



YUKON LAND USE PLANNING COUNCIL

201 - 307 Jarvis Street, Whitehorse, Yukon Y1A 2H3
 PHONE (867) 667-7397 FAX (867) 667-4624 EMAIL ylupc@planyukon.ca

April 23, 2014

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse
 Meeting #01, 2014-2015

In Attendance

<u>Yukon Land Use Planning Council (YLUPC)</u>	<u>YLUPC Staff</u>	<u>Delegate/Guest:</u>	<u>Yukon Government (YG)</u>
Patrick Rouble- Chair Pearl L. Callaghan-Member Member Vacant	Ron Cruikshank -Director Heidi Faulds - Senior Financial Administrator Sam Skinner- Senior Planner Gerald Isaac- Policy Planning and Advisor	Roger Ellis – DRPC Ray Hayes- PWPC- Former Member Scott Casselman- DRPC Scott Heron-ENV Wilbur Smarch- TTC	Jim Bell-YG

Acronyms: TWG – Technical Working Group
 SLC – Senior Liaison Committee
 LCIS – Land Claim Implementation and Secretariat
 YG- Yukon Government
First Nations: EMR- Energy, Mines and Resources
 CTFN- Carcross/Tagish First Nation
 CAFN- Champagne & Aishihik First Nation
 KDFN- Kwanlin Dun First Nation
 LFN- Liard First Nation
 LSCFN- Little Salmon/Carmacks First Nation
 NND- First Nation of Na- Cho Nyäk Dun
 RRDC- Ross River Dena Council
 SFN- Selkirk First Nation
 TKC- Ta'an Kwäch'än Council
 TRT- Taku River Tlingit
 TTC- Teslin Tlingit Council
 TH- Tr'ondëk Hwëch'in
 WRFN- White River First Nation
 KDC- Kaska Dena Council

Action Items: Status indicated is as of next meeting date

Planning: DRPC- Dawson Regional Planning Commission
 FRP- Final Recommended Plan
 RP - Recommended Plan
 RLUPC- Regional Land Use Planning Commission
 NYPC- North Yukon Planning Commission
 PWPC- Peel Watershed Planning Commission
 TOR- Terms of Reference
 TRPC- Teslin Regional Planning Commission
 KRPC- Kluane Regional Planning Commission

A committee and

Meeting called to order 9:20 AM

Agenda	
Comments	Action Items
<p>MOTION # 1:</p> <p>To accept agenda of April 23, 2014 as presented.</p> <p>Moved: Pearl L. Callaghan 2nd Patrick Rouble Passed by Consensus</p>	

Agenda Item 2: Review Minutes	
Comments	Action Items
<p>MOTION # 2:</p> <p>To accept the Minutes of Feb 18, 2014 as presented.</p> <p>Moved: Pearl L Callaghan 2nd Patrick Rouble Passed by Consensus</p>	

Agenda Item 3.0: Delegation

Comments	Action Items

Agenda Item 4.0: Director's Report and topics discussed under the Director's Report:

Comments	Action Items

5.0: New & Unfinished Business**Agenda Item 5.1- North Yukon Regional Plan Implementation**

Comments	Action Items
<p><u>Northern Cross Field Trip</u></p> <ul style="list-style-type: none"> • North Yukon is the first plan approved by YG with conformity checks performed by YLUPC. • A major conformity check for Northern Cross has been completed and approved by YESAA. • A big observation with the seismic activity (during the field trip) is that the seismic lines performed in the 1950s had shown growth of vegetation around the lines with the exception of no growth in the line itself. • The new process does not disturb the vegetation and wildlife as much, but has been noted that the whereabouts of the porcupine caribou heard in unknown therefore difficult to assess any disturbance to the heard. • It was observed that only a small footprint is left after the new process of seismic lines is complete. • The knowledge gained observing the activity is a very valuable tool that can be utilized in many aspects of planning, and the safety and the control of the project was noted as a big priority. • YG is examining the impact the original activity had in the region, and it is believed that the vegetation will never completely grow back, however it is still a functioning wetland. • A relationship is being analyzed on how the seismic activity affects the wildlife in the area. • It is believed that Northern Cross followed proper procedures for this seismic activity. • One note is that employment was locally hired, if they met the requirements of the job in question. • Council inquired if there are regulatory checks in the activities by Northern Cross. YG indicated that there are spot checks to make sure proper procedures are followed. 	

Agenda Item 5.2: Peel Watershed Planning Commission

Comment	Action Items
<p data-bbox="401 199 1054 225"><u>Review of Peel Planning Process and Conformity Checks</u></p> <ul data-bbox="401 256 1629 342" style="list-style-type: none"><li data-bbox="401 256 1507 282">• Council will be receiving the final thesis from the former student planner of the Peel planning process.<li data-bbox="401 285 1629 311">• The thesis will be utilized for CLUPP and will be incorporated into the “Lessons learned” for the planning process.<li data-bbox="401 315 1381 342">• Conformity checks will produce procedures similar to the North Yukon conformity checks.	

1. Agenda Item 5.4: Planning Regions in the Southern Yukon	
Comments	
<p><u>Teslin Planning region – Update and Action</u></p> <ul style="list-style-type: none"> ○ Letter to YG requesting the next planning region be established was sent Feb 26th, YGs response indicated that CLUPP needs to be finalized and that preparation of the Teslin Planning region needs to be reassessed from where the planning had previously ended. ○ TTC indicated that no matter what the outcome of the Peel decision is, it will be incorporated into the future planning of the Teslin area. ○ TTC is ready to put their names forward for the planning Commission and would like to start moving forward with the establishment of the commission, as establishment can be a huge time delay. ○ YG indicated the they need to review CLUPP to make sure the planning can continue without issues, and that the previous planning products that were produced by the previous Teslin Commission need to be reviewed. ○ A concern that has been brought forward; some First Nations are small in number and they don't have the resources or funds to support a regional plan. ○ Council mentioned that the planning process needs to be relatively fair with all the planning regions, and CLUUP should help centralize the planning process. 	

Agenda Item 5.5: UFA Board and Committee Course	
Comments	
<ul style="list-style-type: none"> • Yukon College is establishing a course for Boards and Committees that introduces members to the UFA. • The Yukon College is looking for feedback on the significance and content of the course. • Council indicated that it would be useful to have the First Nation individuals that were a part of the original land claim agreements to be involved in the UFA course. • Council's secretariat will provide feedback to the Yukon College on the UFA course. 	

Meeting reconvened 1:30pm

Agenda Item 5.6: Substantive Potential Improvements to CLUPP	
Comments	
<p>The source list for CLUPP has been obtained through YLUPC workshops, thesis, Lessons Learned, meeting of the Chairs, and YG.</p> <p>Concept #1: Interim Measures- Can the Parties agree how these apply to the region.</p> <p>Concept #2: Resources Assessment reports are taking too much time, and costing too much money.</p> <p>Concept #3: Resource Assessment Reports should have a futuring component.</p> <p>Concept #4: Resources assessment Reports should include the required information not just data.</p> <p>Council would like to see all knowledge including tradition knowledge incorporated into the Resource Assessment Reports</p> <p>YG mentioned it may be useful to provide the framework that is required in the Resource Assessment Reports, and explain the context that the data will be used in.</p> <p>Concept #5: Parties to provide guidance/parameters to the Commission as to the Scenarios so that the Commission can produce Scenarios that would be more possible and accepted by all Parties.</p> <p>YG indicated that it is important the Commissions produce a land use plan that is approvable.</p> <p>Concept #6: The Parties indicate the “Land Use Issues” that are desired to be addressed in the plan.</p> <p>Concept # 7: The role of “Stakeholders” and The Public” needs to be more clearly defined.</p> <p>Concept # 8: A multi-year Work plan is an option.</p> <p>Concept # 9: More intense “Orientation and Training”.</p> <p>Concept #10:” Proposed Modifications to the Recommended Plan” should be clearly defined to the Commissions.</p> <p>Concept #11 “Party to Party Agreements” before and during the process to help development a common understanding of their roles and responsibilities.</p> <p>Concept #12: Council to be identified as provider for “Financial Administration”.</p> <p>Concept #13: Commission to ask for “Methods Reports” for all core products.</p> <p>Concept #14: A “Lands Designation System” would be agreed to in the ToR.</p> <p>Concept #15: “Planning Principles” to be included in ToR.</p> <p>Concept #16: Senior Planners to receive would receive a document that helps guide staff in planning and administration.</p> <p>A letter to YG will be sent and the Concepts may be changed and /or reviewed for establishment to CLUPP.</p> <p>Council feels a CLUPP committee may need to be formed and the recommendations have to be sent to all effected Parties and incorporated into CLUPP for the remaining planning regions.</p> <p>Further discussion will continue on possible members of a CLUPP committee, may include former Commission Members, YG, CYFN, and planners.</p>	<p>A) Send letter to (YG-ADM-EMR) and effected parties with CLUPP recommendations, advice and to establish a process.</p>

Agenda Item 5.7: Communications

Comment	Action Items
<p><u>PR Video Update</u></p> <p>Progress in being made and writers are have now been contacted.</p> <p><u>YLUPC-YG-CYFN co-sponsored Regional Planning Conference</u></p> <ul style="list-style-type: none"> YLUPC will communicate with the effected Parties to confirm arrangements for Conference (2 days in duration). Possible date in November 2014 and establishment of working group needs to be organized to follow through with the conference. January and February 2015 may also be possible dates. 	

Agenda Item 6.0 Finance and Administration

Comments	
<p><u>Financial Statements (Mar 2014)</u></p> <p>Council reviewed the Mar 2014 Financial Statements.</p> <p><u>Work plan and Budget 2014-2015</u></p> <p><u>Motion #4</u></p> <p>To accept Work plan and Budget for the period 2014/ 2015 for YLUPC.</p> <p style="text-align: center;"> Moved: Pearl L. Callaghan 2nd Patrick Rouble Passed by Consensus </p> <p><u>New Financial Agreements with YG</u></p> <p>Council reviewed the financial agreements and noted it was temporary until Yukon and Canada complete the negotiations on accounting for surpluses.</p>	

Agenda Item 7.0 Correspondence & Relevant Media	
Comments	

Agenda Item 8.0 Schedule and Next Meeting	
Comments	
<p><u>Motion #5</u></p> <p>To accept Work plan and Budget for the period 2014/ 2015 for YLUPC.</p> <p>Moved: Pearl L. Callaghan 2nd Patrick Rouble Passed by Consensus</p> <p><u>Motion #6</u></p> <p>To accept Work plan and Budget for the period 2014/ 2015 for YLUPC.</p> <p>Moved: Pearl L. Callaghan 2nd Patrick Rouble Passed by Consensus</p> <p style="text-align: center;">“ In Camera” YESAA Legislative Review HR Contracts Renewal</p> <p><u>Motion #7</u></p> <p>To extend the contract of the Senior Policy and Planning Advisor for an additional term of 2 years.</p> <p>Moved: Pearl L. Callaghan 2nd Patrick Rouble Passed by Consensus</p> <p><u>Motion #8</u></p> <p>To extend the contract for the Senior Financial Administrator for an additional term of 3 years.</p> <p>Moved: Pearl L. Callaghan 2nd Patrick Rouble Passed by Consensus</p>	

Approval of Regular Board Meeting #01- 14/15 April 23, 2014

By Motion #3, at Regular Board Meeting #02-14/15 June 16, 2014

Chair

YLUPC Secretariat

Date:



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June 16, 2014

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse
 Meeting #02, 2014-2015

In Attendance

<u>Yukon Land Use Planning Council (YLUPC)</u>	<u>YLUPC Staff</u>	<u>Delegate/Guest:</u>	<u>Yukon Government (YG)</u>
Patrick Rouble – Chair Pearl L. Callaghan – Member George Nassiopoulous – Member	Ron Cruikshank – Director Heidi Faulds – Senior Financial Administrator Gerald Isaac – Policy Planning and Advisor		Jim Bell – YG

Acronyms: TWG – Technical Working Group Action Items: Status indicated is as of next meeting date
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DRPC – Dawson Regional Planning Commission
 FRP – Final Recommended Plan
 RP – Recommended Plan
 RLUPC – Regional Land Use Planning Commission
 NYPC – North Yukon Planning Commission
 PWPC – Peel Watershed Planning Commission
 TOR – Terms of Reference
 TRPC – Teslin Regional Planning Commission
 KRPC – Kluane Regional Planning Commission
 CLUPP – Common Land Use Planning Process

Meeting called to order 10:10 AM

Agenda Item 1.0: New Member	
Comments	Action Items
New Member George Nassiopoulos was introduced and provided a brief history of himself.	

Agenda	
Comments	Action Items
<p>MOTION # 1:</p> <p>To accept agenda of June 16, 2014 with the addition of "In camera" Conflict of Interest.</p> <p>Moved: Pearl L. Callaghan 2nd George Nassiopoulos Passed by Consensus</p>	

Agenda Item 3: Minutes	
Comments	Action Items
<p>MOTION # 2:</p> <p>To accept the Minutes of April 26, 2014 with the addition of the acronym CLUPP- Common Land Use Planning Process. Council requested the Agenda from the meeting be included with the Minutes that are being reviewed.</p> <p>Moved: Pearl L Callaghan 2nd Patrick Rouble Passed by Consensus</p>	

Agenda Item 4.0: Director's Report and topics discussed under the Director's Report:	
Comments	Action Items
<ul style="list-style-type: none"> • A tour to the communities is scheduled for this year and Council would like to include the RRCs. • Council secretariat attended the NTC gathering in May 2014 and provided a presentation on land use planning in the Yukon. 	

5.0: New & Unfinished Business

Agenda Item 5.1- Peel Watershed Planning Commission	Action Items
Comments	
<p><u>Review of Peel Planning Process (N.Grzybowski Thesis)</u></p> <ul style="list-style-type: none"> • Council will post the thesis with an introduction/disclaimer on the YLUPC website including a link. • Council questioned what impact the thesis of the Peel will have on the legal case, YG indicated that it will not have any impact as the Court case only deals with the legality of the process. • Council's secretariat feels the thesis and Chapter 11 should be reviewed to insure the "Lessons Learned" be brought forward in future planning commissions. • It was also noted that there is interest in YLUPC providing a Planning 101 Workshop in the communities and to the RRCs. • Council believes the thesis will be a valuable tool in future planning processes. <p><u>Peel Legal Proceedings</u></p> <ul style="list-style-type: none"> • Legal documents are available regarding the court case, and it is believed that it may hold valuable information for future land use planning processes as to the interpretation of the planning process to different Parties. • The court case begins July 7, 2014 for one week and is open to the public. 	<p>A) Email Members the thesis and the Peel Legal documents.</p>

Agenda Item 5.2: Dawson Regional Planning Commission	
Comment	Action Items
<p><u>Update on DRPC Progress</u></p> <p style="text-align: center;"><u>Planning</u></p> <ul style="list-style-type: none"> • DRPC is in the process of drafting their land use plan, and indicated the increased time required to produce the draft plan is vital to producing a quality land use plan. • DRPC is now looking to produce a draft plan by the end October (later than estimated), for public release. • It has been suggested that SLC review the draft prior to the release. • Public consultations will take place in November and December 2014. • DRPC will be sending an informal letter with a brief explanation for the time/money increase, as the DRPC will now require funding until Mar 2015. • The communication with YG and all affected Parties has been open, so a further delay past March 2015 is not expected by YG. • Traditional Economy Area (TEA) has become a controversial zone; the Commission and TWG have modified the LMU to increase acceptability. • A "Wetland Habitat Protection" area is being considered by the DRPC Commission. <p style="text-align: center;"><u>Staffing/Administration</u></p> <ul style="list-style-type: none"> • DRPC has staffing issues and will be down to one employee by the end of June. The DRPC has decided to hire a local employee (administration/GIS technician) to help with the current administration and planning in the Dawson Office. • Council has provided financial support with additional technical support. • DRPC has requested the newest member initial the Conflict of interest form, indicating that no conflict of interest exists. • DRPC is questioning if the office in Dawson will be required after Dec 2013. • Council feels the use of funds on contractors can be quite costly and would be looking for the Council secretariat to provide planning support in an alternative capacity for future land use plans. 	
Agenda Item 5.3: YESAA Legislative Changes	Action Items
<p>Comments</p> <ul style="list-style-type: none"> • YESAA bill S6 has been tabled in the Senate and then will pass through the House of Commons. • YESAA process for land use planning conformity checks has been altered. The current legislation has the Commission performing the conformity checks, not YLUPC. • YG indicated that if the Commissions no longer exist then the conformity check review may default to the Council Secretariat to perform the conformity checks. • Both the Council and CYFN indicated that the changes that have been proposed in bill S6 are not consistent with Chapter 11. • Council feels they have made the appropriate interjections on bill S6. YG mentioned that after bill S6 is passed, it may be beneficial for all Parties involved to get together and discuss the possible implications. 	

Reconvene at 1:25

Agenda Item 5.4: Substantive Potential Improvements to the Common Land Use Planning Process	
Comments <ul style="list-style-type: none">• Council secretariat will be meeting with YG this week for additional collaboration on CLUPP.• YG and Council are to contribute funds to complete the CLUPP process.• Council believes that the planning process (including the ToR) needs to be tightened up, to provide consistency to all planning regions, and process guidance.• Budget and timelines of deliverables need to be key concepts in CLUPP.• Council also believes that the budgetary matters need to be monitored more closely.• A CLUPP amendment may be that the Resource Assessment Report be completed for the Commission prior to the start up of the planning process.• Employee contract expiration date is also another key issue that should be considered in CLUPP.	

Agenda Item 5.5: Communications	
Comments	
<u>PR Video</u> <ul style="list-style-type: none">• The script and potential narrators will be available by the end of July 2014.	

Agenda Item 5.6: Finance and Administration	
Comments	
<u>Financial statements (May 2014)</u> <ul style="list-style-type: none">• Council reviewed the financial statements <u>Sole Source Contract Changes</u> <ul style="list-style-type: none">• First and Second reading completed June 16, 2014, regarding Sole Source Contract Changes.• Council secretariat has requested the increase as the \$10,000 amount does not adequately fund contracts.• Council will complete third reading for Sole Source contracts, but is requiring that all proper procurement policies are followed at all times.• The amount of the increase for Sole Source Contracts will be determined at the Next Council meeting; the amount that is being proposed is \$30,000.• Council agreed to defer decision until the next Council meeting.	

Agenda Item 6.0 Correspondence & Relevant Media	
Comments	
<ul style="list-style-type: none">Council reviewed correspondence	

Agenda Item 7.0 Schedule and Next Meeting	
Comments	
Next Meeting: July 28, 2014	

Approval of Regular Board Meeting #02- 14/15 June 16, 2014
By Motion #3, at Regular Board Meeting #03-14/15 July 28, 2014

Chair

YLUPC Secretariat

Date:



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July 28, 2014

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse
 Meeting #03, 2014-2015

In Attendance

<u>Yukon Land Use Planning Council (YLUPC)</u>	<u>YLUPC Staff</u>	<u>Delegate/Guest:</u>	<u>Yukon Government (YG)</u>
Patrick Rouble – Chair Pearl L. Callaghan – Member George Nassiopoulous – Member	Ron Cruikshank – Director Heidi Faulds – Senior Financial Administrator Gerald Isaac – Policy Planning and Advisor Sam Skinner- Senior Planner	Leslie Cabott Mary Walden	Jim Bell – YG Renee Mayes- YG Stephen Mills-AR Suzan Davy-AR

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 AR – Aboriginal Relations, Implementation & Reconciliation
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Action Items: Status indicated is as of next meeting date

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 PWPC – Peel Watershed Planning Commission
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 TRPC – Teslin Regional Planning Commission
 KRPC – Kluane Regional Planning Commission
 CLUPP – Common Land Use Planning Process

Meeting called to order 10:06 AM

Agenda Item: 1 Agenda			
Comments			Action Items
<p>MOTION # 1:</p> <p>To accept agenda of July 28, 2014 with the addition of Implementation and Reconciliation Director at 1pm, break at 11:45.</p> <p>Moved: George Nassiopoulos 2nd Pearl L. Callaghan Passed by Consensus</p>			

Agenda Item 3: Minutes			
Comments			Action Items
<p>MOTION # 2:</p> <p>To accept the Minutes of June 16, 2014 as presented</p> <p>Moved: George Nassiopoulos 2nd Pearl L Callaghan Passed by Consensus</p>			

Agenda Item 4.0: Director's Report and topics discussed under the Director's Report:	
Comments	Action Items
<ul style="list-style-type: none"> The Yukon. Council Secretariat and the Chair attended the CAFN GA, providing opportunities to have informal discussions. <p><u>North Yukon/Northern Cross</u></p> <ul style="list-style-type: none"> It's estimated that Northern Cross will have a very sizeable exploration project, and there has been no feedback loop on the conformity check YLUPC performed in the North Yukon last year. YG is responsible for keeping the tally on the cumulative effects for the Northern Cross project and YG will provide an annual report on the activity. 	

5.0: New & Unfinished Business

Agenda Item 5.1- Peel Watershed Planning Commission	Action Items
Comments	
<p><u>Court Case</u> Council Secretariat attended the Peel Court case, and the trial is now over and a ruling from the judge is expected sometime in the fall in 2014.</p> <p>The Yukon News had requested a comment on the Peel court case, the Council provided a comment; In response to your request for a comment...</p> <p>The Yukon Land Use Planning Council is awaiting the outcome and judgement of the court. Once we receive the decision we will be in a better position to comment on any possible changes to land use planning in the Yukon.</p>	

Reconvene at 1:30

Agenda Item 5.4: Communications	
<p>Comments</p> <p><u>PR Video</u></p> <p>Council reviewed the script, any recommendations will be forthcoming.</p> <p><u>YLUPC –YG –CYFN Co-sponsored Northern Planning Conference</u></p> <ul style="list-style-type: none">• Leslie Cabott updated on the progress of the Northern Planning Conference... Phase 1 is complete, CANNOR application has been submitted, letter has been sent to CYFN requesting funding , YG will fund \$10,000, prepared a high level conference budget, YG,YLUPC, CYFN, PIBC, APP have been confirmed as the planning committee. KD Cultural centre and hotel rooms have been booked (blocked off) for the conference.• The scoping report has been sent to YLUPC (yet to be reviewed) , the conference objectives includes, the Planners discussing the future in planning, and one of the key objectives of the conference is to build trust in the planning community• Themes that may be discussed; climate change, resource development, planning methods, sharing regional plans, governance.• Looking for a way to include CLUPP in the conference.• Council reviewed 2 draft programs, and a list of key note speakers was reviewed.• Next Steps; YLUPC approve Draft report, Theme, Program and speakers, respond to CANNOR's request, implements Phase 2, and organize conference planning meeting (Sept 2014).• Council suggested YG Community Services should be contacted to participate. <p><u>CYFN GA</u></p> <p>Council secretariat attended the CYGN GA.</p>	

Agenda Item 5.5: Finance & Administration

Comments

Motion # 10

Move Motion 9 as amended

Moved: George Nassiopoulos

2nd Pearl L Callaghan

Passed by Consensus

- AR presented the TPFA with a change to accounting for surpluses.
- The surplus Council has needs to be accounted for in a different account.
- It was made clear that the accounting of the surplus has to be administer by the Council, not flow through the Commission.
- YG mentioned that 11.3.4 (Chapter 11) permits Council to pay for additional expenses for the Commission.
- Council is concerned that if addition funding does not flow through the Commission, that it does depict the true financial picture of the Commission, and also that it may be read that the Commission is not independent, and it appears the line is blurred between the Council and the Commission.
- The question posed to AR is, can YLUPC flow the funds to DRPC directly?
- AR has put the question to Canada, and will confirm how the money is to flow.
- ARR wanted to make it clear the original funds put aside by Canada was to go directly to fund the Commissions, the funding is required to flow as was originally intended
- AR believes that is a requirement of the Commission to make sure they follow the budget and work plan and that they're properly staffed.

Motion # 11

Travel reimbursement Support

To provide travel support to First Nations without Land Claim agreements to maximum of 2 (two) people, upon direction of YLUPC secretariat.

Moved: George Nassiopoulos

2nd Pearl L Callaghan

Passed by Consensus

Motion # 12

Pearl Callaghan and George Nassiopoulos are to act as Vice Chair in the absence of the Chair.

Passed by Consensus

Agenda Item 6.0 Correspondence & Relevant Media	
Comments	
<ul style="list-style-type: none">Council reviewed correspondence	

Agenda Item 7.0 Schedule and Next Meeting	
Comments	
Next Meeting: Sept 19, 2014 TH GA, inform DRPC of attendance (August 2014)	

Approval of Regular Board Meeting #03- 14/15 July 28, 2014.
By Motion #3, at Regular Board Meeting #04-14/15 Sept 19, 2014.

Chair

YLUPC Secretariat

Date:



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Sep 19, 2014

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse
 Meeting #04, 2014-2015

In Attendance

<u>Yukon Land Use Planning Council (YLUPC)</u>	<u>YLUPC Staff</u>	<u>Delegate/Guest:</u>	<u>Yukon Government (YG)</u>
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Agenda Item: 1 Agenda			
Comments			Action Items
<p>MOTION # 1:</p> <p>To accept agenda of Sept 19, 2014 with the addition of Legal Under finance, and an upcoming conference under Schedule.</p> <p>Moved: George Nassiopoulos 2nd Pearl L. Callaghan Passed by Consensus</p>			

Agenda Item 3: Minutes			
Comments			Action Items
<p>MOTION # 2:</p> <p>To accept the Minutes of July 28, 2014 as amended.</p> <p>Moved: George Nassiopoulos <i>2nd</i> Pearl L Callaghan Passed by Consensus</p>			

Agenda Item 4.0: Director's Report and topics discussed under the Director's Report:	
Comments	Action Items
All topics will be addressed during the meeting.	

5.0: New & Unfinished Business

Agenda Item 5.1- Peel Watershed Planning Commission	Action Items
Comments	
<p><u>Conformity Checks</u></p> <ul style="list-style-type: none"> • A formal letter has been received from YG directing YLUPC to perform conformity checks for the Peel Watershed Land Use Plan. • Confirmation/Direction needs to be received from the First Nations involved to complete conformity checks for the Peel Watershed Land Use Plan within their traditional territory. • YG has rejected some new projects submitted for the Peel Watershed Land Use Plan, some existing projects may proceed, however new projects must follow the conformity check process. • YG indicated that the reason they requested YLUPC to complete the conformity checks is to have an impartial third party complete the conformity checks. • YG mentioned that when a Commission does not exist that the next closest Party to the plan is requested to complete the conformity checks, YLUPC is the next closest Party. 	<p>A) Respond to YG letter indicating YLUPC will be performing conformity checks in the Peel Watershed Region, with clarification on Crown land vs. First Nation land.</p>

Agenda Item 5.2: Dawson Regional Planning Commission

Comment	Action Items
<p><u>Update on Dawson Progress</u></p> <ul style="list-style-type: none"> • SLC indicated in June 2014 that DRPC was on budget, however losing a staff member has caused further delays in planning and administrative duties. • DRPC is considerably behind on their planning duties due to staffing issues. • DRPC has hired a planning technician who will begin Sept 22, 2014. • DRPC has requested YLUPC to help fund some planning activities, and this request has been approved by YG. • The contribution agreement for \$50,000 between YLUPC and DRPC has been completed but not signed. • DRPC's Annual Report has not been submitted to YG which has delayed their funding payment, the Annual Report is vital to keep the cash flow on- going. • YLUPC still has not received a response to the letter requesting an official request for funding and any work plan changes from the DRPC. • DRPC staff have been having a difficult time receiving responses from the Commission, the majority of the members are out of town. • YLUPC Chair has been in contact with the DRPC Chair in August 2014, but has not received a formal response from the DRPC Commission. • YLUPC Chair also contacted the DRPC Vice- Chair and indicated the need for the Annual Report and the Interim Report, however neither have been received as of Sept 19, 2014. • Council is questioning if it would be worthwhile for YLUPC to take over the planning process for DRPC if their members continue to be unreachable and the funding stops. • Council is uneasy in funding DRPC until their YG funding comes through as, all of the email received from the Acting Senior Planning have all the information provided to complete the Annual and Interim Report, these need to be formalized and vetted through the Commission. • DRPC has requested additional funding for 2015-2016, however no official paperwork has been received by YG or Council to explain the reason for the additional funding request. • YG is under the impression that the DRPC is closing their office Dec 31, 2014 as the Commission has not made an official request for further funding. • DRPC indicated that with no responses coming from the Commission, it feels like the Commission is falling apart which is too bad when they are getting so close to finishing the draft plan. • The DRPC has continually had staffing issues and these issues need to be addressed by the DRPC immediately. Council will take these HR issues that have effected the DRPC and include them as Lessons Learned in CLUPP. • The majority of the planning work is being completed by YLUPC Senior Planner and a contractor. • YLUPC Senior Planner has completed a chart to help with the completion of the Plan. <p style="text-align: center;">“ IN CAMERA”</p> <p style="text-align: center;">Council discussed the financial /planning issues with the DRPC.</p>	

Agenda Item 5.2: Dawson Regional Planning Commission	
Comment	Action Items
<p>MOTION #3:</p> <p>Council to send letter to DRPC informing the Commission and cc'd to the Parties and all DRPC Commission members, that if the Commission does not submit their Annual Report and Interim Report by Sept 30, 2014 the Council will take remedial action.</p> <p>Moved: George Nassiopoulos 2nd Pearl L Callaghan Passed by Consensus</p>	
Agenda Item 5.3: Substantive Potential Improvements Common Land Use Planning Process	Action Items
<ul style="list-style-type: none"> CLUPP RFP has been advertised on YLUPC Website and in the local News Papers. The deadline for submission is Oct 6, 2014 at 3pm. A presentation will be made to the Council in Mar 2014 providing the outcome of the RFP. The funding for the CLUPP review was provided by YG, a contribution agreement has been signed to reflect the funding commitment. Council suggested that former Council and Commission members may also add value to the CLUPP review. 	

Reconvene at 1:15

Agenda Item 5.4: Communications	
Comments	
<p><u>PR Video</u></p> <ul style="list-style-type: none"> A single Panel with be completed by a contractor and an illustrator has been contacted The Single panel will be available Oct 2014 for Council to review. Council has been in need of an update PR video, as the current PR video is outdated. 	

Comments	
<p><u>Financial Statements (Aug 2014)</u></p> <p>Council reviewed the Aug 2014 Financial statements.</p> <p><u>Annual Report</u></p> <p>MOTION #5:</p> <p>Need email date of passing of Annual Report from Ron</p> <p>To approve and submit the Annual Report to YG.</p> <p>Moved: George Nassiopoulos 2nd Pearl L Callaghan Passed by Consensus</p> <p><u>Interim Report</u></p> <p>Council suggested changes to the Interim Report. Council Special Assignment days to be increased for the 2015-2016 Budget.</p> <p><u>Salary Review</u></p> <p>Council will review Salary Review at a later date.</p>	

Agenda Item 5.5: Finance & Administration	
Comments	
<p><u>Legal Issues</u></p> <ul style="list-style-type: none"> • Council suggested that they may be some interpretation needs for future Council activity. • Council will not retain a lawyer immediately but will seek legal advice on specific topics. 	

Agenda Item 5.6 Correspondence & Relevant Media	
Comments	
<ul style="list-style-type: none"> • Council reviewed correspondence 	

Agenda Item 6.0 Schedule and Next Meeting	
Comments	
<p>Next Meeting: Oct 31, 2014</p> <p>Strategic Planning: Oct 16 & 17, in Haines Jct.</p> <p>Chair to attend Geo Science (Nov 2014)</p>	

Approval of Regular Board Meeting #04- 14/15 Sept 19, 2014.
By Motion #3, at Regular Board Meeting #05-14/15 Oct 31, 2014.

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

201 - 307 Jarvis Street, Whitehorse, Yukon Y1A 2H3
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Oct 31, 2014

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse
 Meeting #05, 2014-2015

In Attendance

<u>Yukon Land Use Planning Council (YLUPC)</u>	<u>YLUPC Staff</u>	<u>Delegate/Guest:</u>	<u>Yukon Government (YG)</u>
Patrick Rouble – Chair Pearl L. Callaghan – Member George Nassiopoulous – Member	Ron Cruikshank – Director Heidi Faulds – Senior Financial Administrator Gerald Isaac – Senior Policy Planning and Advisor Sam Skinner- Senior Planner	Scott Casselman-DRPC	Renee Mayes- YG

Acronyms: TWG – Technical Working Group
 SLC – Senior Liaison Committee
 AR – Aboriginal Relations, Implementation & Reconciliation
 YG – Yukon Government
First Nations: EMR – Energy, Mines and Resources
 CTFN – Carcross/Tagish First Nation
 CAFN – Champagne & Aishihik First Nation
 KDFN – Kwanlin Dun First Nation
 LFN – Liard First Nation
 LSCFN – Little Salmon/Carmacks First Nation
 NND – First Nation of Na- Cho Nyäk Dun
 RRDC – Ross River Dena Council
 SFN – Selkirk First Nation
 TKC – Ta'an Kwäch'än Council
 TRT – Taku River Tlingit
 TTC – Teslin Tlingit Council
 TH – Tr'ondëk Hwëch'in
 WRFN- White River First Nation
 KDC – Kaska Dena Council

Action Items: Status indicated is as of next meeting date

Planning: DRPC – Dawson Regional Planning Commission
 FRP – Final Recommended Plan
 RP – Recommended Plan
 RLUPC – Regional Land Use Planning Commission
 NYPC – North Yukon Planning Commission
 PWPC – Peel Watershed Planning Commission
 TOR – Terms of Reference
 TRPC – Teslin Regional Planning Commission
 KRPC – Kluane Regional Planning Commission
 CLUPP – Common Land Use Planning Process

Meeting called to order 9:09 AM

Agenda Item: 1 Agenda			
Comments			Action Items
<p>MOTION # 1:</p> <p>To accept agenda of Oct 31, 2014, PR Video will be viewed first.</p> <p>Moved: George Nassiopoulos 2nd Pearl L. Callaghan Passed by Consensus</p>			

Agenda Item 3: Minutes	
Comments	Action Items
<p>MOTION # 2:</p> <p>To accept the Minutes of Sept 19, 2014 as presented.</p> <p>Moved: George Nassiopoulos 2nd Pearl L Callaghan Passed by Consensus</p>	

Agenda Item 4.0: Director's Report and topics discussed under the Director's Report:	
Comments	Action Items
<p><u>Directors Report</u></p> <ul style="list-style-type: none"> • Add Webinar to the schedule further details will be released at a later date. <p><u>Strategic Planning</u></p> <ul style="list-style-type: none"> • Council questions who should finalize the Strategic Planning, a third party or Council. • The strategic planning addressed the structural issues that need to be analyzed further • Council will reflect further on the Strategic Planning information, and discuss at the next Council meeting, and discuss ideas on going forward. 	

5.0: New & Unfinished Business

Agenda Item 5.1- Peel Watershed Planning Commission	Action Items
Comments	
<p><u>Court Case Update</u></p> <p>YLUPC Chair has recused himself of all Peel court case discussions.</p> <ul style="list-style-type: none"> • Council was updated on the most current Peel court case information. • Council is very keen on the outcome of the Peel court case and how land use planning will be effected. • YG indicated the court process is not the Yukon's decision making process, and the two are not to be confused. 	

Agenda Item 5.2: Dawson Regional Planning Commission

Comment	Action Items
<p><u>Update on Dawson Progress</u></p> <ul style="list-style-type: none"> • Council Chair and YLUPC Director attended the DRPC meeting. • A letter dated October 23, 2014 from SLC provided clear direction to the DRPC, and are awaiting a reply. • The DRPC Annual Report that was submitted by the DRPC Chair was passed by the Commission. • March & April minutes were passed by the Commission the remaining Minutes are still outstanding and will not be approved until the next DRPC meeting. • The DRPC Draft Interim Report will be received by the first week in November. • The Acting/Senior Planner of the DRPC will be on leave to use accumulated time effective Nov 30, 2014, the current contract expires Dec 31, 2014. • DRPC is to provide the total cost of their planning process including all "In-Kind" contributions from the Council. • Council questions where the funds will come from should the DRPC request further funding, YG indicated that if any further funding is requested that taking money from the planning pot would have a negative effect on future planning commissions. • YLUPC Director indicated the DRPC is the first Commission that YLUPC has given direct funding to. • YLUPC Secretariat is facing some challenging issues with HR to continue their quest in providing staff resources to the DRPC. • It is necessary to determine the chain of command of the DRPC before YLUPC staff can begin. • The DRPC planning tech would be taking direction from the YLUPC Senior Planner for planning purposes. • One option is to have the YLUPC secretariat treat the commission as a client. • Council is concerned that the process needs to be clear between the DRPC and YLUPC so the process does not get derailed. • The DRPC discussed the status of the Draft Plan, and there are still some decisions that need to be made. • The DRPC indicated that their work plan will become clear when the Interim Report is presented next week. • The DRPC estimated the release of the Draft Plan will now be mid Feb 2015. • Council wanted to be clear to the DRPC that there is no funds committed to the DRPC beyond Dec 31, 2014. • Council is not comfortable with all the decisions that are necessary to keep the DRPC planning process on-going, and direction will have to be received by the DRPC to utilize further YLUPC resources through staffing. • Council feels that issues should be addressed immediately rather than letting the issued become a big problem, which is a waste of resources, time and money. • Council would like to see "Roles and Responsibilities" for new Commissions so the members know what is expected of them. 	

Agenda Item 5.2: Dawson Regional Planning Commission	
Comment	Action Items
Agenda Item 5.3: Common Land Use Planning Process- Review	Action Items
<ul style="list-style-type: none"> • A contract has been negotiated with the winning contract for the RFP for CLUPP. • A contract committee was established to evaluate the proposals, which had to meet a specific criteria. • A letter was received by TH inquiring about the RFP for CLUPP, a response from Council will be send to TH immediately. 	

Reconvene at 10:30

Agenda Item 5.4: Communications	
<p>Comments</p> <p><u>PR Video update</u></p> <ul style="list-style-type: none"> • Council would like to review the image of the animated characters, and concerned the landscape of the video is not appropriate to include visual, economic and cultural aspects of the Yukon. <p><u>YLUPC-YG-CYFN</u></p> <ul style="list-style-type: none"> • Council has not received confirmation on funding from CANNOR. • Council would like to defer the date of the YLUPC-YG-CYFN conference as no confirmation of the funding has been received. <p>MOTION #3:</p> <p>The YLUPC-YG-CYFN conference has been deferred to the 2015-2016 year, the conference Parties will be notified.</p> <p>Moved: George Nassiopoulos 2nd Pearl L Callaghan Passed by Consensus</p>	

Agenda Item 5.5: Finance & Administration	
Comments	
<p><u>Financial Statements (Sept 2014)</u></p> <ul style="list-style-type: none"> • Council reviewed the Sept 2014 Financial statements. • Council would like training courses to be discussed with YLUPC secretariat. 	

Agenda Item 5.5: Finance & Administration

Comments

Interim Report

- Interim report will be changed due to the postponement of the Northern Planners Conference.

MOTION #5:

To accept and submit interim Report to YG, with the noted change of the postponement of the Northern Planners Conference.

Moved: George Nassiopoulos

2nd Pearl L Callaghan

Passed by Consensus

MOTION #5:

COLA

To accept COLA increase of 1.7% and increase Salaries effective April 1, 2015.

Moved: George Nassiopoulos

2nd Pearl L Callaghan

Passed by Consensus

Transfer Payment Funding Agreement

Discussion will continue after corrections have been made to the TPFA.

Agenda Item 5.6 Correspondence & Relevant Media	
Comments	
<ul style="list-style-type: none">Council reviewed correspondence	

Agenda Item 6.0 Schedule and Next Meeting	
Comments	
<p>Next Meeting: Dec 12, 2014</p> <p>Chair attended the "Pushing Boundaries Conference", the conference proved to be interesting and addressed many overlapping issues and regulatory issues, More information can be obtained from the Chamber of Commerce website address current trends in Northern Development</p> <p>Chair to attend Geo Science (Nov 2014) Webinar...details to be provided later</p>	

Approval of Regular Board Meeting #05- 14/15 Oct 31, 2014.
By Motion #3, at Regular Board Meeting #06-14/15 Dec12, 2014.

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

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Dec 12, 2014

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse
 Meeting #06, 2014-2015

In Attendance

<u>Yukon Land Use Planning Council (YLUPC)</u>	<u>YLUPC Staff</u>	<u>Delegate/Guest:</u>	<u>Yukon Government (YG)</u>
Patrick Rouble – Chair Pearl L. Callaghan – Member George Nassiopoulous – Member	Ron Cruikshank – Director Heidi Faulds – Senior Financial Administrator Gerald Isaac – Senior Policy Planning and Advisor	Kim Remple- KFN Scott Herron- Canadian Wildlife Services Roger Brown-CAFN	Renee Mayes- YG

Acronyms: TWG – Technical Working Group SLC – Senior Liaison Committee AR – Aboriginal Relations, Implementation & Reconciliation YG – Yukon Government EMR – Energy, Mines and Resources
 Action Items: Status indicated is as of next meeting date

First Nations:

CTFN – Carcross/Tagish First Nation
 CAFN – Champagne & Aishihik First Nation
 KDFN – Kwanlin Dun First Nation
 LFN – Liard First Nation
 LSCFN – Little Salmon/Carmacks First Nation
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 WRFN- White River First Nation
 KDC – Kaska Dena Council

Planning:

DRPC – Dawson Regional Planning Commission
 FRP – Final Recommended Plan
 RP – Recommended Plan
 RLUPC – Regional Land Use Planning Commission
 NYPC – North Yukon Planning Commission
 PWPC – Peel Watershed Planning Commission
 TOR – Terms of Reference
 TRPC – Teslin Regional Planning Commission
 KRPC – Kluane Regional Planning Commission
 CLUPP – Common Land Use Planning Process

Meeting called to order 9:15 AM

Agenda Item: 1 Agenda	
Comments	Action Items
<p>MOTION # 1:</p> <p>To accept agenda of Dec 12, 2014 as presented</p> <p>Moved: George Nassiopoulos 2nd Pearl L. Callaghan Passed by Consensus</p>	

Agenda Item 3: Minutes	
Comments	Action Items
<p>MOTION # 2:</p> <p>To accept the Minutes of Oct 31, 2014 as amended.</p> <p>Moved: Pearl L. Callaghan 2nd George Nassiopoulos Passed by Consensus</p>	

Agenda Item 4.0: Director's Report and topics discussed under the Director's Report:	
Comments	Action Items
<p><u>Directors Report</u></p> <ul style="list-style-type: none"> • CANNOR funding can be reapplied for in April 1, 2015 for a Northern Planners Conference, upon approval of funding the Northern Planners Conference may been moved to Feb 2016 due to approval and organization time requirements. • Council questions if YLUPC surplus can be utilized for a Northern Planners Conference. • The Webinar attended by Council and Council secretariat did not address the issues of planning in the North. <p><u>Geo Science</u></p> <ul style="list-style-type: none"> • The Geo Science forum was smaller than recent years, but the Council's booth received a fair amount of foot traffic and inquiries. • Council's Secretariat mentioned it may be beneficial to collaborate with other boards in respect to the "Round Up", and it is a great opportunity to meet and greet. • It may also be beneficial for Council to make a presentations to other groups effected by land use planning, such as mining and the oil and gas industry. 	

5.0: New & Unfinished Business

Agenda Item 5.1- North Yukon Planning Region	Action Items
Comments	
<p><u>Conformity check on Northern Cross</u></p> <ul style="list-style-type: none"> • The conformity check for Northern Cross is a sizeable project and conforms to the North Yukon plan. 	

Agenda Item 5.2: Peel Watershed Planning Region	
Comment	Action Items
<p><u>Court Case Update</u></p> <ul style="list-style-type: none"> • Council feels the current Peel decision and the halt to the Dawson planning process does not help to promote regional land use planning in other regions. • Council is awaiting the decision from YG if the Peel ruling will be appealed. • Council will review the decision and respond accordingly. • Council's Chair indicated that he had been contacted by the media, his response to the media was that the Council would issue a press release and he has no personal thoughts on the decision. 	
Agenda Item 5.3: Dawson Regional Planning Commission	Action Items
<p><u>Office Closure and Future</u></p> <ul style="list-style-type: none"> • Council received a letter from YG, TH, and VGG indicating that they wanted the planning process placed in abeyance until a resolution to the Peel court case. • The abeyance plan is being tasked to the Council Secretariat and DRPC Commission staff (one staff member). • DRPC indicated that the Oct, April, and May Minutes still need to be approved by the Commission, the June 2014 Minutes have yet to be sent to the Commission and the "What We Heard" report was still only in draft form. • The DRPC Commission members will still be appointed while the Commission is in abeyance. 	

Agenda Item 5.4: Strategic Planning	
Comments <ul style="list-style-type: none"> • Council indicated that with the Peel Court Decision and the abeyance of the Dawson Regional Plan, the Council will have another Strategic Planning session on Jan 23, 2015 (date to be finalized). • CAFN staff indicated that it may be more effective to start small to open the communications between Council and the Parties. • Council is concerned about the relationship with YG and all the Parties and would like a clear definition of what the Council is responsible for and how to change the structure or take a step back and refine the Secretariat's role with all the Parties. • Council's goal is to redefine and refine the planning process and feels the need to see how the planning process was developed. • Council would like to address the fundamental weaknesses in the planning process. • Council may seek legal advice on the planning process in Jan 2015. • Council wonders if they could bring all the Parties together to discuss clarity on CLUPP. • YG indicated that dialogue has been discouraged between Parties in the regional planning process, Council secretariat indicated the dialogue is not discouraged but the dialogue has not been forth coming from all Parties. • Council discussed extending an "Olive Branch" to all the Governments, Parties, and Stakeholders to come together and encourage open dialogue, the invitation may also include all UFA Boards and Committees. 	

Agenda Item 5.5: CLUPP Process Review	
Comments	
<p style="text-align: center;"><u>CLUPP</u></p> <ul style="list-style-type: none"> • The CLUPP review is progressing well, and the Council is receiving quality products from the contractor. • The NWT is also completing a CLUPP review, and there seems to be some commonalities between the Yukon and NWT process. • The jurisdictional review of CLUPP should be available Jan 2015. 	<p>A) provide Council background regarding how the planning process was developed and submit to Council</p>

Agenda Item 5.6 Communications	
Comments	
<ul style="list-style-type: none"> • <u>PR Video Update</u> <p>The video is about regional planning has been progressing, Council is concerned that the video may need to be altered with the CLUPP review, however it was noted that the video was more generic to regional planning..</p>	
Agenda Item 6.0 Finance and Administration	
<p>Comments Council reviewed the financial statements</p> <p>Motion #3 To appoint Crowe Mackay auditors for 2014-2015 YLUPC.</p> <p>Moved: George Nassiopoulos 2nd Pearl L. Callaghan Passed by Consensus</p> <p>Motion # 4 To appoint Crowe Mackay as auditors for 2014-2015 for the DRPC</p> <p>Moved: Pearl L. Callaghan 2nd George Nassiopoulos Passed by Consensus</p>	
Agenda Item 7.0 Correspondence & Relevant Media	

Schedule and Next Meeting;

Round up Jan 2015 to be attended by one Council member and one staff member
Regular Meeting Jan 09, 2015.

“ In Camera”

Dawson Regional Planning Commission closure

Motion # 6

To send one Council member and one staff member to “Round Up” Jan 25-18, 2015.

Moved: George Nassiopoulos

2nd Pearl L Callaghan

Passed by Consensus

Approval of Regular Board Meeting #06- 14/15 Dec 12, 2014.
By Motion #3, at Regular Board Meeting #07-14/15 Jan 9, 2015.

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

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Jan 9, 2015

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse
 Meeting #07, 2014-2015

In Attendance

<u>Yukon Land Use Planning Council (YLUPC)</u>	<u>YLUPC Staff</u>	<u>Delegate/Guest:</u>	<u>Yukon Government (YG)</u>
Patrick Rouble – Chair Pearl L. Callaghan – Member George Nassiopoulos – Member	Ron Cruikshank – Director Rhoda Merkel – Recording Secretary Gerald Isaac – Senior Policy Planning and Advisor Sam Skinner	Mary Walden – Freelance Writer Lewis Rifkind – Yukon Conservation Society Jacqueline Ronson – Yukon News	Renee Mayes- YG

Acronyms: TWG – Technical Working Group SLC – Senior Liaison Committee AR – Aboriginal Relations, Implementation & Reconciliation YG – Yukon Government EMR – Energy, Mines and Resources Action Items: Status indicated is as of next meeting date

First Nations:

CTFN – Carcross/Tagish First Nation
 CAFN – Champagne & Aishihik First Nation
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 LFN – Liard First Nation
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 NND – First Nation of Na- Cho Nyäk Dun
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 TRT – Taku River Tlingit
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 WRFN- White River First Nation
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Planning:

DRPC – Dawson Regional Planning Commission
 FRP – Final Recommended Plan
 RP – Recommended Plan
 RLUPC – Regional Land Use Planning Commission
 NYPC – North Yukon Planning Commission
 PWPC – Peel Watershed Planning Commission
 TOR – Terms of Reference
 TRPC – Teslin Regional Planning Commission
 KRPC – Kluane Regional Planning Commission
 CLUPP – Common Land Use Planning Process

Meeting called to 10.45AM

Welcome: The YLUPC Chair, Patrick Rouble welcomed guests and thanked Rhoda Merkel for assisting with note taking

Agenda Item: Agenda					
Comments					Action Items
MOTION # 1: To accept agenda of January 9, 2015 as presented Moved: George Nassiopoulos 2nd Pearl L. Callaghan Passed by Consensus					

Delegation

The Chair asked any of the guests if they would like to be delegates and speak to the Council at the meeting... all declined.

Agenda Item 3: Minutes			
Comments			Action Items
<p>MOTION # 2: To accept the Minutes of December 12, 2014.</p> <p>The Council approved the December 12, 2014 Minutes with the following wording changes:</p> <p>5.4 – Bullet 2 – add ‘staff’ after CAFN</p> <p>Bullet 9 - Change sentence to read: Council discussed extending and ‘Olive Branch’ to all the Governments, Parties, Stakeholders to come together and encourage open dialogue, the invitation could also include all the UFA Boards & Committees.</p> <p>Other editorial changes were noted.</p>			<p>A)Make editorial changes to December 12 Minutes</p>
Moved: George Nassiopoulos	2 nd	Pearl L. Callaghan	Passed by Consensus

Agenda Item 4.0: Director's Report and topics discussed under the Director's Report:	Action Items
<p>The Director's report includes items not otherwise addressed on the Agenda</p> <p><u>Public Relations Video</u></p> <ul style="list-style-type: none"> • The goal is to have the video completed by the end of the fiscal year. • The details of the contract are being discussed between YLUPC & the Contractor. • After the CLUPP review, the video will be used at Trade Shows, at First Nations GAs and other meetings as required. 	<p>A)Sign PR Contract</p>

5.0: New & Unfinished Business

Agenda Item 5.1- Peel Watershed Planning Commission	Action Items
<p><u>Court Case Update</u></p> <ul style="list-style-type: none"> • YG appealed the Yukon Supreme Court decision in the Peel Watershed land use planning court case. • The Council acknowledged the media clips, newspaper articles and the December 30, 2014 Court of Appeal document between... <p><u>Respondents:</u></p> <p>NND, TH, Yukon Chapter-Canadian Parks and Wilderness Society, Yukon Conservation Society, Gill Gracknell, and Karen Baltgailis.</p> <p><u>Appellant</u></p> <p>YG</p> <p><u>Intervener</u></p> <p>Gwich'in Tribal Council</p> <p>Notice of Appeal, in the board packages.</p> <p>After a case management meeting, the Executive Council will have a better idea when this court case will move forward. Some of the proceeding could take place in Vancouver as it will require out of territory Judges to make the ruling.</p> <p>The Council discussed whether there was a need to hire a lawyer to review the Appeal documents and provide the Council with legal advice as to whether their response will be needed. If action is required, the Council would also need to consider action within the Strategic Plan. YLUPC Director indicated the ruling was straight forward and a lawyer's advice is not needed at this time.</p>	
Agenda Item 5.2: Dawson Regional Planning Commission	Action Items
<p>The Dawson Regional Planning process has been paused until the outcome of the Peel is known. As a result the office closed in December and the staff' contracts expired at the end of Dec 2014. The Commission members will complete their terms despite the Commission's inactivity.</p> <p><u>Office Closure</u></p> <p>In December 2014, while staff completed final tasks on the computer, YLUPC Director and Senior Planner packed up the physical assets of the DRPC office. Flight schedules made the travel to Dawson difficult. The YLUPC Senior Planner brought files back on a pocket flash-drive, to assure safe keeping of data.</p>	<p>A) Organize DRPC office inventory</p> <p>A)Finish WWHAP Report</p>

Agenda Item 5.2: Dawson Regional Planning Commission	Action Items
<p>Next task: To organize, sort, file and store the DRPC office inventory placed throughout the YLUPC office. How best to complete this task will be discussed and determined on Monday, January 12th, at an YLUPC staff meeting.</p> <p><u>What We Heard About Plan Alternative – DRPC Report</u> YLUPC Senior Planner is waiting for final edits or approvals from the Commission before completing the report.</p> <p><u>Cumulative Effects Report</u> The report will not be made available to the public; the Commission decided to wait until they reconvene to approve the report.</p> <p><u>DRPC Website</u> YLUPC will maintain the DRPC website, all inquiries can be addressed to YLUPC.</p> <p><u>December 17, 2014 DRPC final meeting</u> 4 of the 6 members were present.</p> <p><u>Administration/Finance & Human Resources</u> YLUPC will assume these responsibilities. Their goal is to have everything ready, at a moment's notice, when the Commission starts up again.</p> <p>The Council wanted it noted that they are satisfied with the steps and action the YLUPC secretariat took in assisting with the closure of the Dawson office.</p>	<p>A)YLUPC to maintain DRPC website</p> <p>A)YLUPC to maintain DRPC administration duties</p>

Agenda Item 5.3: Strategic Planning Session Revisit	Action Items
<ul style="list-style-type: none"> • A Strategic Planning Session took place in Haines Junction on October 24 & 25, 2014. The details of the session were included in the board packages. • A second Strategic Planning Session will take place in Whitehorse on January 23, 2015 at 9 am in the YLUPC office. • The Council decided a facilitator was not necessary, they could facilitate the session. • Their goal is to capture the satellite view of their role in the planning process; if operational items arise they will defer them to the CLUPP review. • Once the report is complete the Council will make it public on the website. • The YLUPC Director will attend the sessions. <p>Beforehand, YLUPC staff will review the document and provide their comments to Council – one week before the meeting.</p>	<p>A)Strategic Planning Session: Jan 23</p> <p>YLUPC provide comments to Council one week before.</p>

Agenda Item 5.4: Finance & Administration	Action Items
The Council reviewed the Federal Transfer Agreement (FTA) including the work plan & budget in their package. The agreement	

<p>required changes due to the changes in activity that occurred. The changes in recent months affect the work plan and budget. Changes include: Postponement of the Conference; Closure of the DRPC and CLUPP work.</p> <p>MOTION # 3: To approve the amended 2014/2015 FTA.</p> <p>Moved: George Nassiopoulos 2nd Pearl L. Callaghan Passed by Consensus</p> <p>Council reviewed the Nov 2014 YLUPC financial statements</p> <p>Two Points of Concern:</p> <ol style="list-style-type: none"> 1. YLUPC is only allowed to be 15% underspent at the end of a fiscal year. (some of the surplus this year will be allocated to the PR Video) 2. YLUPC must spend the overall accumulated surplus by the end of March 2017. <p>The Director and Senior Financial Administrator will meet to discuss strategies and determine options for these concerns.</p>	<p>A)Discuss strategies for handling funding surplus</p>
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<p>Agenda Item 6.0 Correspondence & Media</p>	
<p>Media was placed in the relevant tabs.</p>	

<p>Agenda Item 7.0 Schedule & Next Meeting Date</p>	
<p><u>Strategic Planning Session</u></p> <p>January 23, 2015 at 9 am at the YLUPC office</p> <p><u>Mineral Exploration 2015 Round Up – AME – BC</u></p> <p>Date: January 26 – 29, 2015 in Vancouver, B.C. Director and Council Member to attend on YLUPC behalf.</p> <p><u>Training</u></p> <p>Northern Justice Institute - Yukon College: Understanding Legislation YLUPC staff to attend</p> <p>Northern Justice Institute – Yukon College: Practice & Procedures for Decision Making - Patrick & Pearl will attend; George will consider and let YLUPC know.</p> <p><u>Future considerations to the schedule</u></p> <p>CLUPP review: the contactor would like to meet with the Council in March. The 2015/2016 FTA will need to be approved in February.</p>	

Next Regular YLUPC Board Meeting Date February 2015, the date will be determined at the Strategic Planning Session.	
<p>Approval of Regular Board Meeting #07- 14/15 Jan 9, 2015. By Motion #3, at Regular Board Meeting #08-14/15 Feb , 2015.</p> <p>_____</p> <p>Chair YLUPC Secretariat Date:</p>	



YUKON LAND USE PLANNING COUNCIL

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Mar 27, 2015

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse
 Meeting #08, 2014-2015

In Attendance

<u>Yukon Land Use Planning Council (YLUPC)</u>	<u>YLUPC Staff</u>	<u>Delegate/Guest:</u>	<u>Yukon Government (YG)</u>
Patrick Rouble – Chair Pearl L. Callaghan – Member George Nassiopoulous – Member	Ron Cruikshank – Director Heidi Hansen –Senior Financial Administrator Gerald Isaac – Senior Policy & Planning Advisor Sam Skinner –Senior Planner	Miles Johnson-CTFN Dave White-CBC	Renee Mayes- YG Randy Lamb-YG

Acronyms: TWG – Technical Working Group Action Items: Status indicated is as of next meeting date
 SLC – Senior Liaison Committee
 AR – Aboriginal Relations, Implementation & Reconciliation
 YG – Yukon Government

First Nations:

EMR – Energy, Mines and Resources
 CTFN – Carcross/Tagish First Nation
 CAFN – Champagne & Aishihik First Nation
 KDFN – Kwanlin Dun First Nation
 LFN – Liard First Nation
 LSCFN – Little Salmon/Carmacks First Nation
 NND – First Nation of Na- Cho Nyäk Dun
 RRDC – Ross River Dena Council
 SFN – Selkirk First Nation
 TKC – Ta'an Kwäch'än Council
 TRT – Taku River Tlingit
 TTC – Teslin Tlingit Council
 TH – Tr'ondëk Hwëch'in
 WRFN- White River First Nation
 KDC – Kaska Dena Council

Planning:

DRPC – Dawson Regional Planning Commission
 FRP – Final Recommended Plan
 RP – Recommended Plan
 RLUPC – Regional Land Use Planning Commission
 NYPC – North Yukon Planning Commission
 PWPC – Peel Watershed Planning Commission
 TOR – Terms of Reference
 TRPC – Teslin Regional Planning Commission
 KRPC – Kluane Regional Planning Commission
 CLUPP – Common Land Use Planning Process

Meeting called to order 10.58 AM**Welcome****Agenda Item: Agenda**

Comments	Action Items
<p>MOTION # 1: To accept agenda March 27, 2015 as presented.</p> <p>Moved: George Nassiopoulos 2nd Pearl L. Callaghan Passed by Consensus</p>	

Delegation

The Chair asked any of the guests if they would like to be delegates and speak to the Council at the meeting... all declined.

Agenda Item 3: Minutes

Comments	Action Items
<p>MOTION # 2: To accept the Minutes of Regular Meeting # 7 Jan 9, 2015 as presented.</p> <p>Moved: George Nassiopoulos 2nd Pearl L. Callaghan Passed by Consensus</p> <p>MOTION # 3 To accept the Minutes of Special Meeting # 1 Feb 9, 2015 as presented.</p> <p>Moved: George Nassiopoulos 2nd Pearl L. Callaghan Passed by Consensus</p>	

Agenda Item 4.0: Director's Report and topics discussed under the Director's Report:
Chair's Report

Director's Report	Action Items
<ul style="list-style-type: none"> • The Director indicated the DRPC was not noted on the agenda, as all tasks with respect to closing the DRPC office have been completed, and the records are at the YLUPC office. • The Public Relations video will be completed by year end. The video will be viewed as a draft video, in response to any changes that may be required due to the CLUPP review. The only substainal change that may be required to the video will be the voice over. • The library and office organization is in the process of being completed. • Understanding Legislation (was attending by the Director and Senior Planner) and was not viewed as a substantial learning course. • Natural Justice course (attended by the Director and the Chair), was a worthwhile course and substantive in materials. 	

Agenda Item 4.0: Director's Report and topics discussed under the Director's Report: Chair's Report	Action Items
<p><u>Chairs Report</u></p> <ul style="list-style-type: none"> • The Chair has sent a letter to the Grand Chief-CYFN (Ruth Massie), Darrell Pasloski-YG- Premier, Sandy Silver- Yukon Legislative Assembly, Liz Hanson- Yukon NDP Official Opposition, and Ryan Leaf- MP for Yukon, requesting to meet and discuss land use planning. • The Chair, Director and Senior Policy and Planning Advisor met on Mar 26, 2015 with YG officials to provide a briefing on land use planning in the Yukon, in response to the letter sent by the Chair. • April 7, 2015 is the tentative date to meet with CYFN Grand Chief. • NDP meeting to take place Mar 31, 2015 2 pm. 	

5.0: New & Unfinished Business

Agenda Item 5.1-North Yukon Planning Region	Action Items
<p><u>Implementation Annual Report 2013</u></p> <ul style="list-style-type: none"> • The North Yukon Implementation Report has been received from YG for 2013. • YG indicated the Annual Reports are now accessible online through the YG website. • Council attending North Yukon meetings still has not being clarified, however the Council has been included in the MOU between the Parties. The Council is not been included in the procedures, only being reported to after the meeting. • The issue of Conformity checks for previous planning regions will be addressed in CLUPP. 	

Agenda Item 5.2: Peel Watershed Planning Region	Action Items
<p data-bbox="233 177 489 209"><u>Court Case Update</u></p> <p data-bbox="338 241 1268 274">The Chair left the meeting and will return after the Peel discussions had ended.</p> <ul data-bbox="296 363 1287 396" style="list-style-type: none"><li data-bbox="296 363 1287 396">• A meeting in May for the Peel court case will indicate what the next steps will be.	

Agenda Item 5.3: Meeting/Briefing with the Parties and Others	Action Items
<ul style="list-style-type: none"> • The Chair rejoined the meeting • Council reviewed the presentation that will be presented to the Parties. The presentation was based on the Council's strategic planning sessions. • Council agreed on a pre-meeting with the Grand Chief-CYFN (Ruth Massie) was desired prior to the briefing with the leadership. • All Council members would attend to attend the leadership meeting with the Director, and Senior Policy & Planning Advisor 	

Agenda Item 5.4: Common Land Use Planning Process and Engagement Strategy	Action Items
<ul style="list-style-type: none"> • The CLUPP review has been in progress for the past couple years, a committee has been formed to engage a contractor to complete a formal review of the Common Land Use Planning Process. The contractor has almost completed the review and a presentation was provided to Council. • The Council will need to formalize an engagement strategy to communicate the CLUPP review, and Council feels it's very important to have the endorsement of all the Parties of the CLUPP review. • Council will review the final review of the CLUPP, and if Council feels it acceptable the CLUPP review will be presented to the Parties. • Council secretariat will complete the draft engagement strategy and the Council will review and finalize. • Two (2) items that may challenge the CLUPP review, is the YESAA legislative review and the Peel court case, these 2 factors may cause the Council to delay the presentation of the CLUPP review. • The Council was presented with the previous Council's communication strategy as a tool for future communication. 	

- CTFN was presented with an update in the CLUPP review.

Agenda Item 5.5: Finance and Administration

Council has reviewed the financial statements for Feb 2015.

Salary Review

MOTION # 4 Salary ranges will not be changed via a Salary Review for 2014-2015, the salaries have been adjusted annually to compensate for COLA.

Moved: Pearl L. Callaghan 2nd George Nassiopoulos Passed by Consensus

Agenda Item 6.0 Correspondence & Media

Council reviewed relevant correspondence

Agenda Item 7.0 Schedule & Next Meeting Date

TBA

Approval of Regular Board Meeting #08- 14/15 Mar 27, 2015.
By Motion #3, at Regular Board Meeting #01-15/16 May 1, 2015.

<hr/> Chair	<hr/> YLUPC Secretariat	<hr/> Date:	
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