska includes the overlap area, and a Kaska trap line dips into the overlap area. • The Kaska submitted a map to YG indicating that any information that goes to Liard has to be sent to Ross River as well. • YG indicated a joint letter to Kaska cannot be done; YG will contact Kaska and cc the Council. • It was suggested TTC also contact Kaska about planning in the overlap area. • Timeframes for a response should be established. • TTC's concerns are that YG's consultations with Kaska will hold the planning process up. • YG says that it is not their intention to keep Teslin out of the consultations. • Council would like to know what sections of the TOR have been changed based upon "Lessons Learned" since the last TOR was completed. • There is a lot of generic wording in the TOR and Council would like the TOR to be clear on what is expected of regional planning commissions. • Council would like to have the "start point" defined clearly in the TOR. • YG cannot advertise for Teslin commission members until Kaska is resolved. • Council would like to know if it may be possible to have a joint advertisement for Kluane and Teslin members, to keep the momentum going. • March 20, 2012 meeting for the Kluane region mapped out some issues with the TOR, and possible changes that need to be made • LSCFN has been sent two maps with an option that they need to discuss with CAFN. • CAFN will be taking the boundary issue to his Council and will advise YLUPC of the outcome. • Council would like to see if the easier issues can be resolved sooner, to help get the larger issues resolved. 	

Agenda Item 6.0: Finance**Comment****MOTION # 3:**

As per YLUPC policy, YLUPC agrees to the annual COLA increase for its staff of .008% effective April 1, 2012.

Moved: Shirlee Frost

2nd Mel Stehelin

Passed by Consensus

MOTION # 4:

To accept RRSP policy, and add policy 6.6.3 to YLUPC Policies and Procedures (full text shown in Mar 2012 edition of YLUPC's Policy and Procedures).

Moved: Mel Stehelin

2nd Shirlee Frost

Passed by Consensus

MOTION #5:

Council directs the Senior Financial Administrator to transfer audited closing surpluses (years 09/10 and 10/11) into GIC's.

Moved: Shirlee Frost

2nd Mel Stehelin

Passed by Consensus

MOTION # 6:

Council agrees to increase the travel bonus to \$2,500.00, effective April 1, 2012.

Moved: Shirlee Frost

2nd Mel Stehelin

Passed by Consensus

Agenda Item 7.0: Correspondence & Relevant Media**Comment**

Council reviewed the correspondence

Agenda Item 8.0: Next Meeting/Schedule**Comment****Action Items**

Next Meeting: May 11, 2012.

Agenda Item 8.0: Next Meeting/Schedule

Comment	Action Items

Approval of Regular Board Meeting #07- 11/12 Mar 23, 2012.

By Motion #2, at Regular Board Meeting #08-11/12 May 11, 2012.

Chair

YLUPC Secretariat

Date: